

THE MINNEHAHA COUNTY COMMISSION CONVENED AT 9:00 AM on February 27, 2024, pursuant to adjournment on February 20, 2024. COMMISSIONERS PRESENT WERE: Bender, Bleyenbergh, and Kippley. Also, present were Kym Christiansen, Commission Recorder, and Eric Bogue, Chief Civil Deputy State's Attorney.

Acting Chair Bender called the meeting to order.

MOTION by Kippley, seconded by Bleyenbergh, to Amend the Agenda by Removing Agenda Item #7-Consider a Motion to Adopt a Resolution Declaring Certain H Lots as Surplus, Authorizing the Gratuitous Transfer of Certain Real Property to the City of Sioux Falls and to Grant a Temporary Construction Easement Upon County-Owned Property for the City's Reconstruction of Minnesota Avenue. By roll call vote: 3 ayes.

MOTION by Kippley, seconded by Bleyenbergh, to Approve the Agenda. By roll call vote: 3 ayes

CONSENT AGENDA

MOTION by Bleyenbergh, seconded by Kippley, to Approve the Consent Agenda. By roll call vote: 3 ayes. The consent agenda includes the following items:

Commission Meeting Minutes for February 20, 2024

Bills to be Paid \$538,472.59

3200 RUSSELL LLC Motels \$60, A&B BUSINESS SOLUT Lease-Rental Agreement \$170.52, A&B BUSINESS SOLUT Maintenance Contracts \$627.8, AIRWAY SERVICE INC Automotive/Small Equipment \$1444.51, AIRWAY SERVICE INC Gas Oil & Diesel \$249.87, ANDERSON, JENNIFER Bd Evaluations (Minnehaha) \$1613.32, ANDREW BERG Taxable Meal Allowances \$70, ARGUS LEADER MEDIA Publishing Fees \$872.18, ASH LAW OFFICE PLLC Attorney Fees \$2170.4, ASPHALT SURFACING CO Contracted Construction \$31029.75, ASTROPHYSICS INC Maintenance Contracts \$5375, AUTOMATIC BUILDING C Maintenance Contracts \$159.18, AXIS FORENSIC TOXICO Lab Costs \$2580, BANKERS EQUIPMENT SV Maintenance Contracts \$494, BEN BAXA Taxable Meal Allowances \$70, BIRMINGHAM & CWACH L Attorney Fees \$758.82, BLACKBURN & STEVENS Attorney Fees \$613.42, BRAUN, MASON Investigators Expenses \$140.76, BURNS, JASON Investigators Expenses \$104.04, CELTIC STEPS Program Activities \$150, CENTURY BUSINESS PRO Maintenance Contracts \$45.5, CERTIFIED AUTO GLASS Automotive/Small Equipment \$40, CERTIFIED LANGUAGES Interpreters \$46.4, CHAPEL HILL FUNERAL Burials \$1995, CIVIL DESIGN INC Architects & Engineers \$11402.5, CLERK OF THE DISTRICT Copy Fees \$2.25, COLD STONE CREAMERY Juvenile Diversion Restitution \$130, DACOTAH PAPER CO Janitorial Chemical Supplies \$180.72, DAKOTA DISTRICT PIPE Program Activities \$250, DAKOTA EMBALMING & T Transportation \$340, DUST TEX SERVICE INC Janitorial Chemical Supplies \$42.9, ELECTRIC CONSTRUCTION Building Repairs & Maintenance \$88.78, ENGLISH LAW Attorney Fees \$6457.5, GUZMAN, SANDRA V Interpreters \$220, HARTFORD'S BEST PAIN Automotive/Small Equipment \$969, HIGH POINT NETWORKS Consultants \$1150, HIGH POINT NETWORKS Data Processing Supplies \$900, HOLIDAY SIOUX FALLS Welfare Rent \$987.45, HORIZON APARTMENTS Welfare Rent \$887, HYVEE ACCOUNTS RECEI Pharmacies \$51.72, HYVEE ACCOUNTS RECEI Program Activities \$125.99, INTERSTATE OFFICE PR Office Supplies \$509.34, JCL SOLUTIONS Inmate Supplies \$2317.5, JCL SOLUTIONS Kitchen/Cleaning Supplies \$3434.67, JEFFERSON PARTNERS L Transportation \$569.08, JIM & RONS SERVICE I Professional Services \$1998.5, JSA CONSULT ENGINEER Architects & Engineers \$3970.5, KOLETZKY LAW OFFICE Attorney Fees \$188, KRAYCO WINDOW TREATMENT Building Repairs & Maintenance \$2140, KRUSE LAW OFFICE Attorney Fees \$3118, LEWIS DRUGS INC Pharmacies \$313.14, LISA CARLSON REPORTING Court Reporters \$682.4, LLOYD COMPANIES Welfare Rent \$925.74, LOCKWOOD & ZAHROCK Attorney Fees \$866.7, LOPEZ, REBECA Interpreters \$150, LOVING, PHILIP Bd Evaluations (Minnehaha) \$1989.19, LUTHER, JEFF Medical Director \$2750, LUTHERAN SOCIAL SVCS Miscellaneous Expense \$17850, MAGGIE IN THE MEANTIME Program Activities \$650, MARION COUNTY SHERIFF Return Of Service \$40, MARSH & MCLENNAN LLC Notary Exp \$100, MEADOWLAND APARTMENT Welfare Rent \$506, MEDSTAR PARAMEDIC IN Transportation \$8400, MENARD INC Program Activities \$66.36, METRO COMMUNICATIONS Miscellaneous Expense \$208813.79, MIDSTATES UNIFORM & Uniform Allowance \$131.2, MINNEHAHA CNTY TREAS Miscellaneous Expense \$26.7, MONARCH REAL ESTATE Welfare Rent \$900, OFFICE DEPOT INC Data Processing Supplies \$1205.89, OLSON, ROBERT Taxable Meal Allowances \$56, OSBORN, ROXANE R Court Reporters

\$55.25, PALLUCK, ETHAN Taxable Meal Allowances \$56, PAPER ROLL PRODUCTS Office Supplies \$371.7, PENBROOKE PLACE APAR Welfare Rent \$700, PHILIP MAST Sign Deposits \$50, PIONEER ENTERPRISES Burials \$2500, RENTOKIL NORTH AMERI Professional Services \$74.44, RESOLUTE LAW FIRM IN Attorney Fees \$1832.1, RINGING SHIELD,NICHO Bd Evaluations (Minnehaha) \$605, RISK ANALYSIS & MANA Insurance Admin Fee \$2840.5, ROEMEN'S AUTOMOTIVE Automotive/Small Equipment \$44.98, ROTOROOTER Building Repairs & Maintenance \$330, SAFE HOME LTD PTNRSH Rent Subsidies \$10578, SANFORD Lab Costs \$621.23, SANFORD CLINIC Contract Services \$29367.28, SANFORD CLINIC Miscellaneous Expense \$47.3, SCHEELS ALL SPORTS Juvenile Diversion Restitution \$660, SCHUSTER, PAUL Business Travel \$20, SCHUSTER, PAUL Gas Oil & Diesel \$49, SCHUSTER, PAUL HIDTA Grant \$85.99, SD HUMAN SERVICES CE Psych Evals \$600, SHORT ELLIOTT HENDRI Architects & Engineers \$2761, SIOUX EMPIRE FAIR AS Miscellaneous Expense \$12500, SIOUX FALLS CITY Electricity \$10144.01, SIOUX FALLS CITY Water - Sewer \$11682.59, SIOUX FALLS CITY Welfare Utilities \$391.46, Sisson Printing Inc Office Supplies \$188.7, SOUTHEASTERN BEHAVIO Crisis Intervention Program \$4652.94, STATE OF SOUTH DAKOT Amts Held-Daily Scram \$3998, STATE OF SOUTH DAKOT Amts Held-Remote Breath \$772, STATE OF SOUTH DAKOT Blood/Chemical Analysis \$40, STATE OF SOUTH DAKOT Extension Background Checks \$80, STATE OF SOUTH DAKOT Miscellaneous Expense \$43, STATE OF SOUTH DAKOT Notary Exp \$60, STATE OF SOUTH DAKOT Other Supplies \$73.14, STATE OF SOUTH DAKOT Telephone \$26.69, STATE OF SOUTH DAKOT Witness Fees/Expenses \$400, SUMMIT FOOD SERVICE Board Of Prisoners-Meals \$60945.95, SUMMIT FOOD SERVICE Inmate Supplies \$165.44, SUNSET LAW ENFORCEME Ammunition \$6901, TALEAH ANDERSON Misc Revenue \$150, THOMPSON, PAIGE Bd Evaluations (Minnehaha) \$500, THOMSON REUTERS - WE Legal Research \$2287.26, TURNING LEAF TAX CRE Welfare Rent \$614, TWO WAY SOLUTIONS IN Communication Equipment Repair \$365.99, TYLER TECHNOLOGIES I Software \$449, TZADIK HIDDEN HILLS Welfare Rent \$259, TZADIK SIOUX FALLS I Welfare Rent \$700, US FOODS INC Other Supplies \$59.85, US FOODS INC Professional Services \$718.01, WERNKE, LAURIE Bd Exp Fees (Minnehaha) \$37.33, WEST POINTE LIMITED Welfare Rent \$512.85, WOODBURY COUNTY (IA) Return Of Service \$30, XCEL ENERGY Electricity \$23972.13, YANKTON COUNTY Attorney Fees \$667.5, YANKTON COUNTY Return Of Service \$100.

February 2024 Commission Salaries

COMMISSION	Salaries	\$37,734.75
AUDITOR	Salaries	\$62,263.89
TREASURER	Salaries	\$104,933.30
INFORMATION TECHNOLOGY	Salaries	\$92,959.04
STATES ATTORNEY	Salaries	\$445,131.10
PUBLIC DEFENDER	Salaries	\$288,521.81
PUBLIC ADVOCATE	Salaries	\$87,060.83
FACILITIES	Salaries	\$61,828.03
EQUALIZATION	Salaries	\$122,846.84
REGISTER OF DEEDS	Salaries	\$52,080.68
HUMAN RESOURCES	Salaries	\$39,668.06
SHERIFF	Salaries	\$1,394,662.03
JUVENILE DETENTION CENTER	Salaries	\$214,604.72
HIGHWAY	Salaries	\$157,592.95
HUMAN SERVICES	Salaries	\$179,651.20
MUSEUM	Salaries	\$95,242.74
PLANNING	Salaries	\$46,468.83
EXTENSION	Salaries	\$3,672.00

Routine Personnel Actions

Promotions

1. Tyler Lundy, Senior Highway Maintenance Member to Highway Maintenance Team Leader for the Highway Department, at \$29.38/hour (16/2) effective 2/17/2024.

Step Increases

1. Renee Voss, Accounting Manager for the Auditor's Office, at \$44.72/hour (19/12) effective 3/1/2024.
2. Lori Montis, Assistant Director for the Human Services Office, at \$3,759.20/biweekly (21/8) effective 2/8/2024.
3. Betsy Doyle, Chief Deputy Public Defender for the Public Defender's Office, at \$5,183.20/biweekly (25/5) effective 2/22/2024.
4. Jonah Rechtenbaugh, Deputy Sheriff for the Sheriff's Office, at \$30.88/hour (17/2) effective 2/20/2024.
5. Jared Terrones, Deputy Sheriff for the Sheriff's Office, at \$38.57/hour (17/10) effective 2/28/2024.
6. Marc Toft, Digital Discovery Technician for the State's Attorney's Office, at \$29.38/hour (14/5) effective 2/11/2024.
7. Eric Bogue, Chief Civil State's Attorney for the State's Attorney's Office, at \$6,472.00/biweekly (25/14) effective 12/30/2023.
8. Tanner Coil, Tax and License Technician for the Treasurer's Office, at \$23.54/hour (10/4) effective 2/19/2024.

Abatement Applications Recommended for Approval by the Director of Equalization

Parcel-93146, Klein Living Trust, 2023 Property Taxes, \$3,347.44
Parcel-65800, Assessment Freeze, 2023 Property Taxes, \$585.98
Parcel-52894, Assessment Freeze, 2023 Property Taxes, \$1,176.25
Parcel-27383, Assessment Freeze, 2023 Property Taxes, \$1,081.70
Parcel-27417, Assessment Freeze, 2023 Property Taxes, \$1,034.41
Parcel-71797, Assessment Freeze, 2023 Property Taxes, \$961.35
Parcel-40082, Sioux Falls School District, 2023 Property Taxes, \$2,060.22

LIQUOR LICENSE PUBLIC HEARING

Kym Christiansen, Commission Recorder, was present for a public hearing to consider a transfer retail (On-Sale) Liquor License. The application is for the transfer of a Retail (On-Sale) Liquor License currently held by The Barn, Inc. d/b/a Blue Have Barn. The property is legally described as Tract 3 and Tract 5 of Krell's Addition in the Southeast Quarter (SE1/4) of the Southeast Quarter (SE 1/4) of Section 36-Township 101 North-Range 51 West and is located at 46594 268th in Sioux Falls. The license will be transferred to BH b.a.r., LLC d/b/a Blue Haven Barn and Gardens. The license would allow for the sale of liquor to be consumed at their establishment located in Minnehaha County. The application was reviewed by the Sheriff's Office, State's Attorney's Office, and Planning & Zoning and there were no objections or concerns reported.

Acting Chair Bender asked for proponents and opponents to speak on the topic. There were no proponents or opponents present to speak on the topic.

MOTION by Bleyenbergh, seconded by Kippley, to Approve a Transfer Retail (On-Sale) Liquor License for BH b.a.r., LLC. By roll call vote: 3 ayes.

BRIEFING

Dr. Jeff Luther, Rural Ambulance Quality Assurance Director, provided an overview of 2023 EMS trends. In 2023, an increase of just under three percent as compared to 2022. This trend of higher growth in EMS volume

than what the population would suggest is a trend that is seen in other systems. 2023 saw no major shifts for any individual providers in terms of the make-up of their call volume. The presentation highlighted the response breakdown by category, incident type breakdown including the top five incident types for each service, and the time-metrics for the County EMS providers. Dr. Luther also presented the EMS report from October 1 to December 31, 2023.

RESOLUTION

Upon the request of Steve Groen, Highway Superintendent, MOTION by Kippley, seconded by Bleyenberg, to Authorize the Chair to sign Resolution MC 24-11 "Bridge Inspection Program Resolution for use with SDDOT Retainer Contracts". By roll call vote: 3 ayes.

RESOLUTION MC24-11

BRIDGE REINSPECTION PROGRAM RESOLUTION FOR USE WITH SDDOT RETAINER CONTRACTS

WHEREAS, 23 CFR 650 Subpart C, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years; and

WHEREAS, Minnehaha County is desirous of participating in the Bridge Inspection Program; now

THEREFORE, the County requests SDDOT to hire Civil Design, Inc., (Consulting Engineers) for the inspection work. SDDOT will secure federal approvals, make payments to the Consulting Engineers for inspection services rendered, and bill the County for 20% of the cost. The County will be responsible for the required 20% matching funds.

Dated this 27th day of February, 2024, at Sioux Falls, South Dakota.

Board of County Commissioners of Minnehaha County

Jean Bender

Acting Chair of the Board

ATTEST: Leah Anderson,

Auditor

BY: Kym Christiansen

Deputy Auditor

VEHICLE PURCHASE

Upon the request of Josh Phillips, Captain, MOTION by Bleyenberg, seconded by Kippley, to Authorize the Sheriff's Office to Purchase Six Patrol Vehicles from Karl Chevrolet using the State of Iowa Bid Award with a Price of \$49,279.20 Per Vehicle and a Total Purchase Price of \$295,675.20. 3 ayes.

BID RESULTS

Mark Kriens, Director of Facilities and Construction, reported on the bid opening for the Landscape Improvements held on February 14, 2024. The following bids were received: Splitrock Landscaping & Nursery, Inc. with a total bid of \$158,888.88; 605 Companies, Inc with a total bid of \$201,297.25; LT Companies with a total bid of \$143,100.00; and WJS Contracting with a total of bid of \$136,887.00. MOTION by Bleyenberg, seconded by Kippley, to Approve Bid Results and Award Recommendation for Landscape Improvements and Authorize the Chair to Sign an Agreement with WJS Contracting LLC. By roll call vote: 3 ayes.

Mark Kriens, Director of Facilities and Construction, reported on the bid opening for parking lot improvements held on February 14, 2024. The following bids were received: Schwantze Construction with a total bid of \$670,500.00; Soukup Construction with a total bid of \$688,000.00; Asphalt Surfacing Company with a total bid of \$777,069.06; Double H Paving, Inc with a total bid of \$732,855.65; Blacktop Paving with a total bid of \$603,687.00; and LT Companies with a total bid of \$732,310.00. MOTION by Bleyenberg, seconded by Kippley, to Approve Bid Results and Award Recommendation for Parking Lot Improvements and Authorize the Chair to Sign an Agreement with Black Top Paving. By roll call vote: 3 ayes.

EQUIPMENT PURCHASE

Upon the request of Mark Kriens, Director of Facilities and Construction, MOTION by Kippley, seconded by Bleyenberg, to Authorize the Facilities Department to Purchase a 2024 John Deere 3033R Tractor with Attachments in the Amount of \$49,845.64 through Sourcewell Grounds Maintenance Contract 031121-DAC. 3 ayes.

Upon the request of Mark Kriens, Director of Facilities and Construction, MOTION by Kippley, seconded by Bleyenberg, to Authorize the Facilities Department to Purchase a 2024 John Deere Gator HPX815E in the Amount of \$17,824.32 through Sourcewell Grounds Maintenance Contract 031121-DAC. 3 ayes.

LEGISLATIVE UPDATE

Tyler Klatt, Assistant Commission Administrative Officer, provided an update for the 2024 Legislative Session and a status report on bills that impact Minnehaha County. The update highlighted the following House Bills (HB) 1039 and 1092 as well as Senate Bill (SB). HB 1039 would provide for the payment of legal expenses originating from crime committed at a facility maintained by the Department of Corrections. HB 1092 would provide revise provisions regarding the 911 emergency surcharge. SB 201 would provide new statutory requirements for regulating linear transmission facilities and to declare an emergency.

COMMISSIONER LIAISON REPORTS

Commissioner Kippley reported on the recent meeting of the Minnehaha County Planning & Zoning Commission, Public Defender's Office Advisory Board, and the Rural Fire Chief's Association.

MOTION by Bleyenberg, seconded by Kippley, to adjourn at 9:49 a.m. 3 ayes.

The Commission adjourned until 5:00 p.m. on Tuesday, February 27th, 2024.

APPROVED BY THE COMMISSION:

Dean Karsky
Chair

ATTEST:

Kym Christiansen
Commission Recorder