

THE MINNEHAHA COUNTY COMMISSION CONVENE AT 9:00 AM on December 23, 2025, pursuant to adjournment on December 16, 2025. COMMISSIONERS PRESENT WERE: Karsky and Kippley. Commissioners Beninga and Bleyenber were present via electronic means. Commissioner Heisey was absent. Also present were Kym Christiansen, Commission Recorder, and Eric Bogue, Chief Civil Deputy State's Attorney.

Chair Karsky called the meeting to order.

MOTION by Bleyenber, seconded by Beninga, to Approve the Agenda. By roll call vote: 4 ayes

CONSENT AGENDA

MOTION by Kippley, seconded by Beninga, to Approve the Consent Agenda. By roll call vote: 4 ayes. The consent agenda includes the following items:

Commission Meeting Minutes for December 16, 2025

Bills to be Paid \$669,361.99

3200 RUSSELL LLC Motels \$1095, A&B BUSINESS SOLUT Lease-Rental Agreement \$255.72, A&B BUSINESS SOLUT Maintenance Contracts \$358.2, A&B BUSINESS SOLUT Office Supplies \$12.28, AARON GEORGE PROPERT Welfare Rent \$1200, ACTIVE DATA SYSTEMS Records Storage \$13757.5, ADVANCED TECH INC Telephone \$809.39, AFFORDABLE HOUSING S Welfare Rent \$400, AGAINST THE GRAIN Store Inventory \$620, AIRGAS USA LLC Small Tools & Shop Supplies \$496.57, AIRWAY SERVICE INC Automotive/Small Equipment \$235.98, AIRWAY SERVICE INC Gas Oil & Diesel \$206.9, ALL NATIONS INTERPRE Interpreters \$7850.25, ALLAN SAUGSTAD Misc Revenue \$150, ALYSSA CIPRIANI Misc Revenue \$150, ANDERSON, JENNIFER Bd Evaluations (Minnehaha) \$4500.72, APPEARA Program Activities \$102.72, ARCHITECTURAL GLASSA Program Activities \$9760, BALOUN LAW PC Child Defense Attorney \$3027, BAYCOM INC Communication Equipment \$289.8, BURNS, JASON Investigators Expenses \$100.1, CANFIELD BUSINESS IN Furniture & Office Equipment \$53838.14, CARRIE BORNITZ Misc Revenue \$150, CAVE, JUSTIN Investigators Expenses \$63, CENTURY BUSINESS PRO Lease Principal \$828.38, CENTURY BUSINESS PRO Maintenance Contracts \$364.1, CERTIFIED LANGUAGES Interpreters \$254.1, CHAGOLLA, ALBERT Interpreters \$120, CHARMTEX INC Child Care Uniforms \$572.46, CHUUKESSE NATIVE LANG Interpreters \$160, COLLIER'S SECURITIES Trust-Administration Fees \$1000, CONSTELLATION Natural Gas \$3644.44, CRAFTCO INC Parts Inventory \$37.02, DACOTAH PAPER CO Janitorial Chemical Supplies \$183.39, DAKOTA EMBALMING & T Transportation \$3800, DAKOTALAND AUTOGLASS Automotive/Small Equipment \$585, DAL SIN INC Repair/Renovations \$509, DEANS DISTRIBUTING Gas Oil & Diesel \$552.95, DIESEL MACHINERY INC Parts Inventory \$259.83, DOUBLE H PAVING INC Snow Removal \$10180, DUST TEX SERVICE INC Janitorial Chemical Supplies \$43.59, EIDE BAILLY LLP Professional Services \$210, ELECTRIC CONSTRUCTIO Building Repairs & Maintenance \$299.49, FASTSIGNS Construction Costs \$2555.2, FASTSIGNS Program Activities \$221.75, G & R CONTROLS INC Heat, Vent & AC Repairs \$51.36, GARFIELD APTS Welfare Rent \$695, GEOTEK ENGINEERING & Architect, Engineers, and PMgt \$690, GOEBEL PRINTING INC Office Supplies \$149, GOEBEL PRINTING INC Printing/Forms \$4049.61, GOLDEN WEST Telephone \$75.95, GRAHAM TIRE CO NORTH Automotive/Small Equipment \$741.32, GRAINGER Truck Repairs & Maintenance \$26.52, GUZMAN, SANDRA V Interpreters \$625, HALVERSONS WATER CON Jail Repairs & Maintenance \$542.5, HENRY CARLSON CONSTR Construction Costs \$284300, HOLIDAY INN CITY CEN Program Activities \$2444, HUNSTAD, ELISABETH Program Activities \$150, HURTGEN, PROPERTIES Welfare Rent \$1400, HYVEE ACCOUNTS RECEI Jury Fees \$103.62, HYVEE ACCOUNTS RECEI Program Activities \$90.87, I STATE TRUCK INC Truck Repairs & Maintenance \$108.09, INGRAM BOOK GROUP LL Store Inventory \$270.75, INLAND TRUCK PARTS C Automotive/Small Equipment \$821.77, INLAND TRUCK PARTS C Gas Oil & Diesel \$817.04, INNOVATIVE OFFICE SO Furniture & Office Equipment \$9386.52, INTERSTATE ALL BATTE Data Processing Supplies \$276, INTERSTATE OFFICE PR Kitchen/Cleaning Supplies \$125.29, INTERSTATE OFFICE PR Office Supplies \$179.4, ISI LLC Interpreters \$370, JCL SOLUTIONS Inmate Supplies \$1199.04, JCL SOLUTIONS Kitchen/Cleaning Supplies \$1831.34, JENNIFER LE Program Activities \$75, JOHN BEHELER Store Inventory \$120, KENNEDY, RENEE S Court Reporters \$1745.6, KNECHT, ANDREW J Attorney Fees \$2484, KREMIN, MARIA Welfare Rent \$700, LADY BOSS VENTURES L Program Activities \$67.15, LAMAR TEXAS LIMITED Program Activities \$1750, LAUGHLIN LAW LLC Attorney Fees \$7847.6, LAUGHLIN LAW LLC Child Defense Attorney \$3336, LEWNO LAW OFFICE Bd Exp Fees (Yankton) \$109.75, LISA CARLSON REPORTI Court Reporters \$936.8, LOPEZ, REBECA Interpreters \$360,

LOUNSBERY, MARY C MI Child Defense Attorney \$1717.2, LOVING, PHILIP Bd Evaluations (Minnehaha) \$3923.38, MACARTHUR Welfare Rent \$497, MEIERHENRY SARGENT L Child Defense Attorney \$360, MENARD INC Building Repairs & Maintenance \$458.57, MICHAELA LARSON Misc Revenue \$150, MICHEAL'S PURPLE PET Building Repairs & Maintenance \$168, MICROFILM IMAGING SY Contract Services \$2758.86, MICROFILM IMAGING SY Lease-Rental Agreement \$645, MICROFILM IMAGING SY Software \$200, MIDAMERICAN ENERGY C Natural Gas \$4319.81, MIDCONTINENT COMMUNI Telephone \$195.39, MONARCH SALES COMPAN Store Inventory \$2070, MRG HAUFF LLC Program Activities \$787.42, NAPA AUTO PARTS Automotive/Small Equipment \$38.37, NAPA AUTO PARTS Small Tools & Shop Supplies \$44.5, NGUYEN, LAM Interpreters \$120, NOVAK Office Supplies \$189.12, NOVAK Trash Removal \$204.75, NYBERGS ACE HARDWARE Building Repairs & Maintenance \$80.73, NYBERGS ACE HARDWARE Jail Repairs & Maintenance \$87.35, NYBERGS ACE HARDWARE Other Supplies \$40.83, NYBERGS ACE HARDWARE Uniform Allowance \$20.89, OFFICE DEPOT INC Data Processing Supplies \$512.02, OWENS, THOMAS DARREL Professional Services \$1750, PENNINGTON COUNTY Extradition & Evidence \$2746.2, PIONEER ENTERPRISES Burials \$3950, PRICE, THOMAS L Psych Evals \$1500, QUALIFIED PRESORT SE Printing/Forms \$198.12, QUALSETH, RYAN Investigators Expenses \$69.3, RELIANCE TELEPHONE I Telephone \$1.14, RENTOKIL NORTH AMERI Professional Services \$92.25, RISK ANALYSIS & MANA Insurance Admin Fee \$3029, RISTY, MAXINE J Court Reporters \$359.6, RYAN DUFFY LAW LLC Attorney Fees \$2852, SAFELITE FULFILLMENT Program Activities \$92, SANFORD CLINIC Lab Costs \$496, SCILAWFORENSICS LTD Professional Services \$2800, SD ASSOC OF COUNTY O Due To Other Governments \$3710, SD ASSOC OF CRIMINAL Memberships \$600, SIOUX FALLS CITY Clinics - Auxiliary Services \$3732.8, SIOUX FALLS CITY Contracted Homeless Coordinatr \$24254.79, SIOUX FALLS CITY Water - Sewer \$17360.51, SIOUX FALLS HOUSING Contract Services \$4330.34, SIOUX FALLS WOMAN LL Advertising \$595, SIOUX VALLEY ENERGY Electricity \$316.92, SOUTHEAST SD TOURISM Program Activities \$3887, STATE OF SOUTH DAKOT Amts Held-Daily Scram \$3553, STATE OF SOUTH DAKOT Amts Held-Remote Breath \$1033, STATE OF SOUTH DAKOT Construction Costs \$100, STATE OF SOUTH DAKOT Extension Background Checks \$20, STATE OF SOUTH DAKOT MacArthur SJC Grant \$28583, STATE OF SOUTH DAKOT Memberships \$10, STATE OF SOUTH DAKOT Outside Repair \$2.1, STATE OF SOUTH DAKOT Professional Services \$50, STATE STEEL OF SD Small Tools & Shop Supplies \$252.34, STREICHERS INC Uniform Allowance \$1519.6, SUMMIT FIRE PROTECTI Safety & Rescue Equipment \$247.95, SUMMIT FOOD SERVICE Child Care Food \$905.68, SUMMIT FOOD SERVICE Inmate Supplies \$210.01, SUMMIT FOOD SERVICE School Lunch Program \$2051.74, TAFOLLA, MIRANDA RAE Court Reporters \$490, TEGRA GROUP INC Architect, Engineers, and PMgt \$12500, TERRONES, JARED Investigators Expenses \$33.6, THE COUNSELING CAFE Psych Evals \$3280, THOMSON REUTERS - WE Amounts Held For Others \$1100.12, THOMSON REUTERS - WE Legal Research \$1760.97, TOMACELLI'S TOO Jury Fees \$355.14, TRANSOURCE TRUCK & E Truck Repairs & Maintenance \$376.64, TRI-STATE NURSING Professional Services \$1476.75, TWO WAY SOLUTIONS IN Automotive/Small Equipment \$501.96, TWO WAY SOLUTIONS IN Communication Equipment Repair \$1361.53, TWO WAY SOLUTIONS IN Furniture & Office Equipment \$9969.15, TYLER TECHNOLOGIES I Software \$4834.25, TZADIK SIOUX FALLS I Welfare Rent \$1099, TZADIK SIOUX FALLS P Welfare Rent \$500, US FOODS INC Professional Services \$1262.68, US POSTAL SERVICE Postage \$200, US TESTING EQUIPMENT Furniture & Office Equipment \$10749.18, VB FALLS PARK LIMITE Welfare Rent \$380, VER BEEK, KELSEY Child Defense Attorney \$1561.25, VERIZON WIRELESS Administrative Charges \$23.52, VERIZON WIRELESS Data Processing Equipment \$702.1, VERIZON WIRELESS HIDTA Grant \$79.46, VERIZON WIRELESS Tea-Ellis Range \$40.01, VERIZON WIRELESS Telephone \$5931.63, VITAL RECORDS Archive/Preservation Supplies \$752.04, VITAL RECORDS Records Storage \$6908.16, WALTON, MARCUS Child Defense Attorney \$2743.9, WEST BRIAR Welfare Rent \$700, WHITTIER APARTMENTS Welfare Rent \$486, WOODS FULLER SHULTZ Child Defense Attorney \$324, WS ENTERPRISES Welfare Rent \$600, XCEL ENERGY Electricity \$2566.51.

The following report was received and placed on file in the Auditor's Office:
Auditor's Account with the County Treasurer for November 2025

Routine Personnel Actions

New Hires

1. Brandon Balsavage, Highway Maintenance Team Member for the Highway, at \$25.35/hour (305/1) effective 12/22/25.

Promotions

1. Amanda Hollingshead, Juvenile Correctional Officer to Juvenile Correctional Supervisor, at \$32.16/hour (308/1) effective 1/3/26.

Step Increases

1. Jeanne Rivera, Caseworker for Human Services, at \$36.25/hour (308/4) effective 12/11/25.
2. Suraj Bohora Chhetri, Correctional Office for the Jail, at \$31.86/hour (306/5) effective 12/14/25.
3. Dacey Clites, Correctional Systems Operator for the Jail, at \$25.38/hour (304/3) effective 11/27/25.
4. Eduardo Lopez-Perez, Correctional Officer for the Jail, at \$31.86/hour (306/5) effective 12/14/25.
5. Heather Richarz, Corporal for the Jail, at \$45.27/hour (308/13) effective 11/14/25.
6. Victoria Reker, Senior Deputy Public Advocate for the Public Advocates Office, at \$5,188.80/biweekly (314/10) effective 12/1/25.
7. Joy West, Program Manager for Safe Home, at \$3,744.80/biweekly (311/5) effective 12/11/25.
8. Collen Albrecht, Paralegal for the State's Attorney's Office, at \$39.90/hour (307/11) effective 12/18/25.

Variable Hour Pay Increases

To increase the hourly rate of pay effective 12/20/25 for the following variable hour individuals:

1. Carter Havorson and Brandon Krieger, Juvenile Correctional Workes for the Juvenile Detention Center, at \$25.00 effective 12/20/25.
2. Mason Braun, Deputy Sheriff for the Airport, at \$34.25 effective 12/20/25.

Special Personnel Actions

1. To promote Heaven Humphries from Correctional Systems Operator to Correctional Officer (306/2) at \$28.95/hour effective 12/20/25.

Items within Policy Guidelines

RESOLUTION MC25-43

WHEREAS, County Lien in the amount of \$353.00 exists in favor of Minnehaha County and against DPNO 33887; and

WHEREAS, upon review, the Minnehaha County Auditor has determined that one lien entry identified as R-File 109113 in the amount of \$500.00 is incorrect; and

WHEREAS, based upon information and belief, the Minnehaha County Auditor believes the identification of the lienee for R-File 109113 was erroneous and should not have been recorded against DPNO 33887;

NOW, THEREFORE, BE IT RESOLVED, that after due consideration of the above circumstances and the need to correct the erroneous lien entry, the Board of County Commissioners finds it advisable and proper to authorize

the Chair of the Board of Commissioners to execute and the County Auditor to attest the following:

Pursuant to SDCL § 28-14-17, the Minnehaha County Board of Commissioners directs that the lien entry for R-File 109113 for DPNO 33887 shall be corrected from \$500.00 to \$0, resulting in a revised total County Lien in favor of Minnehaha County and against DPNO 33887 in the amount of \$(147.00). The credit balance is to be returned to DPNO 33887.

Dated at Sioux Falls, South Dakota, this 23rd day of December, 2025

APPROVED BY THE BOARD OF COMMISSIONERS:

Dean Karsky

Chair

ATTEST: Leah Anderson, County Auditor

Kym Christiansen

Deputy Auditor

RESOLUTION MC25-44

WHEREAS, County Lien in the amount of \$2031.00 exists in favor of Minnehaha County and against DPNO 56236; and

WHEREAS, upon review, the Minnehaha County Auditor has determined that the lien requires further identification as to a middle initial and date of birth to accurately identify the lienee; and

WHEREAS, based upon information and belief, the Minnehaha County Auditor believes the lien noted above should be released as to the real property identified as: Parcel 22514; 505 Sunset Drive, Dell Rapids, SD (S1/2 LOT 13 & ALL OF LOT 14 AND 15, EXCEPT THE SOUTH 76 FEET THEREOF, BLOCK 2 OF L.L. DUNN'S ADDN TO CITY OF DELL RAPIDS).;

NOW, THEREFORE, BE IT RESOLVED, that after due consideration of the above circumstances and the need to properly identify the lienee and release the real property from the lien the Board of County Commissioners finds it advisable and proper to authorize the Chair of the Board of Commissioners to execute and the County Auditor to attest the following:

Pursuant to SDCL § 28-14-17, the Minnehaha County Board of Commissioners directs that the lien for DPNO 56236 shall be corrected to properly identify the lienee and release the lien from the real property of parcel 22514, leaving the lien in place against the correct lienee.

Dated at Sioux Falls, South Dakota, this 23rd day of December, 2025

APPROVED BY THE BOARD OF COMMISSIONERS:

Dean Karsky

Chair

ATTEST: Leah Anderson, County Auditor

Kym Christiansen

Deputy Auditor

LEASE AGREEMENT

Upon the request of Tom Greco, Commission Administrative Officer, MOTION by Beninga, seconded by Kippley, to Authorize the Chair to Sign the Coliseum Lease Agreement Between Minnehaha County and Lutheran Social Services of South Dakota. By roll call vote: 4 ayes.

Commissioner Beninga left the meeting at 9:06 a.m.

MEDICAL CANNABIS LICENSE RENEWAL

Upon the request of Kym Christiansen, Commission Recorder, MOTION by Bleyenbergh, seconded by Kippley, to Approve the 2026 Renewal Application from Genesis Farms, LLC for a Medical Cannabis Dispensary License. By roll call vote: 3 ayes. Public comment was received from Emmett Reistroffer.

LIQUOR LICENSE RENEWAL

Upon the request of Kym Christiansen, Commission Recorder, MOTION by Kippley, seconded by Bleyenbergh, to Approve Consider a Motion to Approve a 2026 Liquor and Wine License Renewal Application from Holiday Stationstores d/b/a Circle K. By roll call vote: 3 ayes.

PROPERTY INSURANCE RENEWAL

Tom Greco, Commission Administrative Officer, introduced Todd Flickema from HUB International to review the 2026 property insurance renewal information. Minnehaha County's annualized premium is \$480,062 for 2026 with an increase in rate per \$100 Total Insurance Value to \$.1609. The wind/hail deductible and deductible remain unchanged for the 2026 renewal. Discussion followed on market conditions, property exposure premium, rate history, and renewal terms/options. MOTION by Bleyenbergh, seconded by Kippley, to Approve the Property Insurance Renewal for 2026. By roll call vote: 3 ayes.

EQUIPMENT PURCHASE

Upon the request of Jacob Maras, Highway Superintendent, MOTION by Kippley, seconded by Bleyenbergh, to Authorize the Highway Department to Purchase two Truck Builds for new 2025 plow trucks through Sourcewell Procurement Contract #062222-LFM in the Amount of \$325,422.00 and Authorize the Chair to Sign Purchase Agreement with Sanitation Products. By roll call vote: 3 ayes.

MOTION by Kippley, seconded by Bleyenbergh, to Adjourn at 9:14 a.m. By roll call vote: 3 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday, January 6th, 2026.

APPROVED BY THE COMMISSION:

Chair

ATTEST:

Kym Christiansen
Commission Recorder