

**MINNEHAHA COUNTY BOARD OF COMMISSIONERS**  
**Regular Meeting Agenda**  
**County Administration Building, 3rd Floor Commission Chambers**  
**415 N. Dakota Avenue, Sioux Falls, South Dakota 57104**

Jean Bender, Chair  
Dean Karsky, Vice-Chair

Gerald Beninga, Commissioner  
Jen Bleyenbergh, Commissioner  
Joe Kippley, Commissioner

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**Tuesday, September 26, 2023 9:00 AM**  
**Call to Order**  
**Pledge of Allegiance**

**ROUTINE BUSINESS:**

- 1) Consider Motion to Approve Agenda

**CONSENT AGENDA:**

The Consent Agenda is used to act on routine items by one motion and vote of the Board of Commissioners. Items may be removed from the Consent Agenda and placed on the Regular Agenda at the request of a Board member; such items will be moved to the bottom of the agenda preceding the Liaison report.

The consent agenda contains the following items:

- 2) Approve the Commission Meeting Minutes for September 19, 2023
- 3) Bills to be Paid \$758,404.27
- 4) Reports
  - a) Minnehaha County Abandoned Cemetery Board Minutes for August 15, 2023
- 5) Approve Personnel Actions
- 6) Abatement Applications for Approval
- 7) Notices and Requests
  - a) Notice of Vacancy Nominating Petitions for East Dakota Water Development Director, Dist. Area 4
  - b) Authorize the Auditor to publish a Notice of Hearing for a Retail (On-Sale) Liquor License
- 8) Items within Policy Guidelines
  - a) Approve Special Event Consume & Blend Beverage License Number C&B 23-06 for an Event on October 6, 2023

**REGULAR BUSINESS:**

- 9) Public Hearing to Consider a Special Event Malt Beverage and On-Sale Wine Retailer's License for The Banquet at W.H. Lyon Fairgrounds on October 19, 2023 - Kym Christiansen, Commission Recorder
- 10) Public Hearing to Consider a Resolution to Vacate a Legally Recorded Plat - Mason Steffen, Planner I
- 11) Briefing on the Minnehaha County FY2022 Audit - Jeff Schaefer, SD Department of Legislative Audit

- 12) Consider a Motion to Adopt the Final FY2024 Budget for Minnehaha County - Susan Beaman, Finance & Budget Officer
- 13) Consider a Motion to Authorize Minnehaha County to Sponsor a Grant for Splitrock Township - Jason Gearman, Director of Emergency Management
- 14) Public Hearing to Consider a Motion to Accept the Written Forfeiture of Medical Cannabis Dispensary License, No. 23-01, by Genesis Farms, LLC, in lieu of the Order to Show Cause Issued on August 22, 2023 by the Minnehaha County Board of Commissioners - Tom Greco, Commission Administrative Officer
- 15) Consider a Motion to Direct the Minnehaha County Auditor to Implement the Procedures in Ordinance MC 60-21 for the Issuance of a Medical Cannabis Establishment License Due to the Availability of Such a License - Tom Greco, Commission Administrative Officer
- 16) Consider a Motion to Approve Change Order #4 to Close Out the Extension and Administration Building Remodel Project - Tom Greco, Commission Administrative Officer
- 17) Consider a motion to declare the former Highway Facility as surplus and authorize the demolition of the building - Steve Groen, Highway Superintendent
- 18) Consider Motion to Approve Change Order #4 to the Minnehaha County Highway Department Facility Project for \$79,236.00 - Tom Greco, Commission Administrative Officer
- 19) Authorize the Highway Department to purchase a 2024 Chevrolet Silverado 3500 under State of South Dakota Procurement Contract #17618 - Steve Groen, Highway Superintendent
- 20) Authorize the chairperson to sign Amendment 1 to the Final Design Agreement with Ulteig Engineers for Project MC22-07, Structure 50-337-130 Bridge Replacement - Steve Groen, Highway Superintendent
- 21) Authorize the chairperson to sign the Balancing Change Order for MC21-10 50-330-066 - Steve Groen, Highway Superintendent
- 22) Authorize the chairperson to sign Amendment 1 to the Final Design Agreement with Short Elliot Hendrickson Inc. for MC20-12 50-087-120 - Steve Groen, Highway Superintendent
- 23) Authorize the chairperson to sign Amendment 1 for the SDDOT Grant Agreement for Project MC22-13 PCN 08WK Structure 50-330-026 Rehab - Steve Groen, Highway Superintendent
- 24) Authorize the Chairperson to sign an agreement with Tyler Technologies for Register of Deeds Document Pro Recording Software - Amanda Halsey, Register of Deeds
- 25) Consider a Motion to Approve a Method of Auction, and Authorize the Auditor to Publish a Notice of Public Auction for County Surplus Property - Leah Anderson, Auditor
- 26) Consider a Motion to Approve an Invoice from Election Systems & Software, LLC in the Amount of \$31,368.10 - Leah Anderson, Auditor
- 27) Authorize Chair to Sign a Services Agreement with Election Systems & Software, LLC - Leah Anderson, Auditor

OPPORTUNITY FOR PUBLIC COMMENT:

COMMISSIONER LIAISON REPORTS:

NON-ACTION COMMISSION DISCUSSION:

Executive Session immediately following the Commission meeting for the purpose of SDCL 1-25-2 (1), (3) (4) and (6):

Agenda meeting materials are available for inspection 24-hours prior to the meeting in the County Commission office located on the third floor of the County Administration Building at 415 N. Dakota Ave., Sioux Falls.

Persons with disabilities may contact the office 24-hours in advance of the meeting at 605-367-4206 (Voice or TDD) to request accommodations or assistance.

Meetings are broadcast live on City Link channel 16 and on our website at <https://www.minnehahacounty.org/live/>