

MINNEHAHA COUNTY BOARD OF COMMISSIONERS
Regular Meeting Agenda
County Administration Building, 3rd Floor Commission Chambers
415 N. Dakota Avenue, Sioux Falls, South Dakota 57104

Dean Karsky, Chair
Gerald Beninga, Vice-Chair

Jean Bender, Commissioner
Jen Bleyenbergh, Commissioner
Joe Kippley, Commissioner

Tuesday, February 6, 2024 9:00 AM
Call to Order
Pledge of Allegiance

ROUTINE BUSINESS:

- 1) Consider Motion to Approve Agenda

CONSENT AGENDA:

The Consent Agenda is used to act on routine items by one motion and vote of the Board of Commissioners. Items may be removed from the Consent Agenda and placed on the Regular Agenda at the request of a Board member; such items will be moved to the bottom of the agenda preceding the Liaison report.

The consent agenda contains the following items:

- 2) Approve the Commission Meeting Minutes for January 23, 2024
- 3) Bills to be Paid \$1,652,359.20
- 4) Reports
 - a) November 2023 Report for the Juvenile Detention Center
 - b) December 2023 Report for the Juvenile Detention Center
 - c) 4th Quarter 2023 Report for the Juvenile Detention Center
 - d) Coroners Report - December 2023
 - e) Opioid Settlement Annual Financial Report 2023
 - f) January 2024 Building Permit Report
- 5) Personnel Actions
 - a) Memorandum of Personnel Actions for Approval and Notice
 - b) Recognize Significant Employee Anniversaries for February 2024
 - c) Record Volunteers in County Departments for January 2024
- 6) Abatement Applications for Approval
 - Parcel-73034, Veteran Exempt PT10-4-40, 2022 Property Taxes, \$133.67
 - Parcel-73034, Veteran Exempt PT10-4-40, 2023 Property Taxes, \$1,760.02
 - Parcel-59140, Veteran Exempt PT10-4-40, 2022 Property Taxes, \$171.87
 - Parcel-59140, Veteran Exempt PT10-4-40, 2023 Property Taxes, \$1,880.43
 - Parcel-45497, Veteran Exempt PT10-4-40, 2022 Property Taxes, \$183.83

Parcel-45497, Veteran Exempt PT10-4-40, 2023 Property Taxes, \$2,041.61
Parcel-93562, Joe Gierut & Katherine Douglas, 2023 Property Taxes, \$839.48
Parcel-94570, Rebecca L. Collins, 2023 Property Taxes, \$1,012.50
Parcel-93230, Loren Bogen & Barbara Bogen , 2023 Property Taxes, \$982.01
Parcel-26320, Assessment Freeze, 2023 Property Taxes, \$832.41
Parcel-41074, Assessment Freeze, 2023 Property Taxes, \$457.05
Parcel-64160, Veteran Exempt Surviving Spouse, 2023 Property Taxes, \$1,671.25
Parcel-45068, Bradley & Sarah Nelson, 2023 Property Taxes, \$555.48
Parcel-48565, Assessment Freeze, 2023 Property Taxes, \$1,078.82

- 7) Notice and Requests
 - a) Authorize the Auditor to publish a Notice of Hearing on February 27, 2024, for an Application to Transfer a Retail (on-sale) Liquor License to BH b.a.r., LLC.
- 8) Items within Policy Guidelines
 - a) Authorize the Chair to sign the annual Equitable Sharing Agreement and Certification form as part of the Department of Justice Asset Forfeiture Program

REGULAR BUSINESS:

- 9) Consider a Resolution to Adopt the 2023 Pre-Disaster Mitigation Plan for Minnehaha and Lincoln Counties - Jason Gearman, Director of Emergency Management
- 10) Authorize the Chair to sign the 2024 Vehicle Lease Agreement between the Sheriff's Office and Vern Eide Motorcars Inc. - Josh Phillips, Captain
- 11) Briefing on 4th Quarter 2023 American Rescue Plan Expenditures - Susan Beaman, Finance & Budget Officer
- 12) Treasurer's Annual Presentation - Kris Swanson, Treasurer
- 13) Consider Abatement Application Recommended for Denial on Parcel - 22837 for the year 2023 Property Taxes \$1,128.00 - Chris Lilla, Equalization Director
- 14) Consider Abatement Application Recommended for Denial on Parcel-23026 for the year 2023 Property Taxes \$2,222.72 - Chris Lilla, Equalization Director
- 15) Consider Abatement Applications Recommended for Denial on Parcel - 83706 for the year 2023 Property Taxes \$2,521.54 - Chris Lilla, Equalization Director
- 16) Consider Abatement Applications Recommended for Denial on Parcel - 93453 for the year 2023 Property Taxes \$2,113.94 - Chris Lilla, Equalization Director
- 17) Authorize the Chair to Sign an MOU between Minnehaha County and South Dakota State University for 4H Programming - Tom Greco, Commission Administrative Officer
- 18) Briefing on the Safety Committee 2023 Annual Report - Carey Deaver, Human Resources Director and Doug Blomker, Asst. Director, Emg. Management
- 19) Briefing on Proposed Changes to Employee Handbook - Carey Deaver, Human Resources Director

- 20) Briefing on Proposed Updates to Drug and Alcohol Testing Procedures Manual - Carey Deaver, Human Resources Director
- 21) Planning/Park Department Annual Presentation - Scott Anderson, Planning Director
- 22) Consider Bid Results and Award Recommendation for MC17-10 Gravel Crushing and Authorize Chair to Sign an Agreement with First Rate Excavate Inc. (Bids Opened 01/24/24) - Steve Groen, Highway Superintendent
- 23) Consider Bid Results and Award Recommendation for MC24-01 Microsurfacing and Crack Seal and Authorize Chair Sign an Agreement with Asphalt Surface Technologies Corporation (ASTECH). (Bids Opened 01/24/24) - Steve Groen, Highway Superintendent
- 24) Consider Motion to Adopt a Resolution Authorizing the Highway Superintendent to Extend Time Period of Reduced Load Limits Warranted by Unseasonable Highway and Climactic Conditions - Steve Groen, Highway Superintendent
- 25) Authorize the Chair to sign the Balancing Change Order for MC21-09 Highway Bridge Structure 50-279-140 Rehabilitation - Steve Groen, Highway Superintendent
- 26) Authorize the Chair to sign the Balancing Change Order for MC17-10 Hwy 149 Reconstruction - Steve Groen, Highway Superintendent
- 27) Consider a Motion to Authorize the Highway Department to Advertise for the new Gravel Pit Building - Steve Groen, Highway Superintendent
- 28) Consider motion to declare the listed Highway Department equipment as surplus and authorize disposal through auction - Steve Groen, Highway Superintendent
- 29) Briefing on South Dakota Department of Public Safety Programming Error with Voter Registration - Leah Anderson, Auditor
- 30) Briefing on the Medical Cannabis Dispensary Application Issuance Timeline - Kym Christiansen, Commission Recorder
- 31) Consider a Petition to Compromise Liens DPNO-103232 and DPNO-77854 - Melinda Storley, Commission Assistant
- 32) Authorize the Chair to Sign the Plat of Tract 6A, Adjustment Training Center Tracts - Tyler Klatt, Assistant Commission AO
- 33) Legislative Update - Tyler Klatt, Assistant Commission AO

OPPORTUNITY FOR PUBLIC COMMENT:

COMMISSIONER LIAISON REPORTS:

NON-ACTION COMMISSION DISCUSSION:

Executive Session immediately following the Commission meeting for the purpose of SDCL 1-25-2 (1), (3), (4) and (6):

Agenda meeting materials are available for inspection 24-hours prior to the meeting in the County Commission office located on the third floor of the County Administration Building at 415 N. Dakota Ave., Sioux Falls.

Persons with disabilities may contact the office 24-hours in advance of the meeting at 605-367-4206 (Voice or TDD) to request accommodations or assistance.

Meetings are broadcast live on City Link channel 16 and on our website at <https://www.minnehahacounty.org/live/>

