

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 AM on October 28, 2025, pursuant to adjournment on October 21, 2025. COMMISSIONERS PRESENT WERE: Beninga, Bleyenber, Heisey, Karsky, and Kippley. Also present were Kym Christiansen, Commission Recorder, and Eric Bogue, Chief Civil Deputy State's Attorney.

Chair Karsky called the meeting to order.

MOTION by Heisey, seconded by Kippley, to Approve the Agenda. 5 ayes

#### CONSENT AGENDA

MOTION by Beninga, seconded by Kippley, to Approve the Consent Agenda. By roll call vote: 5 ayes. The consent agenda includes the following items:

Commission Meeting Minutes for October 21, 2025

Bills to be Paid \$1,070,859.24

3200 RUSSELL LLC Motels \$300, 33POINT CAPITAL LLC Welfare Rent \$700, A&B BUSINESS SOLUT Lease-Rental Agreement \$226.75, A&B BUSINESS SOLUT Maintenance Contracts \$266.73, A&B BUSINESS SOLUT Office Supplies \$11.74, AARON GEORGE PROPERT Welfare Rent \$1400, ABN ARMY SURPLUS COR Uniform Allowance \$100, AIRWAY SERVICE INC Automotive/Small Equipment \$1635.88, AIRWAY SERVICE INC Gas Oil & Diesel \$333.63, ALL NATIONS INTERPRE Interpraters \$253.75, AMERICAN INK LLC Uniform Allowance \$542.35, ANDERSON, JENNIFER Bd Evaluations (Minnehaha) \$6801.54, ANDERSON, SCOTT A. Business Travel \$234, ANDREW BERG Taxable Meal Allowances \$14, APLAND CAPITAL Welfare Rent \$640, ARCHITECTURE INC Administration Bldg \$40000, AVERA MCKENNAN Hospitals \$7857, AVERA MCKENNAN Other Medical Services \$3002.8, BANGS,MCCULLEN,BUTLE Attorney Fees \$774.75, BEN BAXA Extradition & Evidence \$112, BONANDER, RICHARD L Chemicals \$47.4, BOSMAN, JOSEPH Business Travel \$40, BOSMAN, JOSEPH Uniform Allowance \$157.98, BRENNAN HILLS TOWNHO Welfare Rent \$1000, BRICKSTONE LLC Welfare Rent \$400, CADD ENGINEERING SUP Program Activities \$270, CALLYO 2009 CORP Investigators Expenses \$3540, CARPENTER, DONOVAN Chemicals \$37.6, CENTURY BUSINESS PRO Lease Principal \$839.93, CENTURY BUSINESS PRO Maintenance Contracts \$501.11, CENTURYLINK LONG DIS Telephone \$17.65, CHAGOLLA, ALBERT Interpreters \$236, CHAKS LLC Welfare Rent \$3200, CINTAS CORPORATION Janitorial Chemical Supplies \$147.47, CINTAS CORPORATION Uniform Allowance \$49.6, CONSTELLATION Natural Gas \$14991.03, CONSTRUCTION PRODUCT Bridge Repair & Maintenance \$235, CORRECTIONAL MEDICAL Contract Services \$388912.94, CRESCENDO Welfare Rent \$2809.13, DALTON LOOZE Business Travel \$12, DAYS INN Motels \$1600, DEAN SCHAEFER COURT Court Reporters \$480, DEANS DISTRIBUTING Parts Inventory \$352.25, DECASTRO LAW OFFICE Attorney Fees \$2052, DEN HERDER LAW Attorney Fees \$157.53, DERHAGOPIAN LAW PROF Attorney Fees \$6953, DIGITAL COMMUNITY HO Maintenance Contracts \$1275, DUST TEX SERVICE INC Janitorial Chemical Supplies \$43.59, EARTHWORKS ENTERPRIS Contracted Construction \$31141.68, EICH LAW OFFICE LLC Attorney Fees \$3312, ELITE LIMOUSINE LLC Program Activities \$855, FIRST RATE EXCAVATE Bridge Repair & Maintenance \$771.98, FRIENDLY NEIGHBOR LL Sign Deposits \$50, GIRARD, JENNA Taxable Meal Allowances \$28, GLORY HOUSE Welfare Rent \$700, GOEBEL PRINTING INC Printing/Forms \$286, GRIESE LAW FIRM Child Defense Attorney \$192, GUZMAN, SANDRA V Interpreters \$90, HANNAH BEALS Misc Revenue \$300, HOEKMAN, KEVIN Business Travel \$234, HORTON, BARBARA Welfare Rent \$2000, HOSKINS, WILLIAM J Program Activities \$350.2, HUEY APARTMENTS Welfare Rent \$594, HYVEE ACCOUNTS RECEI Pharmacies \$185.99, IMEG CORP Architects & Engineers \$6285.83, INTERSTATE ALL BATTE Data Processing Supplies \$178, INTERSTATE ALL BATTE Truck Repairs & Maintenance \$329.9, INTERSTATE OFFICE PR Office Supplies \$163.4, INTREPID NETWORKS LL Professional Services \$2025, IRVING CENTER APARTM Welfare Rent \$1480, JEFFERSON PARTNERS L Transportation \$967.91, JERRY JURGENSEN Sign Deposits \$50, KRUSE LAW OFFICE Attorney Fees \$3397, KYLE JOHNSON Business Travel \$12, KYRA ENTERPRISES LLC Welfare Rent \$1000, LEAH BOUW Business Travel \$86, LEWIS & CLARK BEHAVI Bd Evaluations (Yankton) \$1575, LOVING, PHILIP Bd Evaluations (Minnehaha) \$4601.72, LUKE PROPERTIES Welfare Rent \$700, LUTHER, JEFF Medical Director \$2750, LYNN, JACKSON, SHULT Attorney Fees \$468, MARAS, JACOB Taxable Meal Allowances \$28, MARGARET DOW Program Activities \$66, MARIA MUNKVOLD Business Travel \$86, MARION COMMUNITY MHP Welfare Rent \$1647.7, MATTSO, MIKE Uniform Allowance \$155.97, MELLETTE COUNTY Board of Prisoners-Housing \$444, MIDAMERICAN ENERGY C Natural Gas \$339.51, MIDCONTINENT COMMUNI

Telephone \$195.39, MYERS, HEATHER Uniform Allowance \$51.98, NAPA AUTO PARTS Parts Inventory \$1652.16, NESSEIM, JESSIE Program Activities \$353, NORIX FURNITURE Inmate Supplies \$7339.41, NOVAK Trash Removal \$204.75, OLSON OIL CO. Automotive/Small Equipment \$43.19, OLSON, ROBERT Taxable Meal Allowances \$14, OTTO ENGINEERING Communication Equipment \$568.03, OXBOW PARK Welfare Rent \$700, PANTHER GRAPHICS LLC Publishing Fees \$1148, PARK VIEW APTS Welfare Rent \$700, PENBROOKE PLACE APAR Welfare Rent \$2143.58, PHOENIX SUPPLY LLC Inmate Supplies \$1425.44, PHOENIX SUPPLY LLC Kitchen/Cleaning Supplies \$1575, PIONEER ENTERPRISES Welfare Rent \$2000, PLATINUM TOWING & RE Investigators Expenses \$373, POINT GUARD Welfare Rent \$700, PRAHM CONSTRUCTION I Contracted Construction \$223688, RENTOKIL NORTH AMERI Professional Services \$92.25, RISTY, MAXINE J Court Reporters \$2070.8, SADDLE CREEK DEVELOP Welfare Rent \$700, SALBERG, AARON DEAN Attorney Fees \$5352, SALEM, KARLA R Bd Evaluations (Minnehaha) \$7590, SANFORD Other Medical Services \$1235.51, SANFORD CLINIC Contract Services \$30101.46, SD ENGINEERING SOCIE Education & Training \$410, SD PUBLIC ASSURANCE Hazard Insurance (Bldgs) \$4129.8, SEVERTSON, ALLEN Chemicals \$47.4, SHELLY SJOVOLD Program Activities \$312.2, SHORT ELLIOTT HENDRI Architects & Engineers \$22978.58, SIOUX EMPIRE FAIR AS Miscellaneous Expense \$12500, SIOUX FALLS CITY Bldg/Yard Repair & Maintenance \$13.32, SIOUX FALLS CITY Electricity \$12383.06, SIOUX FALLS CITY JAG Grant 2024 \$6669, SIOUX FALLS CITY Professional Services \$1028, SIOUX FALLS CITY Sign Supply Inventory \$40.08, SIOUX FALLS CITY Water - Sewer \$22004.01, SIOUX FALLS CITY Welfare Utilities \$798.53, SIOUX FALLS HOUSING Contract Services \$4341.48, SIOUX FALLS MINISTRY Welfare Rent \$204.47, SOLHEIM, VIRGINIA Chemicals \$48.8, SOUTHEASTERN BEHAVIO Crisis Intervention Program \$5260.54, STATE OF SOUTH DAKOT Amts Held-Daily Scram \$3448, STATE OF SOUTH DAKOT Amts Held-Remote Breath \$823, STATE OF SOUTH DAKOT Miscellaneous Expense \$38, STATE OF SOUTH DAKOT Other Supplies \$24.93, STATE OF SOUTH DAKOT Stale Check Clearing \$21348.11, STONEYCREEKPEN Welfare Rent \$1165, STREICHERS INC Uniform Allowance \$3526.54, SUMMIT FOOD SERVICE Inmate Supplies \$256.41, SYVERSON, TRICIA Bd Exp Fees (Minnehaha) \$48, TAFOLLA, MIRANDA RAE Court Reporters \$4559.15, THOMPSON, PAIGE Bd Evaluations (Minnehaha) \$350, TRUGREEN LIMITED PAR Maintenance Contracts \$395.48, TWO WAY SOLUTIONS IN Communication Equipment Repair \$593.97, TZADIK SIOUX FALLS I Welfare Rent \$685.7, TZADIK SIOUX FALLS P Welfare Rent \$1800, TZADIK TAYLORS PLACE Welfare Rent \$700, ULTEIG ENGINEERS INC Architects & Engineers \$880.25, US FOODS INC Professional Services \$1697.67, WES INVESTMENTS LLC Welfare Rent \$800, WHITNEY Welfare Rent \$700, WURTZ, RYLIE Uniform Allowance \$194.99, XCEL ENERGY Electricity \$74066.79, XCEL ENERGY INC Welfare Utilities \$2028.11, YANKTON COUNTY Return Of Service \$50.

The following reports were received and placed on file in the Auditor's Office:  
 Minnehaha County Abandoned Cemetery Board Minutes for September 2025  
 Mobile Crisis Team Statistics for September 2025  
 Human Services 3rd Quarter Report for 2025  
 Auditor's Account with the County Treasurer for September 2025

#### Routine Personnel Actions

#### New Hires

1. Evan Hoel, Senior Deputy Public Advocate for the Public Advocate's Office, at \$4,260.80/biweekly (314/3) effective 10/31/2025.

#### Steps Increases

1. Staci Peters, Museum Events Coordinator for the Museum, at \$36.94/hour (306/11) effective 10/31/25.
2. Eli Show, Museum Preparator for the Museum, at \$38.92/hour (307/10) effective 11/2/25.

#### Abatements Applications Recommend for Approval by the Director of Equalization:

Parcel-59187, Assessment Freeze, 2024 Property Taxes, \$442.00  
 Parcel-79230, Veteran Exempt PT10-4-40, 2022 Property Taxes, \$1,090.86  
 Parcel-79230, Veteran Exempt PT10-4-40, 2023 Property Taxes, \$2,041.60  
 Parcel-79230, Veteran Exempt PT10-4-40, 2024 Property Taxes, \$1,965.62

## Notices and Requests

Notice of Public Hearing from the City of Hartford on the creation of Proposed Tax Increment Finance District #3

## JOINT SECURITY PROTECTION AGREEMENT

Upon the request of Adam Zishka, Captain, MOTION by Beninga, seconded by Heisey, to Authorize the Chair to Sign the Joint Security Protection Agreement with the South Dakota Department of the Military for Services from October 2025 through September 2026 for the amount of \$1,421,200.00. By roll call vote: 5 ayes.

## ZONING AGREEMENT

Upon the request of Scott Anderson, Planning Director, MOTION by Kippley, seconded by Beninga, to Authorize the Chair to Sign the Second Amendment to Agreement to Terminate the Last Flight in the Existing Contract Between Pictometry International Corp and Minnehaha County. By roll call vote: 5 ayes.

Upon the request of Scott Anderson, Planning Director, MOTION by Kippley, seconded by Beninga, to Authorize the Chair to Sign a New Master Services Agreement between Pictometry Internation Corp. D/B/A Eagleview and Minnehaha County in the Amount of \$71,331.67 annually for Six Years. By roll call vote: 5 ayes.

## PETTY CASH RESOLUTION

Upon the request of Leah Anderson, Auditor, MOTION by Heisey, seconded by Kippley, to Approve Resolution MC25-29 Petty Cash Accounts, Authorization for Departmental Petty Cash Accounts, Administration of Petty Cash Account, and Repeal of Past Petty Cash Resolutions. By roll call vote: 5 ayes.

## RESOLUTION MC25-29

## PETTY CASH ACCOUNTS

AUTHORIZATION FOR DEPARTMENTAL PETTY CASH ACCOUNTS, ADMINISTRATION OF PETTY CASH ACCOUNTS, and REPEAL OF PAST PETTY CASH RESOLUTIONS,

WHEREAS, in past years the Minnehaha County Board of Commissioners has previously authorized various County departments to create and maintain petty cash accounts for the daily administration of such departments; and

WHEREAS, the Minnehaha County Auditor's Office has recently conducted a review of such accounts including input from the Department Heads on their respective petty cash accounts; and

WHEREAS, based on such review, the Minnehaha County Auditor's Office has recommended more uniformity in the creation and administration of such petty cash accounts across all departments;

NOW, THEREFORE, BE IT RESOLVED that the Minnehaha County Board of Commissioners authorizes each County department to create and maintain a petty cash account not to exceed Two Thousand Dollars (\$2,000.00); and

BE IT FURTHER RESOLVED that the Minnehaha County Board of Commissioners authorizes the Minnehaha County Treasurer's Office, due the number of customer service windows and the volume of transactions in that office, to create and maintain a petty cash account not to exceed Eleven Thousand Three Hundred Dollars (\$11,300.00); and

BE IT FURTHER RESOLVED that the Minnehaha County Auditor shall propose procedures for: the creation of such petty cash accounts, disbursements from such petty cash accounts, accounting and record keeping for such petty cash accounts, and the periodic replacement of funds in such petty cash accounts; and

BE IT FURTHER RESOLVED that the Minnehaha County Auditor shall present such proposed procedures to the Minnehaha County Board of Commissioners for our review and adoption into the Minnehaha County Department Head Policies and Procedures Manual; and

BE IT FURTHER RESOLVED that such petty cash accounts shall be created and maintained according to County policies and all monies expended from such petty cash accounts shall be at the direction of the respective department heads according to County policies; and

BE IT FURTHER RESOLVED that the following Resolutions are hereby repealed: MC-89-22, MC-95-74, MC-97-85, MC-98-29, MC-98-129, MC-99-81, MC-99-82.

Dated this 28th day of October 2025.

APPROVED BY THE COMMISSION:

Dean Karsky, Chair

ATTEST: Leah Anderson, Auditor

Kym Christiansen, Deputy Auditor

#### PETTY CASH POLICY & PROCEDURE

Upon the request of Leah Anderson, Auditor, MOTION by Heisey, seconded by Kippley, to Approve the Policies and Procedures for the Administration, Establishment, and Reconciliation of Petty Cash Accounts. By roll call vote:5 ayes.

#### BRIEFING

Jamie Gravett, Director, provided a briefing on the move into phase 1 of the new Juvenile Justice Center which occurred on October 20, 2025. Discussion followed on the movement of the youth, and other items associated with the transition to the new space.

#### COMMISSIONER LIAISON REPORTS

Commissioner Kippley reported on the recent meeting of the Planning Commission.

Commissioner Bleyenbergh reported on a recent visit with Safe Home.

Commissioner Karsky reported on recent meetings of The Link, Greater Sioux Falls Chamber of Commerce, and the Public Defender Office Advisory Board.

Commissioner Beninga reported on the recent School, City, and County meeting.

#### NON-ACTION COMMISSION DISCUSSION

Commissioner Heisey spoke about Operation Green Light and the upcoming Law Enforcement Dinner.

MOTION by Kippley, seconded by Bleyenbergh, to enter into Executive Session pursuant to SDCL 1-25-2 (1), (3), (4), and (6) at 9:45 a.m. 5 ayes.

Chair Karsky declared the executive session concluded at 10:45 a.m.

MOTION by Heisey, seconded by Beninga, to adjourn at 10:46 a.m. 5 ayes.

10/28/2025

17938

The Commission adjourned until 9:00 a.m. on Tuesday, November 4, 2025.

APPROVED BY THE COMMISSION:

Dean Karsky  
Chair

ATTEST:

Kym Christiansen  
Commission Recorder