

THE MINNEHAHA COUNTY COMMISSION CONVENED AT 9:00 AM on August 26, 2025, pursuant to adjournment on August 19, 2025. COMMISSIONERS PRESENT WERE: Beninga, Bleyenber, Heisey, Karsky, and Kippely. Also present were Kym Christiansen, Commission Recorder, and Katie Dunn, Senior Deputy State's Attorney.

Chair Karsky called the meeting to order.

MOTION by Beninga, seconded by Kippely, to Amend the Agenda by Adding the Following Item Before Item 7: Request for Approval to Display Fireworks at Huset's Speedway on August 31, 2025, to Correct a Typographical Error from an Item on the August 19, 2025, Agenda. 5 ayes.

MOTION by Kippely, seconded by Bleyenber, to Approve the Agenda as Amended. 5 ayes

CONSENT AGENDA

MOTION by Heisey, seconded by Kippely, to Approve the Consent Agenda. By roll call vote: 5 ayes. Jacob Maras, Highway Superintendent, recognized Aaron Wohlwend on the promotion to Project Engineer. The consent agenda includes the following items:

Commission Meeting Minutes for August 19, 2025

Bills to be Paid \$2,531,445.11

3DD PUBLISHING Store Inventory \$84, A BAR K INC Truck Repairs & Maintenance \$26.1, A&B BUSINESS SOLUT Lease-Rental Agreement \$179.52, A&B BUSINESS SOLUT Maintenance Contracts \$500.19, A&B BUSINESS SOLUT Office Supplies \$12, AARON GEORGE PROPERT Welfare Rent \$700, ABN ARMY SURPLUS COR Uniform Allowance \$500, ACCREDITATION AUDIT Subscriptions \$150, ADVANCED TECH INC Data Processing Equipment \$4151.87, ADVANCED TECH INC Telephone \$128.5, AIRWAY SERVICE INC Automotive/Small Equipment \$796.76, AIRWAY SERVICE INC Gas Oil & Diesel \$196.74, ALCOHOL MONITORING S Program Supplies \$260.4, ALL NATIONS INTERPRE Interpreters \$4286.5, ALPINE REAL ESTATE Welfare Rent \$700, ANDERSON, JENNIFER Bd Evaluations (Minnehaha) \$980.82, ANDERSON, LEAH Business Travel \$300.16, ANDERSON, LEAH Taxable Meal Allowances \$34, ARCHITECTURE INC Architect, Engineers, and PMgt \$20082, ASHLEY'S CABINETS Furniture & Office Equipment \$2440, AVERA HEALTH PLANS I Insurance Admin Fee \$3270.68, AVERA MCKENNAN Hospitals \$10323, AXON ENTERPRISE INC Safety & Rescue Equipment \$314.4, BALOUN LAW PC Child Defense Attorney \$51, BANGS,MCCULLEN,BUTLE Attorney Fees \$5616, BEAMAN, SUSAN Business Travel \$170.68, BIRMINGHAM & CWACH L Attorney Fees \$436.78, BLACKBURN & STEVENS Attorney Fees \$421.56, BOUNDARY LLC Welfare Rent \$500, BRANDON VALLEY JOURN Publishing Fees \$1137.27, BRIDGEWOOD I LTD PAR Welfare Rent \$244, BROOKS TOWNHOMES PTR Welfare Rent \$1000, BURNS, JASON Investigators Expenses \$105.19, CANTERBURY APTS Welfare Rent \$224, CDW GOVERNMENT Maintenance Contracts \$1668.27, CENTURY BUSINESS PRO Furniture & Office Equipment \$5168.57, CENTURY BUSINESS PRO Maintenance Contracts \$167.83, CENTURYLINK LONG DIS Telephone \$14.18, CERTIFIED LANGUAGES Interpreters \$61.05, CHAGOLLA, ALBERT Interpreters \$30, CHAKS LLC Welfare Rent \$397.58, CHARMTEX INC Kitchen/Cleaning Supplies \$1603.2, CINTAS CORPORATION Janitorial Chemical Supplies \$186.68, CINTAS CORPORATION Uniform Allowance \$69.3, COLTON REDIMIX INC Bridge Repair & Maintenance \$491.25, COLTON REDIMIX INC Road Maint & Material \$165, CONSTELLATION Natural Gas \$13092.83, CONSTRUCTION PRODUCT Bridge Repair & Maintenance \$193.75, CORRECT RX PHARMACY Contract Services \$4.51, CORRECTIONAL MEDICAL Contract Services \$381532, COUNTRY VIEW LLC Welfare Rent \$1000, CRANBROOK, KATHERYN Professional Services \$6250, CREEKSTONE FALLS Welfare Rent \$859.16, CULLIGAN WATER Jail Repairs & Maintenance \$185, CYNTOM PROPERTIES AN Welfare Rent \$855, DAKOTA EMBALMING & T Transportation \$8500, DAKOTA FLUID POWER I Truck Repairs & Maintenance \$8.41, DAKOTA SUPPLY GROUP Heat, Vent & AC Repairs \$264.07, DALSIN INC JDC Maintenance \$528.88, DELL MARKETING LP Data Processing Equipment \$11682.28, DENHERDER LAW OFFICE Attorney Fees \$408, DERHAGOPIAN LAW PROF Attorney Fees \$5892, DMC WEAR PARTS Parts Inventory \$22898.43, DOCKENDORF EQUIPMENT Small Tools & Shop Supplies \$248.67, DOVER, SENA S Bd Exp Fees (Minnehaha) \$165.33, DUBLIN SQUARE APARTM Welfare Rent \$699.19, DYLAN WESTERBUR Business Travel \$383.81, DYNAMIC SERVICES LLC Professional Services \$3100, DYNAMIC SERVICES LLC Welfare Rent \$700, EICH LAW OFFICE LLC Attorney Fees \$4152, FRANKLIN PROPERTIES Welfare

Rent \$545, GALLS PARENT HOLDING Uniform Allowance \$269.49, GARRETSON GAZETTE Publishing Fees \$1675.91, GEOTEK ENGINEERING & Architect, Engineers, and PMgt \$2025, GIRTON ADAMS Road Maint & Material \$108, GP PSYCHIARTY CONSUL Psych Evals \$2200, GRAHAM TIRE CO NORTH Automotive/Small Equipment \$133, GRAINGER Jail Repairs & Maintenance \$85.41, GRAINGER Small Tools & Shop Supplies \$120.48, GREEN TEAM Welfare Rent \$545, GUNNER, ANDREA Court Reporters \$303.8, GUZMAN, SANDRA V Interpreters \$150, HATTERVIG, CLAIR Uniform Allowance \$31.99, HENRY CARLSON CONSTR Construction Costs \$1119902, HERITAGE FUNERAL HOM Welfare Rent \$2000, HIGH POINT NETWORKS Consultants \$2185, HOLIDAY INN CITY CEN Witness Fees/Expenses \$110, HORIZON PLACE Welfare Rent \$777, HORN LAW OFFICE Attorney Fees \$1998.8, HYVEE ACCOUNTS RECEI Program Activities \$99.03, I STATE TRUCK INC Truck Repairs & Maintenance \$492.14, IMEG CORP Architects & Engineers \$9012.74, INTERSTATE OFFICE PR Office Supplies \$201.44, IRVING CENTER APARTM Welfare Rent \$900, ISI LLC Interpreters \$220, JC SCHULTZ ENTERPRIS Building Repairs & Maintenance \$309.1, JCL SOLUTIONS Inmate Supplies \$2790, JCL SOLUTIONS Kitchen/Cleaning Supplies \$5327.45, JEFFERSON PARTNERS L Transportation \$401.24, JUSTIN LAMMER Business Travel \$60, KENNEDY, RENEE S Court Reporters \$410.6, KNECHT, ANDREW J Child Defense Attorney \$1650, KRUSE LAW OFFICE Attorney Fees \$3397, KURITA AMERICA HOLDI Heat, Vent & AC Repairs \$2434.17, LEDD PROPERTIES LLC Welfare Rent \$320, LEDD PROPERTIES LLC Welfare Utilities \$320, LEWIS & CLARK BEHAVI Bd Evaluations (Yankton) \$900, LG EVERIST INC Bridge Repair & Maintenance \$352.09, LINDA VAIL Sign Deposits \$50, LISA CARLSON REPORTI Court Reporters \$239.2, LOPEZ, REBECA Interpreters \$330, LOVING, PHILIP Bd Evaluations (Minnehaha) \$1210.01, LUTHER, JEFF Medical Director \$2750, MALLOY ELECTRIC HHS Maintenance \$306.93, MARION COMMUNITY MHP Welfare Rent \$1450, MCGRATH CONSULTING Professional Services \$15000, MCJ INC Janitorial Chemical Supplies \$101.5, MEADOWLAND APARTMENT Welfare Rent \$1579, MENARD INC Building Repairs & Maintenance \$105.14, MENARD INC Program Activities \$496, MICHEAL'S PURPLE PET Building Repairs & Maintenance \$168, MIDAMERICAN ENERGY C Welfare Utilities \$259.59, MIDLAND INC Jail Repairs & Maintenance \$52.63, MIDSTATES UNIFORM & Miscellaneous Expense \$294.73, MOTION AND CONTROL E Truck Repairs & Maintenance \$468.24, MYRL & ROYS PAVING I Road Maint & Material \$3326.55, NAPA AUTO PARTS Automotive/Small Equipment \$381.5, NELSON, ADAM D. Program Activities \$86.43, OVERHEAD DOOR COMPAN Parks/Rec Repair & Maintenance \$362.25, PENNINGTON COUNTY Extradition & Evidence \$5016.66, PETERSON, MIKE Uniform Allowance \$139.98, PHOENIX SUPPLY LLC Child Care Uniforms \$207, PIEDMONT PLASTICS Building Repairs & Maintenance \$2198, PIONEER ENTERPRISES Burials \$6000, PLATINUM TOWING & RE Investigators Expenses \$470.47, POWDERHAUS Welfare Rent \$643.18, PRAIRIE WYNN PROPERT Welfare Rent \$825, PRICE, THOMAS L Professional Services \$2400, QUALSETH, RYAN Investigators Expenses \$71.69, RENTOKIL NORTH AMERI Contract Services \$358.43, RISK ANALYSIS & MANA Insurance Admin Fee \$2970.5, RISTY, MAXINE J Court Reporters \$391.2, SALBERG, AARON DEAN Attorney Fees \$828, SALBERG, AARON DEAN Child Defense Attorney \$360, SALEM, KARLA R Bd Evaluations (Minnehaha) \$3465, SANFORD CLINIC Contract Services \$30101.46, SANFORD CLINIC Lab Costs \$391, SANFORD HEALTH PLAN Insurance Admin Fee \$3885, SD ASSOC OF COUNTY C Education & Training \$225, SD HUMAN SERVICES CE Psych Evals \$1200, SHORT ELLIOTT HENDRI Architects & Engineers \$23284.84, SIGNE SATHER BLAIR Store Inventory \$72, SIOUX EMPIRE FAIR AS Miscellaneous Expense \$12500, SIOUX FALLS CITY Electricity \$14094.98, SIOUX FALLS CITY Miscellaneous Expense \$347161.02, SIOUX FALLS CITY Water - Sewer \$23823.66, SIOUX FALLS CITY Welfare Utilities \$163.39, SIOUX FALLS HOUSING Contract Services \$2551.72, SIOUX VALLEY ENERGY Electricity \$434.39, SIOUX VALLEY ENERGY Welfare Utilities \$161, SOUTHEASTERN ELECTRI Welfare Utilities \$512.64, STATE OF SOUTH DAKOT Amts Held-Daily Scram \$3024, STATE OF SOUTH DAKOT Amts Held-Remote Breath \$755, STATE OF SOUTH DAKOT Education & Training \$25, STATE OF SOUTH DAKOT Extension Background Checks \$40, STATE OF SOUTH DAKOT Inmate Supplies \$1864.8, STATE OF SOUTH DAKOT Memberships \$55, STATE OF SOUTH DAKOT Miscellaneous Expense \$58, STATE OF SOUTH DAKOT Professional Services \$389.25, STRANGE FARRELL JOHN Attorney Fees \$274.65, STREICHES INC Uniform Allowance \$1284.94, SUBSURFACE INC Road Maint & Material \$152205, SUMMIT FIRE PROTECTI Coliseum \$369, SUMMIT FOOD SERVICE Child Care Food \$782.78, SUMMIT FOOD SERVICE Inmate Supplies \$485.13, SUMMIT FOOD SERVICE School Lunch Program \$1598.19, TANNER O'BRIEN Misc Revenue \$300, TECHNOLOGY HEIGHTS Welfare Rent \$630, TECHNOLOGY HEIGHTS A Welfare Rent \$1267, TEGRA GROUP INC Architect, Engineers, and PMgt \$12500, THOMPSON, PAIGE Bd Evaluations (Minnehaha) \$225, TRANSOURCE TRUCK & E Truck Repairs & Maintenance \$1535.86, TRI-STATE NURSING Professional Services \$2520, TSCHETTER & ADAMS LA Attorney Fees \$4243.67, TWO WAY SOLUTIONS IN Communication Equipment Repair \$8734.08, TZADIK HIDDEN HILLS Welfare Rent \$700, TZADIK SIOUX FALLS I Welfare Rent \$2917.71, TZADIK SIOUX FALLS P Welfare Rent \$650, ULINE Building Repairs & Maintenance \$346.35, ULINE Furniture & Office Equipment \$404.7, ULTEIG ENGINEERS INC Architects & Engineers \$1515.75, VECTOR CORROSION Bridge Repair & Maintenance \$12197.6, VERSATERM PUBLIC SAF Professional Services \$2696.4, WEERHEIM LAW OFFICE Bd Exp Fees (Minnehaha) \$5988, WEERHEIM LAW OFFICE Crisis Intervention Program \$60, WELLINGTON PARK APTS Welfare Rent \$657, WENTZEL, GRANT

Program Activities \$150, WEST POINTE LIMITED Welfare Rent \$1057, XCEL ENERGY Electricity \$89796.01, XCEL ENERGY INC Welfare Utilities \$1499.1, YANKTON COUNTY Attorney Fees \$605, YANKTON COUNTY Return Of Service \$50, YOGI HOLDINGS INC Motels \$350.

August 2025 Commission Salaries

COMMISSION	Salaries	\$38,931.58
AUDITOR	Salaries	\$65,881.96
TREASURER	Salaries	\$109,428.79
INFORMATION TECHNOLOGY	Salaries	\$100,919.82
STATES ATTORNEY	Salaries	\$530,078.35
PUBLIC DEFENDER	Salaries	\$323,658.29
PUBLIC ADVOCATE	Salaries	\$88,153.70
FACILITIES	Salaries	\$70,675.67
EQUALIZATION	Salaries	\$126,051.28
REGISTER OF DEEDS	Salaries	\$51,679.34
HUMAN RESOURCES	Salaries	\$41,563.62
SHERIFF	Salaries	\$1,495,068.17
JUVENILE DETENTION CENTER	Salaries	\$240,324.94
HIGHWAY	Salaries	\$185,045.93
HUMAN SERVICES	Salaries	\$176,795.45
MUSEUM	Salaries	\$109,334.77
PLANNING	Salaries	\$55,107.26
EXTENSION	Salaries	\$3,976.00

The following reports were received and placed on file in the Auditor's Office:
 Minnehaha County Abandoned Cemetery Board Minutes for July 2025
 Auditor's Account with the County Treasurer for July 2025

Routine Personnel Action

New Hires

1. Kortni Nester, Juvenile Correctional Officer for the Juvenile Detention Center, at \$24.85/hour (13/1) effective 8/25/25.
2. Kylee Augustine and Ethan Heitkamp, Juvenile Correctional Officers for the Juvenile Detention Center, at \$26.13/hour (13/2) effective 8/25/25.
3. Margaret Dow, Museum Interpreter for the Museum, at \$20.38/hour (9/1) effective 9/2/25.
4. Kendall Roeder, Deputy Public Defender for the Public Defender's Office, at \$3,596.80/biweekly (22/2) effective 9/2/25.

Step Increases

1. Corey Metter, Air Guard Security Officer II for the Air Guard, at \$31.81/hour (13/9) effective 9/13/25.
2. Michael Mathis, Election Coordinator for the Auditor's Office, at \$32.61/hour (16/4) effective 9/5/25.
3. Demetrice Corbett, Correctional Officer for the Jail, at \$29.54/hour (14/4) effective 6/13/25.

4. DeVonnie Brown, Juvenile Correctional Officer for the Juvenile Detention Center, at \$26.13/hour (13/2) effective 8/19/25.
5. Kimberly Kline, Senior Deputy Public Defender at the Public Defender's Office, at \$4,068.00/biweekly (22/6) effective 8/21/25.
6. Justin Petereit, Senior Deputy Public Defender at the Public Defender's Office, at \$3,968.00/biweekly (22/6) effective 8/15/25.
7. Rachel Abbas, Deputy Sheriff for the Sheriff's Office, at \$35.11/hour (17/5) effective 8/16/25.
8. Zachary Cegelske, Sergeant for the Sheriff's Office, at \$49.60/hour (20/13) effective 8/11/25.
9. Robert Bolger, Deputy State's Attorney for the State's Attorney's Office, at \$3,777.60/biweekly (22/3) effective 8/5/25.

Other Salary Changes

1. To begin Interpreter specialty pay for Catherine Fetter, Correctional Officer for the Jail, resulting in a rate of \$26.63/hour effective 8/16/25.

Special Personnel Actions

1. To promote Aaron Wohlwend to Project Engineer at the Highway Department at \$3,100.80/biweekly (21/1) effective 8/26/25.

Notices and Requests

South Dakota Department of Health Notice of Disinterment Permit for the Remains of Donald Seiner
South Dakota Department of Health Notice of Disinterment Permit for the Remains of Jody Ley
South Dakota Department of Health Notice of Disinterment Permit for the Remains of Charles Ley

FIREWORKS APPLICATION

Mike Denning, applicant, presented a request for approval to display fireworks at Huset's Speedway on August 31, 2025. MOTION by Beninga, seconded by Kippley, to Approve a Fireworks Show Permit for Epic Sky Displays for a Fireworks Display at Huset's Speedway on August 31, 2025, to Correct a Typographical Error from an Item on the August 19, 2025, Meeting. By roll call vote: 5 ayes.

JAIL AGREEMENTS

Upon the request of Mike Mattson, Jail Warden, MOTION by Kippley, seconded by Bleyenbergh, to Authorize the Chair to Sign the 2025 Sub-recipient Agreement with SD Department of Social Services for Medication Assisted Treatment in the County Jail. By roll call vote: 5 ayes.

Upon the request of Mike Mattson, Jail Warden, MOTION by Kippley, seconded by Heisey, to Authorize the Chair to Sign the 2025 Sub-recipient Agreement with SD Department of Social Services for In Jail Competency Restoration Services. By roll call vote: 5 ayes.

INVESTMENT POLICY CHANGE

Upon the request of Kris Swanson, Treasurer, MOTION by Kippley, seconded by Beninga, to Approve Changes to the Investment Policy. By roll call vote: 5 ayes.

RECORDS RETENTION RESOLUTION

Tom Greco, Commission Administrative Officer, and Leah Anderson, Auditor, presented a proposed resolution adopting the Minnehaha County Records Management Program. The proposed program includes policies related to records management as well as retention and destruction schedules.

MOTION by Beninga, seconded by Kippley, to Adopt Resolution MC25-21 Adopting the Minnehaha County Records Management Program. By roll call vote: 5 ayes.

RESOLUTION MC25-21

RESOLUTION ADOPTING THE MINNEHAHA COUNTY RECORDS MANAGEMENT PROGRAM

WHEREAS, SDCL 1-27-18 authorizes counties to promote and implement the principles of efficient records management for local records; and

WHEREAS, SDCL 1-27-18 further authorizes counties to, as far as practical, follow the program established for the management of state records; and

WHEREAS, Minnehaha County is desirous of implementing a comprehensive records management program; now

THEREFORE, BE IT RESOLVED BY THE MINNEHAHA COUNTY COMMISSION THAT:

The document entitled “Minnehaha County Records Management Program Manual”, dated August 26, 2025, and attached to this resolution is hereby adopted.

Dated this 26th day of August, 2025

Approved by the Commission:

Dean Karsky, Chair

Attest: Leah Anderson, Auditor

Kym Christiansen, Deputy Auditor

OPPORTUNITY FOR PUBLIC COMMENT

Jean Childs, Sioux Falls, spoke on the benefits of hand counting.

COMMISSIONER LIAISON REPORTS

Commissioner Heisey reported on the recent meeting of the Abandoned Cemetery board.

Commissioner Kippley reported on the upcoming Joint Budget Hearings with the City of Sioux Falls.

Commissioner Karsky reported on the upcoming Link Board meeting and Greater Sioux Falls Chamber of Commerce meeting.

Commissioner Bleyenbergh reported on the upcoming visit from the National Conference of State Legislators.

MOTION by Bleyenbergh, seconded by Heisey, to Enter into Executive Session Pursuant to SDCL 1-25-2 (1), (3), (4), and (6) at 9:27 a.m. 5 ayes.

08/26/2025

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Chair Karsky declared the executive session concluded at 9:35 a.m.

MOTION by Beninga, seconded by Heisey, to Adjourn at 9:36 a.m. 5 ayes.

The Commission adjourned until 5:00 p.m. on Tuesday, August 26th, 2025.

APPROVED BY THE COMMISSION:

Dean Karsky
Chair

ATTEST:

Kym Christiansen
Commission Recorder