

THE MINNEHAHA COUNTY COMMISSION CONVENED AT 9:00 AM on March 22, 2022, pursuant to adjournment on March 15, 2022. COMMISSIONERS PRESENT WERE: Barth, Bender, Beninga, Heiberger, and Karsky. Also present were Kym Christiansen, Commission Recorder, and Eric Bogue, Chief Civil Deputy State's Attorney.

MOTION by Karsky, seconded by Barth, to approve the agenda. 5 ayes.

CONSENT AGENDA

MOTION by Barth, seconded by Beninga, to approve the consent agenda. By roll call vote: 5 ayes. The consent agenda contains the following items:

Commission Meeting Minutes for March 15, 2022

Bills to be Paid \$642,058.74

1 POINT CAPITAL LLC Welfare Rent \$5635, A&B BUSINESS SOLUTI Maintenance Contracts \$237.99, AARON GEORGE PROPERT Welfare Rent \$1875, ADVANCED PEST SOLUTI Maintenance Contracts \$70, AIRGAS USA LLC Automotive/Small Equipment \$44.99, AIRGAS USA LLC Gas Oil & Diesel \$124.7, AIRGAS USA LLC Small Tools & Shop Supplies \$91.2, AIRWAY SERVICE INC Automotive/Small Equipment \$59.74, AIRWAY SERVICE INC Gas Oil & Diesel \$47.02, ALL NATIONS INTERPRE Interpreters \$2447.5, ANDERSON, JENNIFER Bd Evaluations (Minnehaha) \$1393.32, ANGEL, EDWARD P Attorney Fees \$1456, ANGEL, EDWARD P Child Defense Attorney \$292.2, AUTOMATIC BUILDING C Outside Repair \$106.12, AVERA HEALTH PLANS I Insurance Admin Fee \$2950.01, AVERA MCKENNAN Hospitals \$15754.25, AVERA MCKENNAN Other Medical Services \$218.12, AXIS FORENSIC TOXICO Lab Costs \$1302, BACKER WENCEL INC Welfare Rent \$5750, BARNETT, DONALD J Welfare Rent \$5450, BATTERIES PLUS Automotive/Small Equipment \$279.54, BATTERIES PLUS Truck Repairs & Maintenance \$329.85, BB RENTALS Welfare Rent \$4990, BENDERS SEWER CLEANI Outside Repair \$1950, BENSON VILLAGE TOWNH Welfare Rent \$9624, BRAD GERLACH Sign Deposits \$50, BRAUN, MASON Investigators Expenses \$87.36, BURNS, JASON Investigators Expenses \$75.18, C & R SUPPLY INC Automobiles \$13413.45, CANFIELD BUSINESS IN HHS \$2390.5, CENTER FOR FAMILY ME Professional Services \$77, CENTURY BUSINESS PRO Maintenance Contracts \$177.32, CENTURYLINK LONG DIS Telephone \$9.5, CHAGOLLA, ALBERT Interpreters \$113.33, CHASING WILLOWS II L Welfare Rent \$2019, CHRISTIANS, CHRISTOP Welfare Rent \$907, CHRISTINE JOHNSON Sign Deposits \$50, CIVIL DESIGN INC Architects & Engineers \$8932.5, CLEAN PLUS INC Safety & Rescue Equipment \$243.98, CLIMATE SYSTEMS INC Heat, Vent & AC Repairs \$1704, CLIMATE SYSTEMS INC Jail Repairs & Maintenance \$3072.3, CONCORDANCE HEALTHCA COVID Expenses \$1788.58, CONSTELLATION Natural Gas \$7417.23, COREY DEGROOT Business Travel \$280, CUMMINS INC Coliseum \$457.31, CUMMINS INC HHS Maintenance \$486.49, CUMMINS INC JDC Maintenance \$848.23, CUMMINS INC Outside Repair \$1884.56, DAKOTA AUTO PARTS Small Tools & Shop Supplies \$6.15, DAKOTA BEVERAGE CO I Program Activities \$345, DAKOTA RIGGERS & TOO Automotive/Small Equipment \$141.06, DAKOTA SUPPLY GROUP Jail Repairs & Maintenance \$1923.16, DAKOTALAND AUTOGLASS Automotive/Small Equipment \$39.99, DATA SYSTEMS INC Office Supplies \$108, DECE PROPERTIES LLC Welfare Rent \$3455, DELL RAPIDS COMMUNIT Transportation \$300, DEMATTEO LAW FIRM Attorney Fees \$3049.1, DEMATTEO LAW FIRM Child Defense Attorney \$750.1, DOUBLE H PAVING INC Snow Removal \$11208.25, DRIFTWOOD DAIRY Sign Deposits \$50, DUBLIN SQUARE APARTM Welfare Rent \$790, DUST TEX SERVICE INC Janitorial Chemical Supplies \$22.72, EICH LAW OFFICE LLC Child Defense Attorney \$8469.8, EMMETT REISTROFFER Sign Deposits \$50, FASTENAL COMPANY Jail Repairs & Maintenance \$354.52, FRITZ PROPERTIES LLC Welfare Rent \$1690.82, G & R CONTROLS INC Fairgrounds \$4361, G & R CONTROLS INC Heat, Vent & AC Repairs \$1750, G & R CONTROLS INC HHS \$3630, G & R CONTROLS INC JDC Maintenance \$135, GALLS QUARTERMASTER Uniform Allowance \$437.49, GATES, LAURIE A Bd Exp Fees (Minnehaha) \$120, GRAINGER Jail Repairs & Maintenance \$269.46, GRANITE COUNTRY VIE Welfare Rent \$6442.4, GUZMAN, SANDRA V Interpreters \$286.67, HANDEY INC Fairgrounds \$3385, HARR LIMITED PARTNER Welfare Rent \$2400, HIDDEN HILLS APARTME Welfare Rent \$7695, HIGHPOINTE LIMITED P Welfare Rent \$2010, HOBART SALES & SERVI Jail Repairs & Maintenance \$414.81, HOV SERVICES INC Microfilming \$2126.4, HOWE INC Building Repairs & Maintenance \$620.29, HYVEE ACCOUNTS RECEI Jury Fees \$80.29, HYVEE ACCOUNTS RECEI Program Activities \$16.99, INNOVATIVE OFFICE SO HHS Custodial Supplies \$6495.57, INNOVATIVE OFFICE SO Jail Repairs & Maintenance \$404.04, INNOVATIVE OFFICE SO Janitorial Chemical Supplies \$10152.68, INNOVATIVE OFFICE SO JDC Custodial Supplies \$6815.62, INTEK Contract Services \$31339.86, INTEK COVID Expenses \$1281, INTERSTATE

OFFICE PR Office Supplies \$243.42, IS RESTAURANT EQUIP Jail Repairs & Maintenance \$1564.67, IS RESTAURANT EQUIP JDC Maintenance \$610.4, ISI LLC Interpreters \$80, JCL SOLUTIONS Inmate Supplies \$1088.7, JCL SOLUTIONS Kitchen/Cleaning Supplies \$1822.12, JEFFERSON PARTNERS L Transportation \$1911.5, KAYLA HILLBERG Misc Revenue \$500, KOCH HAZARD ARCHITEC HHS \$1522.5, KOCH HAZARD ARCHITEC Repair/Renovations \$2395.51, KONOP, BRETT Welfare Rent \$1850, KRUSE LAW OFFICE Child Defense Attorney \$5283.7, KULL, LISA Court Reporters \$395.2, KYRA ENTERPRISES LLC Motels \$1350, LE, TAM Welfare Rent \$3050, LEAF CAPITAL FUNDING Lease-Rental Agreement \$137.02, LEWIS DRUGS INC Pharmacies \$41.97, LINDAHL, JOSETTE S Psych Evals \$6000, LISA CARLSON REPORTI Court Reporters \$26.6, LOVING, PHILIP Bd Evaluations (Minnehaha) \$1989.2, MAESCHEN, JOSEPH Taxable Meal Allowances \$60, MAGGIE IN THE MEANTI Program Activities \$600, MAJESTIC RIDGE LIMIT Welfare Rent \$1553.52, MALLOY ELECTRIC Heat, Vent & AC Repairs \$221.21, MALLOY ELECTRIC Heavy Equip Repairs & Maint \$9.34, MCCANDLESS, ERIC Welfare Rent \$7495, MCGOVERN, MIKE Uniform Allowance \$120, MEDSTAR PARAMEDIC IN Transportation \$3200, MENARD INC Program Activities \$116.69, METRO COMMUNICATIONS Miscellaneous Expense \$197500.81, MIDAMERICAN ENERGY C Welfare Utilities \$570.81, MIDCONTINENT COMMUNI Amounts Held For Others \$117.39, MIDLAND INC Jail Repairs & Maintenance \$224.84, MINNEHAHA CNTY FAMIL Memberships \$20, MINNEHAHA COUNTY Prisoner/Bond Accounts \$205, MONARCH PROPERTY Welfare Rent \$5100, MONROE SYSTEMS FOR B Office Supplies \$71.65, MORGAN COFFMAN Taxable Meal Allowances \$14, NAPA AUTO PARTS Small Tools & Shop Supplies \$20.44, NOVAK Trash Removal \$4470.86, OAKWOOD ESTATES Welfare Rent \$3354, OPEKE G NIEMEYER Repair/Renovations \$591, PFEIFER IMPLEMENT CO Lease-Rental Agreement \$840, PHOENIX SUPPLY LLC Child Care Items \$60, PHOENIX SUPPLY LLC Child Care Uniforms \$480.95, PIONEER ENTERPRISES Burials \$2500, PRESTOX Outside Repair \$267, R&L SUPPLY LTD HHS Maintenance \$161.85, R&L SUPPLY LTD JDC Maintenance \$1607.69, R&L SUPPLY LTD Plumbing & Welding \$1587.38, REYNOLDS LAW LLC Child Defense Attorney \$9929.7, RISTY, MAXINE J Court Reporters \$988, RIVER TOWER APARTMEN Welfare Rent \$3380, ROBERT NIELSON Sign Deposits \$50, ROTOROOTER Outside Repair \$450, ROTOROOTER Trash Removal \$720, SANFORD Lab Costs \$524, SANFORD Welfare Rent \$4515, SANFORD CLINIC Other Medical Services \$278.58, SCHUMACHER ELEVATOR Jail Repairs & Maintenance \$3248.88, SCHUSTER, PAUL Investigators Expenses \$6.72, SECHSER, JENNA Court Reporters \$3039.4, SECURE ENTERPRISE AS Trash Removal \$1942.16, SF SPECIALTY HOSPITA Insurance-Other Costs \$364, SF SPECIALTY HOSPITA Recruitment \$976, SILVER VALLEY STORAG Welfare Rent \$2000, SIOUX FALLS CITY Gas Oil & Diesel \$269.33, SIOUX FALLS CITY Water - Sewer \$1002.61, SIOUX FALLS CITY Welfare Utilities \$145.7, SIOUX FALLS MINISTRY Welfare Rent \$3072, SMITH, ERIC Taxable Meal Allowances \$14, SOUTHEASTERN BEHAVIO Crisis Intervention Program \$4497.41, SOUTHEASTERN BEHAVIO Professional Services \$1600, SPLIT ROCK APARTMENT Welfare Rent \$2534, STATE OF SOUTH DAKOT Amts Held-Daily Scram \$7676, STATE OF SOUTH DAKOT Amts Held-Remote Breath \$1571, STATE OF SOUTH DAKOT Inmate Supplies \$399.3, STATE OF SOUTH DAKOT Lab Costs \$80, STATE OF SOUTH DAKOT Miscellaneous Expense \$79, STATE OF SOUTH DAKOT Outside Repair \$1.05, STENSLAND BOOKS Store Inventory \$128, STOCKWELL ENGINEERS Correction Ctr Repairs & Maint \$487.6, STRANGE FARRELL JOHN Attorney Fees \$2510.27, STRANGE FARRELL JOHN Child Defense Attorney \$1102.12, STREICHES INC Uniform Allowance \$10476, SUMMIT FOOD SERVICE Child Care Food \$560.86, SUMMIT FOOD SERVICE Inmate Supplies \$90.85, SUMMIT FOOD SERVICE School Lunch Program \$953.74, TERVEEN MANUFACTURED Welfare Rent \$3165, THOMPSON ELECTRIC CO Outside Repair \$1072, THOMPSON, COLEEN Welfare Rent \$1500, TRI-STATE NURSING Professional Services \$1827, TRIANGLE PROPERTIES Welfare Rent \$1745, TRISTATE GARAGE DOOR Building Repairs & Maintenance \$356, TSCHETTER & ADAMS LA Attorney Fees \$3826.63, TZADIK SIOUX FALLS I Welfare Rent \$2050, TZADIK SIOUX FALLS P Welfare Rent \$5570, TZADIK TAYLORS PLACE Welfare Rent \$10432, VB FALLS TERRACE Welfare Rent \$5931.2, VERIZON WIRELESS Administrative Charges \$45.24, VERIZON WIRELESS Data Processing Equipment \$1303.4, VERIZON WIRELESS HIDTA Grant \$83.82, VERIZON WIRELESS Safety & Rescue Equipment \$127.46, VERIZON WIRELESS Tea-Ellis Range \$40.01, VERIZON WIRELESS Telephone \$5311.72, VITAL RECORDS Archive/Preservation Supplies \$600, VITAL RECORDS Records Storage \$2222.44, VOGEL MOTORS LLC Automotive/Small Equipment \$120, VOGEL MOTORS LLC Gas Oil & Diesel \$46, WALTER, MAX Attorney Fees \$658.4, WALTON, MARCUS Attorney Fees \$1388.6, WEERHEIM LAW OFFICE Bd Exp Fees (Minnehaha) \$1985.5, WEERHEIM LAW OFFICE Crisis Intervention Program \$47.5, WEST OAKS ESTATES Welfare Rent \$5094, WHEELCO Automotive/Small Equipment \$1324.29, XCEL ENERGY Electricity \$1373.87, XCEL ENERGY Road Maint & Material \$16.97, XCEL ENERGY INC Welfare Utilities \$11344.3, ZABEL STEEL Bldg/Yard Repair & Maintenance \$86.88.

Routine Personnel Actions

New Hires

1. Michael Mulder, variable hour Correctional Officer for the Jail, at \$20.00/hour effective 3/15/2022.
2. Mitchell Thompson, Jaxon Verhey, variable hour Juvenile Correctional Workers for the Juvenile Detention Center, at \$16.00/hour effective 3/21/2022.
3. Benjamin Kruse, Correctional Officer for the Jail, at \$23.14/hour (13/6) effective 3/12/2022.
4. Angie Heidrich, Accountant for the Auditor's Office, at \$24.91/hour (16/3) effective 3/30/2022.

Promotions

1. To promote Amber Whittington from Deputy Public Defender to Senior Deputy Public Defender for the Public Defender's Office, at \$3,108.80/biweekly (22/5) effective 3/16/2022.
2. To promote Anthony Stransky from Correctional Officer to Corporal for the Jail, at \$24.91/hour (17/1) effective 3/19/2022.

Step Increases

1. Derek Thomas, Air Guard Security Officer II for the Air Guard, at \$22.02/hour (13/4) effective 3/9/2022.
2. Michael Awuol, Senior Accounting Technician for the Auditor's Office, at \$20.46/hour (12/3) effective 3/24/2022.
3. Dawn Dubbelde, Senior Accounting Technician for the Auditor's Office, at \$23.14/hour (12/8) effective 3/29/2022.
4. Sydney Tuttle, Human Resources Technician for the Human Resources Office, at \$18.98/hour (10/4) effective 3/30/2022.
5. Dean Hodgen, Caseworker for the Human Services Department, at \$31.90/hour (16/13) effective 3/17/2022.
6. Steven Millage, Program Analyst II for the Information Technology Department, at \$42.90/hour (21/13) effective 3/16/2022.
7. Stephen Frahm, Correctional Officer for the Jail, at \$20.96/hour (13/2) effective 3/8/2022.
8. Lance Dunwoody, Correctional Officer for the Jail, at \$21.50/hour (13/3) effective 3/23/2022.
9. Timothy Gustafson, Corporal for the Jail, at \$30.36/hour (17/9) effective 2/18/2022.
10. Ashley Lopez, Juvenile Correctional Officer I for the Juvenile Detention Center, at \$19.95/hour (12/2) effective 3/6/2022.
11. Deborah Deng, Juvenile Correctional Officer I for the Juvenile Detention Center, at \$21.50/hour (12/5) effective 3/14/2022.
12. Jacob Chrans, Safe Home Program Assistant for Safe Home, at \$20.46/hour (9/9) effective 3/30/2022.
13. Ryan Qualseth, Sergeant for the Sheriff's Office, at \$40.83/hour (20/15) effective 3/16/2022.

14. Drew DeGroot, Senior Deputy State's Attorney for the State's Attorney's Office, at \$3,266.40/biweekly (22/7) effective 3/25/2022.

Abatement Applications for Approval

Parcel- 17762, Keller, Scott R & Peggy L, 2021 Property Taxes, \$2,541.26

Parcel- 89370, Veteran Exempt PT10-4-40, Property Taxes for 2019-\$510.92, 2020-2,251.61, and 2021-2,223.32

Parcel- 12120, Assessment Freeze, 2021 Property Taxes, \$1,214.85

Parcel- 12525, Assessment Freeze, 2021 Property Taxes, \$1,291.37

Parcel- 12882, Assessment Freeze, 2021 Property Taxes, \$236.07

Parcel- 35180, Assessment Freeze, 2021 Property Taxes, \$1,167.20

Parcel- 36132, Assessment Freeze, 2021 Property Taxes, \$933.00

Parcel- 48705, Assessment Freeze, 2021 Property Taxes, \$1,140.11

Parcel- 65193, Assessment Freeze, 2021 Property Taxes, \$1,680.83

Parcel- 89799, Paraplegic Exempt, 2021 Property Taxes, \$3,018.24

Items within Policy Guidelines

Authorize Chair to Sign an Agreement between Minnehaha County and SDDOT for MC22-13 PCN 08WK 50-330-026 Bridge Rehab

PUBLIC COMMENT

Theresa Pesce, Sioux Falls, spoke about election concerns.

SUMMIT CARBON SOLUTION PIPELINE

Tyler Klatt, Assistant Commission Administrative Officer, presented a briefing regarding the consideration of communication to the South Dakota Public Utilities Commission concerning the proposed Summit Carbon Solutions Pipeline. During the March 15 Commission Meeting, citizens provided their concerns regarding the proposed Summit Carbon Solutions Pipeline. The County Commissioners had asked the Commission Office to draft a letter to the Public Utilities Commission that related those concerns expressed by Minnehaha County residents. Eric Bogue, Chief Civil Deputy State's Attorney, briefed the Commission regarding the draft letter to the South Dakota Public Utilities Commission and an upcoming meeting of that body that will held in Sioux Falls on March 23, 2022, and the potential to incorporate the comments received at that meeting into the draft letter. The Commission requested that staff revise the letter to the Public Utilities Commission to include any new concerns raised at that meeting. In addition, all comments which have been submitted to the Commission office will be included with the letter. Eric Bogue noted that there would be sufficient time to send a letter to the South Dakota Public Utilities Commission following the April 5, 2022, meeting and still be within the public comment period. Dan Lederman, Dakota Dunes, presented an update on the pipeline from Summit Carbon Solutions and the ability to bring in experts if requested by the Minnehaha County Commissioners. Mr. Lederman also informed the Commission that the pipeline will pay some property tax based on the project footprint and the project will not be involved in fracking. Peggy Hoogstraal, Chandellor, presented a picture from 2020 showing work being done on the pipeline going through her property and stated that one of the PUC Commissioners is not participating and Governor Norem has submitted a new name. Joy Hohn, presented questions raised regarding the depth of the pipelines and the request for more shut off valves on the pipeline, and asked the Commissioners to apply for party status with the Public Utilities Commission. MOTION by Barth, seconded by Karsky, to defer consideration of communication to the SD Public Utilities Commission concerning the proposed Summit Carbon Solutions Pipeline. 5 ayes.

PRESENTATION

Dr. Kenneth Snell, Coroner/Medical Examiner, presented on the Minnehaha County Coroner's Office highlighting the following areas: 2021 case data, the causes of death, information related to infant deaths, examined natural deaths and accidental deaths along with the deaths related to drugs and suicide, and future needs, including the increase toxicology costs and transport costs.

PLANNING & ZONING NOTICE

Kevin Hoekman, Planner, gave the first reading and requested authorization for the Auditor to publish a Notice of Hearing for April 19, 2022, to consider the adoption of the 2021 International Building Code, the 2021 International Residential Code, and the 2021 International Existing Building Code. MOTION by Karsky, seconded by Barth, to authorize the Auditor to publish a Notice of a Public Hearing at or after 9:00 a.m. on April 19, 2022, for the adoption of the 2021 International Building Code, 2021 International Residential Code, and the 2021 International Existing Building Code. 5 ayes.

NON ROUTINE PERSONNEL

Carey Deaver, Human Resources Director, presented a request for approval for a new position in the Human Resources Office. The past long-range plans for Human Resources have reflected the need for a new position in 2023, but due to the growth of the county and the impact of COVID, the new position is needed in 2022. COVID related functions such as safety, policy development, leave and benefits management, and health plan impacts have required a significant time commitment over the past two years. The pandemic has also impacted the county's employment trends. Minnehaha County is experiencing higher rates of turnover, which, in turn, requires more time for turnover processing and recruitment. There were 34 job postings for 2022 by the end of February. The process for recruitment has changed significantly over the past two years. We can no longer post a position announcement, review applications, and interviews. Due to a record low number of applicants, we must be more strategic in our advertising approach, including relying more heavily on social media and actively recruiting in areas throughout the United States. The recruitment functions for each vacancy absorb a higher portion of time. In addition to the previous issues, Human Resources has received requests for assistance in employee training, recognition, and development-areas which are critical for supporting a growing workforce, but which fall secondary to the more immediate need of filling positions. MOTION by Karsky, seconded by Barth, to approve new position in the Human Resources Office. 5 ayes.

Carey Deaver, Human Resource Director, presented a briefing about the creation of a new position in the Auditor's Office. The request from Auditor Ben Kyte is to create a position for grant administration. The position would serve as the contact for departments that have submitted and received grants. The primary purpose would be to establish grant revenue and expense tracking to ensure sustainability and compliance with grant guidelines. In a briefing provided by Auditor Kyte, the Auditor's Office has been impacted by the COVID-10 pandemic and the growth of county operations in multiple ways. Much of the impact has increased the employee work load to exceed the capacity of the office to maintain it long term. Examples of the increased responsibilities resulting from COVID-19 and growth in county services: increase management of grants and other external funding sources, financial control, and elections. MOTION by Barth, seconded by Beninga, to approve new position in the Auditor's Office. 5 ayes.

BID LETTING

Steve Groen, Highway Superintendent, presented on the bid opening for the annual highway materials held on March 9, 2022 and is recommending approval of the following bid awards: Proposal No. 1-Medium Curing Cutback Asphalt (MC-70) to Jebro, Inc.; Proposal No. 2-Hot Mix Asphalt (HMA) Concrete Pavement to Myrl & Roy's Paving; Proposal No. 5-Rock Salt and Transportation to Blackstrap, Inc. MOTION by Beninga, seconded by Bender, to authorize Chair to sign the vendor agreements with Jebro, Inc for Medium Curing Cutback Asphalt (MC-70); Mryl & Roy's Paving for Hot Mix Asphalt (HMA) Concrete Pavement; Blackstrap, Inc for Rock Salt and Transportation. By roll call vote: 5 ayes.

Steve Groen, Highway Superintendent, presented on the bid opening for the annual highway materials held on March 9, 2022 and is recommending rejection of bids for the following two items: proposal no. 3-snowplow and motor grader blade cutting edges and proposal no. 4-abrasive and salt mixture (salt sand). Prices were much higher than expected from the only responsible bidder for proposal No. 3. For Proposal No. 4, the proposal invitation and form were ambiguous and led to an inconclusive result. MOTION by Barth, seconded by Karsky, to reject the bids received for Proposal No 3.-Snowplow and Motor Grade Blade Cutting edges and Proposal No. 4-Abrasive and Salt Mixture (Salt Sand). By roll call vote: 5 ayes.

Steve Groen, Highway Superintendent, reported on the bid opening for project MC19-06 Culvert Replacements. The following bid was received: 605 Companies with a bid of \$495,103.32; Thomas McNamara with a bid of \$499,933.91; Midwest Contracting with a bid of \$527,821.70; First Rate Excavate with a bid of \$539,448.00; Central Specialties with a bid of \$562,081.55; Nolz Dragline & Construction with a bid of \$627,709.35; and H&W Contracting with a bid of \$649,162.70. MOTION by Bender, seconded by Barth, to award the bid and authorize Chair to sign an agreement with 605 Companies. By roll call vote: 5 ayes.

BRIEFING

Daniel Haggar, State's Attorney, gave a presentation on the State's Attorney's Office. The Minnehaha County State's Attorney's Office remains committed to public safety, community service, and equal justice under the law. The presentation highlighted the areas of staffing and caseload. Some key statistics for the Minnehaha County State's Attorney's Office for 2021 include jury trials-42; new cases opened-10,979; new entrants into Minnehaha County Specialty Courts-70; graduations from Minnehaha County Specialty Courts-29; juvenile team cases handled-1,644; total abuse and neglect cases-194 and total filed abuse and neglect cases-107; and successful juvenile diversions-344.

AGREEMENTS

Upon request of Tyler Klatt, Assistant Commission Administrative Officer, MOTION by Karsky, seconded by Beninga, to authorize Chair to sign the amendment for the professional legal services agreement for drug and alcohol involuntary commitments. 5 ayes.

EMPLOYEE COMPENSATION

Tyler Klatt, Assistant Commission Administrative Officer, presented a request for consideration for the authorization to adjust employee compensation and updates to the employee handbook. In order to provide quality service to the community is dependent upon our ability as an employer to attract and retain experienced staff. In order to attract and retain experienced staff, the County strives to offer a competitive compensation package while working within the limitations of funding sources and being careful stewards of tax payers' dollars. The County has often struggled with recruiting candidates for key positions, and unfortunately, during the past year, this challenge has become more prevalent as we've experienced higher rates of employee turnover, increased difficulty in recruiting candidates for many positions, and wage growth which has lagged behind the cost of living. The following actions prioritize raising base wages and reducing turnover:

1. Implement a new pay matrix which has two main changes: 1) Increase base wages by 7%, and 2) eliminate steps two and four in order to provide an accelerated increase for employees hire at range minimums.
2. Increase the night shift differential from \$.50/hour to \$1.00/hour
3. Increase on-call pay from \$15/day to \$20/day.
4. Reclassification of the following JDC positions-Juvenile Correctional Officer I from pay grade 12 to pay grade 13; Juvenile Correctional Officer II and the Juvenile Correctional Training and Compliance Officer from pay grade 14 to pay grade 16; Juvenile Correctional Officer III from pay grade 16 to pay grade 18.

MOTION by Beninga, seconded by Bender, to authorize the adjustments to the employee compensation plan and

updates to the employee handbook. By roll call vote: 5 ayes.

CONTRACT

Carey Deaver, Human Resources Director, presented the updated contract with the Minnehaha County Deputies Association. The updated contract recognizes the critical need to address wages now, and will run through the end of 2025. The major points of the contract are: Clarification for inclusion of Court Records Officer, addition of language for management to determine recruitment methods, adjustment to the pay matrix which includes a 7% increase effective April 2, 2022; removing steps 2 and 4; reclassify Correctional Officers and Court Records Officers from grade 13 to 14; employees promoting to Sergeant will be guaranteed a 15% salary increase. Additional major points include the shift premium increase from fifty cents to \$1.00 per hour; adding Juneteenth as a recognized holiday. The 2023 health insurance premium County share will be 75%, an increase of 5%; and the addition of annual mental health session for Jail Division. MOTION by Karsky, seconded by Beninga, to approve the Minnehaha County Deputies Association Contract. By roll call vote: 5 ayes.

LIAISON REPORTS

Commissioner Beninga reported on the beginning of the Juvenile Detention Center project.

Commissioner Heiberger reported on the one-day conference put on with the assistance of the Safety and Justice grant.

Commissioner Karsky reported on the recent meeting of the Sioux Metro Growth Alliance.

MOTION by Barth, seconded by Karsky, to recess at 10:30 a.m. until 10:40 a.m. 5 ayes

MOTION by Karsky, seconded by Bender, to enter into Executive Session pursuant to SDCL 1-25-2 (1), (3), and (4). 5 ayes.

MOTION by Beninga, seconded by Barth, to adjourn. 5 ayes

The Commission adjourned until 9:00 a.m. on Tuesday, April 5, 2022.

APPROVED BY THE COMMISSION:

Cindy Heiberger
Chair

ATTEST:

Kym Christiansen
Commission Recorder