

MINNEHAHA COUNTY BOARD OF COMMISSIONERS
Regular Meeting Agenda
County Administration Building, 3rd Floor Commission Chambers
415 N. Dakota Avenue, Sioux Falls, South Dakota 57104

Jean Bender, Chair
Dean Karsky, Vice-Chair

Gerald Beninga, Commissioner
Jen Bleyenbergh, Commissioner
Joe Kippley, Commissioner

Tuesday, February 21, 2023 9:00 AM
Pledge of Allegiance

ROUTINE BUSINESS:

- 1) Consider Motion to Approve Agenda

CONSENT AGENDA:

The Consent Agenda is used to act on routine items by one motion and vote of the Board of Commissioners. Items may be removed from the Consent Agenda and placed on the Regular Agenda at the request of a Board member or member of the public; such items will be moved to the bottom of the agenda preceding the Liaison report.

The consent agenda contains the following items:

- 2) Approve the Commission Meeting Minutes for February 7, 2023
 - a) Approve the Commission Meeting Minutes for February 16, 2023
- 3) Bills to be Paid \$6,269,466.53
- 4) Reports
 - a) Register of Deeds Statement of Revenue for January 2023
 - b) Auditor's Account with the County Treasurer for January 2023
 - c) Mobile Crisis Team Statistics for January 2023
 - d) Human Services 2022 Annual Report
 - e) Highway Construction Projects Monthly Report
 - f) Auditor's Financial Reports for January 2023
- 5) Approve Personnel Actions
- 6) Abatement Applications for Approval
 - Parcel 53988, Mcdowell, Pierce H & Barbara J, 2020 Property Taxes, \$4,404.69
 - Parcel 53988, Mcdowell, Pierce H & Barbara J, 2021 Property Taxes, \$4,835.93
 - Parcel 53988, Mcdowell, Pierce H & Barbara J, 2022 Property Taxes, \$5,752.67
 - Parcel 92188, Stuerman, Randy, 2020 Property Taxes, \$89.40
 - Parcel 92188, Stuerman, Randy, 2021r Property Taxes, \$88.58
 - Parcel 92188, Stuerman, Randy, 2022 Property Taxes, \$97.38
 - Parcel 23403, Assessment Freeze, 2022 Property Taxes, \$508.38

Parcel 80874, Cherapa II QOZB LLC, 2022 Property Taxes, \$380,599.79

- 7) Notices and Requests
 - a) Request for Approval to Display Fireworks at Huset's Speedway on March 3, 2023
 - b) Request for Approval to Display Fireworks at Huset's Speedway on March 4, 2023
- 8) Items within Policy Guidelines
- 9) Non-Controversial Resolutions

REGULAR BUSINESS:

- 10) Consider a Recommendation to Submit a Letter of Concern to the Public Utilities Commission Regarding Heartland Greenway Navigator Pipeline - Tyler Klatt, Assistant Commission AO
- 11) Presentation from Minnehaha County Emergency Management and Rural Fire and Ambulance Services - Jason Gearman, Director of Emergency Management
- 12) Authorize Chair to Sign an Agreement between Minnehaha County and Houston Engineering, Inc. for MC23-05 Structure 50-278-130 Design for Replacement - Steve Groen, Highway Superintendent
- 13) Authorize Chair to Sign an Agreement between Minnehaha County and JEO Consulting Group, Inc. for MC23-04 Structure 50-154-180 Design for Replacement - Steve Groen, Highway Superintendent
- 14) Authorize Chair to Sign an Agreement between Minnehaha County and SRF, Inc. for MC23-07, Bridge Improvement Program Application - Steve Groen, Highway Superintendent
- 15) Authorize Chair to Sign an Agreement between Minnehaha County and IMEG Corp. for MC23-06 Structure 50-180-134 Design for Replacement - Steve Groen, Highway Superintendent
- 16) Consider Motion to Authorize the Auditor to Sign Cash Back Rewards Card Addendum - Ben Kyte, Auditor
- 17) Consider Motion to Approve Updated Open Records Policy - Ben Kyte, Auditor
- 18) Consider Motion to Approve a Resolution to Establish Certain Fees for the Completion of Open Records Requests - Ben Kyte, Auditor
- 19) Consider Motion to Approve Additional 2022 Budget Supplement for Emergency Management - Susan Beaman, Finance & Budget Officer
- 20) Authorize Renaming the Policy & Procedure Manual to Department Head Policy & Procedures Manual - Carol Muller, Commission Administrative Officer
- 21) Consider Motion to Approve Updates to the Employee Handbook - Carey Deaver, Human Resources Director
- 22) Consider Motion to Approve New Cell Phone Policies - Carey Deaver, Human Resources Director
- 23) Authorize Minnehaha County Participation, and Authorize Chair to Sign the 2023 National Opioid Settlement Participation Agreements with Allergan and Teva, CVS, Walgreens, and Walmart - Carol

Muller, Commission Administrative Officer

24) Authorize Chair to Sign the 2023 Coroner and Medical Examiner Contract - Tyler Klatt, Assistant Commission AO

25) Legislative Update - Tyler Klatt, Assistant Commission AO

OPPORTUNITY FOR PUBLIC COMMENT:

COMMISSIONER LIAISON REPORTS:

NON-ACTION COMMISSION DISCUSSION:

Executive Session immediately following the Commission meeting for the purpose of SDCL 1-25-2 (1), (3) and (4):

Agenda meeting materials are available for inspection 24-hours prior to the meeting in the County Commission office located on the third floor of the County Administration Building at 415 N. Dakota Ave., Sioux Falls.

Persons with disabilities may contact the office 24-hours in advance of the meeting at 605-367-4206 (Voice or TDD) to request accommodations or assistance.

Meetings are broadcast live on City Link channel 16 and on our website at <https://www.minnehahacounty.org/live/>