

MINNEHAHA COUNTY BOARD OF COMMISSIONERS
BUDGET MEETING AGENDA
County Administration Building, 3rd Floor Commission Chambers
415 N. Dakota Avenue, Sioux Falls, South Dakota 57104

Jean Bender, Chair
Dean Karsky, Vice-Chair

Gerald Beninga, Commissioner
Jen Bleyenbergh, Commissioner
Joe Kippley, Commissioner

Thursday, June 1, 2023 11:30 AM
Pledge of Allegiance

CONSIDER MOTION TO APPROVE AGENDA:

FY24 BUDGET OVERVIEW:

- 1) 11:30 am 2024 Budget Process: Carol Muller, Commission Administrative Officer
- 2) 11:35 am Auditor's Office: Leah Anderson
 - Finances: Auditor's Office: Susan Beaman, Finance & Budget Officer
 - a. Current Financial Information
 - b. Summary of Existing Opt-Outs
 - c. FY24 Requested Budget to Historical Trends
 - d. Preliminary Means of Finance
 - i. Does not include new employee requests by Departments
 - ii. Outside agencies funded at 2023 levels
 - iii. 5% matrix adjustment and 10% health insurance increase
 - iv. Opt-out dollars
- 3) 12:20 pm FY24 Human Resources: Carey Deaver, Human Resources Director
 - a. Brief Recap of Staffing Turnover
 - b. Matrix Adjustment
 - c. Elected Officials Salaries
 - d. Health Insurance
 - e. 2024 Staffing Requests
 - i. Grant Funded Positions
 - ii. New Position Requests
- 4) 1:00 pm Break
- 5) 1:20 pm Forecast & Cash Analysis Scenarios: Susan Beaman
- 6) 1:50 pm Requests & Considerations: Carol Muller, Commission Administrative Officer
 - a. Vehicles and Equipment: Carol Muller

- b. Outside Agencies: Melinda Storley, Commission Administrative Assistant
 - c. Highway Fund Cashflow Analysis: Susan Beaman, Budget & Finance Officer and Steve Groen, Highway Superintendent
 - d. Debt Service: Susan Beaman, Budget & Finance Officer
 - e. Building Fund: Susan Beaman, Budget & Finance Officer and Mark Kriens, Facilities Director
- 7) 1:45pm Fee Schedules: Tyler Klatt, Assistant Commission Administrative Officer
- 8) 2:10pm Commission Identification of departments/outside agencies to present: Commissioner Bender
- 9) 2:15pm Recap of schedule and process: Carol Muller. Commission Administrative Officer

IMPORTANT DATES

July 11: Last Commission meeting prior to July 15th deadline for additional opt-out notice.

July 25: Adoption of provisional budget. Last Commission meeting prior to July 30th deadline.

September 5: Statutorily required public hearing on FY23 budget.

September 26: Adoption of FY24 Budget

OPPORTUNITY FOR PUBLIC COMMENT:

Agenda meeting materials are available for inspection 24-hours prior to the meeting in the County Commission office located on the third floor of the County Administration Building at 415 N. Dakota Ave., Sioux Falls.

Persons with disabilities may contact the office 24-hours in advance of the meeting at 605-367-4206 (Voice or TDD) to request accommodations or assistance.

Meetings are broadcast live on City Link channel 16 and on our website at <https://www.minnehahacounty.org/live/>