

THE MINNEHAHA COUNTY COMMISSION CONVENED AT 9:00 AM on March 4, 2025, pursuant to adjournment on February 25, 2025. COMMISSIONERS PRESENT WERE: Bleyenbergh, Heisey, Karsky, and Kippely. Commissioner Beninga was absent. Also present were Kym Christiansen, Commission Recorder, and Eric Bogue, Chief Civil Deputy State's Attorney.

Chair Karsky called the meeting to order.

MOTION by Heisey, seconded by Kippely, to Approve the Agenda. 4 ayes

CONSENT AGENDA

MOTION by Bleyenbergh, seconded by Heisey, to Approve the Consent Agenda. By roll call vote: 4 ayes. The consent agenda includes the following items:

Commission Meeting Minutes for February 25, 2025

Joint Dell Rapids/Minnehaha County Meeting Minutes for February 25, 2025

Joint City of Sioux Falls/Minnehaha County Meeting Minutes for February 25, 2025

Bills to be Paid \$655,969.61

3200 RUSSELL LLC Motels \$360, A&B BUSINESS SOLUT Lease-Rental Agreement \$389.54, A&B BUSINESS SOLUT Maintenance Contracts \$398.45, ACTIVE DATA SYSTEMS Records Storage \$1500, AIRWAY SERVICE INC Automotive/Small Equipment \$3062.55, AIRWAY SERVICE INC Gas Oil & Diesel \$301.44, ALL NATIONS INTERPRE Interpreters \$7095.95, ANDERSON JONES CORCO Burials \$1500, ANDERSON, JENNIFER Bd Evaluations (Minnehaha) \$4949.92, ANGEL, EDWARD P Attorney Fees \$288.5, APPEARA Program Activities \$65.64, ASH LAW OFFICE PLLC Attorney Fees \$4369.45, ASTROPHYSICS INC Maintenance Contracts \$5650, AVERA HEART HOSPITAL Safety & Rescue Equipment \$140, BALOUN LAW PC Child Defense Attorney \$98.4, BANKERS EQUIPMENT SV Maintenance Contracts \$514, BARNETT LEWIS FUNERA Burials \$2000, BEN BAXA Taxable Meal Allowances \$28, BILLION AND WEBER LA Attorney Fees \$2631, BLACKBURN & STEVENS Attorney Fees \$150.23, BOSMAN, JOSEPH Uniform Allowance \$194.08, BRYAN, CHRIS Chemicals \$40, BULLIS, MATTHEW Investigators Expenses \$29.48, CENTURY BUSINESS PRO Lease Principal \$719.04, CENTURY BUSINESS PRO Maintenance Contracts \$789.63, CHARMTEX INC Child Care Items \$59.26, CHARMTEX INC Child Care Uniforms \$349.7, CIVIL DESIGN INC Architects & Engineers \$1905, CONTROL INSTALLATION HHS Maintenance \$235.66, CORRECT RX PHARMACY Contract Services \$5.23, CORRECTIONAL MEDICAL Contract Services \$233653.52, CREEKSTONE FALLS Welfare Rent \$575.34, CYNTOM PROPERTIES AN Welfare Rent \$900, DAKOTA EMBALMING & T Transportation \$3800, DAKOTA FLUID POWER I Automotive/Small Equipment \$109.73, DAKOTA LETTERING ETC Uniform Allowance \$5570.25, DATA SYSTEMS INC Office Supplies \$227, DENHERDER LAW OFFICE Attorney Fees \$175.23, DINGES PARTNERS GROU Safety & Rescue Equipment \$36.47, DUST TEX SERVICE INC Janitorial Chemical Supplies \$42.9, EICH LAW OFFICE LLC Attorney Fees \$3721, EICH LAW OFFICE LLC Child Defense Attorney \$1568, ETTERMAN ENTERPRISES Small Tools & Shop Supplies \$159.24, EXHAUST PROS OF SIOU Automotive/Small Equipment \$189.22, FALLS VIEW Miscellaneous Expense \$35, FASTENAL COMPANY Jail Repairs & Maintenance \$2.76, FLEETPRIDE INC Truck Repairs & Maintenance \$29.48, FRED THE FIXER INC Building Repairs & Maintenance \$150, G & R CONTROLS INC Fairgrounds \$145, G & R CONTROLS INC Museum Renovations \$8660, G & R CONTROLS INC Uniform Allowance \$131.09, GOEBEL PRINTING INC Office Supplies \$85, GOEBEL PRINTING INC Printing/Forms \$137, GOLDEN WEST Telephone \$69.95, GRAHAM TIRE CO NORTH Automotive/Small Equipment \$584, GRAINGER Hwy Shop Repairs & Maintenance \$49.21, GRAINGER Jail Repairs & Maintenance \$71.7, GRAINGER Small Tools & Shop Supplies \$8.53, GRIESE LAW FIRM Attorney Fees \$5141.5, GUNNER, ANDREA Court Reporters \$88.8, GUZMAN, SANDRA V Interpreters \$335, HANSON, MICHAEL W Attorney Fees \$6211, HDR ENGINEERING INC Architects & Engineers \$10853.75, HONERMAN, MARK Chemicals \$40, HORIZON PLACE Miscellaneous Expense \$50, HUGHES COUNTY (SD) S Contract Services \$20.9, IDEMIA IDENTITY & SE Maintenance Contracts \$2598, INNOVATIVE OFFICE SO Janitorial Chemical Supplies \$19733.52, INTERSTATE OFFICE PR Office Supplies \$163.4, IOWA SFK LEASING INC Homeland Security \$33196, ISI LLC Interpreters \$220, JCL SOLUTIONS Inmate Supplies \$3788.7, JCL SOLUTIONS JDC Custodial Supplies \$742.62, JCL SOLUTIONS JDC Maintenance \$30, JCL SOLUTIONS Kitchen/Cleaning Supplies \$5527.65, JEFFERSON PARTNERS L Transportation \$2046.22, JEO CONSULTING GROUP Architects & Engineers \$1543.68, KENNEDY, RENEE S Court Reporters \$319.75, KOCH, ELIZABETH J Bd Exp Fees (Minnehaha) \$1248,

KOLETZKY LAW OFFICE Attorney Fees \$241.5, LAUGHLIN LAW LLC Attorney Fees \$987.5, LAUGHLIN LAW LLC Child Defense Attorney \$2328.5, LIGHT AND SIREN Heavy Equip Repairs & Maint \$496.81, LISA CARLSON REPORTI Court Reporters \$539, LOPEZ, REBECA Interpreters \$660, LOVING, PHILIP Bd Evaluations (Minnehaha) \$5866.78, LUTHERAN SOCIAL SVCS Evening Report Center \$4998.24, LUTHERAN SOCIAL SVCS Shelter Care/Reception Center \$82686.28, MARION COMMUNITY MHP Welfare Rent \$1000, MARSH & MCLENNAN LLC Notary Exp \$50, MCCUBBIN, JASON Chemicals \$40, MELLETTE COUNTY Board of Prisoners-Housing \$284, MENARD INC Program Activities \$95.52, MICHELS COMMUNICATIO Program Activities \$700, MICROFILM IMAGING SY Contract Services \$1930.5, MICROFILM IMAGING SY Lease-Rental Agreement \$530, MICROFILM IMAGING SY Software \$200, MIDAMERICAN ENERGY C Natural Gas \$8273.17, MIDCONTINENT COMMUNI Amounts Held For Others \$276.78, MIDLAND INC Fairgrounds \$111.37, MINNEHAHA CNTY TREAS Miscellaneous Expense \$30, MINNEHAHA CONSERVATI Bldg/Yard Repair & Maintenance \$3898.26, NAPA AUTO PARTS Automotive/Small Equipment \$63.33, NORTH CAROLINA DEPT Contract Services \$153.45, NYBERGS ACE HARDWARE Small Tools & Shop Supplies \$53.13, OLSON LAW FIRM PLLC Attorney Fees \$219.84, OREILLY AUTOMOTIVE S Automotive/Small Equipment \$66.84, OVERHEAD DOOR COMPAN Hwy Shop Repairs & Maintenance \$423.47, PEGASUS OF SD Welfare Rent \$1550, PERSON, RONALD E OR Lease Interest \$1347.04, PERSON, RONALD E OR Lease Principal \$727.96, PETTY-RUSHING, BREND Professional Services \$895, PRIDE NEON, INC Automotive/Small Equipment \$710, QUALIFIED PRESORT SE Postage \$176.19, QUALIFIED PRESORT SE Printing/Forms \$45267.97, QUALITY WELDING & MF Grounds & Parking Repair \$314.9, QUALITY WELDING & MF Hwy Shop Repairs & Maintenance \$155.1, R&L SUPPLY LTD Heat, Vent & AC Repairs \$297.06, RATERMAN, CODY D Attorney Fees \$828, RENTOKIL NORTH AMERI Professional Services \$81.88, RESOLUTE LAW FIRM IN Attorney Fees \$338.7, ROEMEN'S AUTOMOTIVE Automotive/Small Equipment \$49.97, SAFE HOME LTD PTNRSH Rent Subsidies \$10689, SANFORD Professional Services \$165.45, SANFORD CLINIC Lab Costs \$886, SANFORD CLINIC Miscellaneous Expense \$60, SHAYLA SOLO Misc Revenue \$150, SHERWIN WILLIAMS Building Repairs & Maintenance \$240.93, SIOUX FALLS CITY Welfare Utilities \$207.23, SIOUX FALLS FORD INC Automotive/Small Equipment \$1524.66, SISSON PRINTING INC Printing/Forms \$1706.85, STAN HOUSTON EQUIPME Fairgrounds \$75, STANTEC CONSULTING S Architects & Engineers \$22000, STATE OF SOUTH DAKOT Amts Held-Daily Scram \$4163, STATE OF SOUTH DAKOT Amts Held-Remote Breath \$959, STATE OF SOUTH DAKOT Architects & Engineers \$1183.48, STATE OF SOUTH DAKOT Hwy Shop Repairs & Maintenance \$240, STATE OF SOUTH DAKOT Inmate Supplies \$586.8, STATE OF SOUTH DAKOT Office Supplies \$37.87, STATE OF SOUTH DAKOT Printing/Forms \$111.25, STREICHES INC Uniform Allowance \$222, STURDEVANTS AUTO PAR Small Tools & Shop Supplies \$17.9, STURDEVANTS REFINISH Small Tools & Shop Supplies \$102.56, SUMMIT FOOD SERVICE Child Care Food \$1416.97, SUMMIT FOOD SERVICE Inmate Supplies \$139.47, SUMMIT FOOD SERVICE School Lunch Program \$3145.95, THOMPSON ELECTRIC CO Contract Services \$1072, TOMACELLI'S TOO Jury Fees \$157.44, TRI-STATE NURSING Professional Services \$2774.5, TRIANGLE PROPERTIES Welfare Rent \$322, TSCHETTER & ADAMS LA Attorney Fees \$893.5, TURTLE CREEK Welfare Rent \$1200, TYLER TECHNOLOGIES I Contract Services \$322.02, TYLER TECHNOLOGIES I Software \$898, TZADIK SIOUX FALLS I Welfare Rent \$1553, UNIVERSITY PARK LEGA Professional Services \$1850, US FOODS INC Other Supplies \$71.32, US FOODS INC Professional Services \$2221.02, VER BEEK, KELSEY Child Defense Attorney \$4337.75, WALL LAKE SANITARY D Water - Sewer \$90, WALTER, MAX Attorney Fees \$990, WALTON, MARCUS Child Defense Attorney \$1782.5, XCEL ENERGY Electricity \$20803.89, YANKTON COUNTY Return Of Service \$50.

Routine Personnel Actions

1. Jesse Mohr, variable hour Correctional Officer for the 24/7 Program, at \$22.55/hour effective 02/28/2025.
2. Delaney Connor, variable hour Juvenile Correctional Worker for the Juvenile Detention Center, at \$22.55/hour, effective 03/10/2025.
3. Lindsey Wright, Legal Office Assistant for the Public Advocate's Office, at \$21.42/hour (10/1) effective 03/10/2025.
4. Luke Galloway, Deputy Sheriff for the Sherriff's Office, at \$30.26/hour (17/1) effective 03/10/2025.

Step Increases

1. Jason Gearman, Sheriff's Office Director of Emergency Management, at \$4,491.20/biweekly (21/14) effective 01/28/2025.
3. Maria Munkvold, Sergeant for Emergency Management, at \$42.80/hour (20/7) effective 01/07/2025.
3. Betsy Doyle, Chief Deputy Public Defender for the Public Defender's Office, at \$5,470.40/biweekly (25/6) effective 02/22/2025.
4. Joshua Phillips, Captain for the Sheriff's Office, at \$4,601.60/biweekly (23/7) effective 02/02/2025.
5. Jared Terrones, Deputy Sheriff for the Sheriff's Office, at \$40.73/hour (17/11) effective 02/28/2025.
6. Marc Toft, Digital Discovery Technician for the State's Attorney's Office, at \$31.04/hour (14/6) effective 02/11/2025.
7. Laura Haatvedt, Tax and License Technician for the Treasurer's Office, at \$24.25/hour (10/4) effective 01/27/2025.

Special Personnel Actions

1. To hire Lyndsay DeMatteo as a Senior Deputy Public Defender with the Public Defender's Office at \$4,274.40/biweekly (22/8) effective 03/17/2024.

To record significant employee anniversaries for March 2025: 5 years-Amber Whittington, Kathi Zaddam; 10 years-Albert Chagolla, Erin Herschberger; 15 years-Dean Hodgen; 20 years-Travis Krueger, John Sites, Jeff Thoreson; 25 years-Melissa Godber, Jolynn Harris, Shannon Hemenway, Randy Megard.

To record volunteers in County Departments for February 2025. This list is on file at Human Resources.

Abatement Applications Recommended for Approval by the Director of Equalization
Parcel-93348, Brandon West Mini Storage, LLC, 2022 Property Taxes, \$18,212.06
Parcel-93348, Brandon West Mini Storage, LLC, 2023 Property Taxes, \$13,771.41
Parcel-93348, State Storage Brandon, LLC, 2024 Property Taxes, \$10,197.07
Parcel-55516, KDLT, 2020 Property Taxes, \$1,623.75
Parcel-55516, KDLT, 2021 Property Taxes, \$1,692.10
Parcel-55516, KDLT, 2022 Property Taxes, \$2,133.35
Parcel-55516, KDLT, 2023 Property Taxes, \$1,984.18
Parcel-55516, KDLT, 2024 Property Taxes, \$1,737.82

PROCLAMATION

The Sioux Falls St. Patrick's Day Committee has requested a Proclamation from the County Commission for the 45th Annual St. Patrick's Day Extravaganza in Downtown Sioux Falls. Shawn Clearly introduced Ryan Murphy, head of the St. Patrick's Day Committee was in attendance to read and receive the proclamation. MOTION by Kippley, seconded by Bleyenbergh, to Issue a Proclamation Declaring March 15, 2025, as St. Patrick's Day in Minnehaha County. 4 ayes.

PRESENTATIONS

Dr. Jeff Luther, Rural Ambulance Quality Assurance Director, provided an overview of 2024 EMS trends. In 2024, overall volume for County EMS increased 2.37% compared to 2023. Even though this isn't "large" growth

by any means, it does continue to outpace actual population growth in the County. Minnehaha County Emergency Medical Services saw very slight increases in response category breakdowns in 2024 for trauma and transfer calls with a percentage point or two above the running average. In 2024, some significant changes in state oversight and regulation of EMS were made. EMTs are now licensed through the State Board of Medical and Osteopathic Examiners rather than the State EMS Office in the Department of Health. The statutory changes made in the 2024 legislative session also resulted in the need for all EMTs and Paramedics to obtain an ambulance driver's license. The County Emergency Management is tracking all the County EMD providers to assure each has the required licensure. The presentation highlighted the response breakdown by category, incident type breakdown including the top five incident types for each service, and the time-metrics for the County EMS providers. Finally, Dr. Luther presented the EMS report from October 1 to December 31, 2024.

Maria Munkvold, Emergency Management Assistant Director, presented a briefing from Minnehaha County Emergency Management, Rural Ambulance, and Rural Fire Departments. The purpose of the Office of Emergency Management is to provide a workable plan to keep the continuity of federal, state, and local governments during times of disaster or extreme emergency. Accordingly, the Emergency Management Office conducts hazard analysis and develops and updates plans for emergency preparedness, response, recovery, and hazard mitigation. Emergency management also oversees volunteer programs such as the Police Reserve program, Rescue Squad, and Dive Team. Other Emergency Management Services include resource allocation, communications, serving as the weather service liaison, Rural Ambulance, Rural Fire, and SD State Partnership. Finally, the presentation highlighted the upcoming equipment and vehicle needs of the department.

Mike Harstad, Rural Fire Chiefs Association President, provided an update on the Minnehaha County Fire Departments.

Tim Even, Humboldt Ambulance, Curtis Nelson, Garretson Ambulance, and Ryan Sitting, Dell Rapids Ambulance, provided an update on the Minnehaha County Rural Ambulances.

ABATEMENTS

Commissioner Kippley excused himself from the meeting at 10:04 a.m.

Upon the request of Chris Lilla, MOTION by Bleyenbergh, seconded by Heisey, to Approve an Abatement Application Recommended for Denial by the Department of Equalization on Parcel 14045 for Year 2024 Property Taxes \$98.10 Per SDCL 10-4-19.2, the Exempt Entity did not have Possession of the Property for More than 16 Days of the Month. By roll call vote: 3 ayes.

Commissioner Kippley returned to the meeting at 10:07 a.m.

JOINT POWER FORCE ACCOUNT AGREEMENT

Jacob Maras, Interim Highway Superintendent, was present to authorize the Chair to Re-Sign a Joint Powers Force Account Agreement with the State of Dakota for the Payment of Federal Aid Relief Funds due to June Flooding. This item was originally approved at the November 12, 2024, Commission meeting. The SDDOT has since modified the document to clarify that reimbursements to the county will not occur until the State has received their Federal ER allocation. From June 20 to 22, 2024, Minnehaha County experienced flooding, which damaged several sections of road and various bridges. The proposed agreement provides Federal Aid Emergency Relief Funds for the repair of six sites. These repairs include gravel shouldering, replacement of rip rap, an asphalt overlay, and removal of debris. All repairs have been completed except for rip rap installation for the Big Sioux structure on Holly Boulevard. This work will commence once authorized by the Corps of Engineers. The amount of Federal Aid Reimbursement that is being requested for acceptance is \$136,000. MOTION by Heisey, seconded by Bleyenbergh, to Authorize the Chair to Re-Sign a Joint Powers Force Account Agreement between Minnehaha

County and The State of South Dakota for Payment of Federal Aid Relief Funds due to June Flooding. By roll call vote: 4 ayes.

BID RESULTS

Jacob Maras, Interim Highway Superintendent, reported on the bid opening for MC25-02 Southeast SD County Striping Project held on February 26, 2025. This project, which was previously completed by the SDDOT, consists of retracing existing striping and placing striping on newly surfaced roads in 16 counties in Southeastern South Dakota. Minnehaha County completed the plans and facilitated the bid on behalf of all 16 counties. The following bids were received: Sir Lines-A-Lot with a total bid of \$1,044,520.25 and Vogel Traffic Services with a total bid of \$1,260,154.40. The Minnehaha County portion of the bid from Sir Lines-A-Lot was \$89,443.25. MOTION by Kippley, seconded by Bleyenbergh, to Approve Bid Results and Award Recommendation for Project MC25-02 Southeast SD County Striping and Authorize Chair to Sign an Agreement with Sir Lines-A-Lot Traffic Control and Striping at the Contract Price of \$89,443.25. By roll call vote: 4 ayes.

REQUEST FOR PROPOSAL

Meredith Jarchow, Assistant Commission Administrative Officer, presented a request to approve the issuance of a Request for Proposal for a Campus Master Plan. As Minnehaha County continues to grow in population, so do our space needs. During the FY2025 budget process, funds were budgeted to conduct a Campus Master Plan to address current and future space needs on the downtown campus. The topic of space needs and current facility conditions at the County were addressed both in 2017 with the USD Master Plan and in 2019 with the Facilities Taskforce. The executive summary of the 2019 Facilities Taskforce stated that the increased demand for services on the downtown campus would outgrow our current facilities by 2032. The Minnehaha County campus has evolved over 130 years to serve the needs of a growing county, with past planning and construction that was made with a view to future needs. This planning has paid off with many original buildings still operational, due in part to our strong maintenance program. The main components of the Campus Master will include: Current Facilities Conditions Assessment; Space and Programming Needs Assessment; Population Growth & Service Needs Analysis; Stakeholder Engagement; Phasing Plan; and Cost Estimation & Financial Capacity. An RFP will allow the County to review proposals and determine final Campus Master Plan components based both on the proposed approach and cost. The proposed deadline for submission is April 14, 2024, with the intent of having a contract for Commission approval in June 2025. The goal is to present the final Campus Master Plan to the Commission by March 2026. Finally, Assistant Commission Administrative Officer Jarchow requested consideration for the appointment of a committee to review the RFPs. There was an initial RFP team formed to help draft the proposed RFP as well as to finalize the draft and those members are recommended to be part of the committee to review the RFPs. In addition to the Assistant Commission Administrative Officer, the proposed committee recommendation is Mark Kriens, Facilities Director; Carey Deaver, Director of Human Resources; Eric Bogue, Chief Civil Deputy State's Attorney; Susan Beaman, Finance & Budget Officer; Treasurer Kris Swanson; Karl Thoennes, Circuit Court Administrator; and Judge Robin Houwman. MOTION by Kippley, seconded by Heisey, to Approve Issuance of a Request for Proposal for a Campus Master Plan and the Appointment of Members to Review the Request for Proposals for a Campus Master Plan. By roll call vote: 4 ayes.

LEGISLATIVE UPDATE

Meredith Jarchow, Assistant Commission Administrative Officer, provided an update for the 2025 Legislative Session. Some important dates to note regarding the Legislative session are March 6, which is the last day to move required delivery of bills or joint resolutions by a committee to the second house; March 10, which is the last day for a bill or joint resolution to pass both houses; March 13, which is Legislative Day 37; and March 31, which is Legislative Day 38 and the day reserved for consideration of gubernatorial vetoes. The briefing went on to summarize the legislation that the Commission Office is following and included information on various House Bills (HB) and Senate Bills (SB). HB 1119 was deferred to the 41st Legislative Day. HB 1125 was signed by the Governor on February 25. HB 1229 was deferred to the 41st Legislative Day. SB 14, SB 22, and SB 23 were all

deferred to the 41st Legislative Day. SB 72 and SB 74 were both delivered to the Governor on February 26. SB 121 was deferred to the 41st Legislative Day. SJR 506 was deferred to the 41st Legislative Day. Assistant Commission Administrative Officer Jarchow provided an update on SB 37, SB 216, SB 191, and HB 1235 as well as HB 1052.

COMMISSIONER LIAISON REPORTS

Commissioner Heisey highlighted the Sioux Empire Water Festival that took place on March 4 and 5.

Commissioner Bleyenbergh provided an update on work done by the Community Engagement Division within Minnehaha County Human Services.

Commissioner Karsky reported on the upcoming Sioux Metro Growth Alliance annual meeting.

MOTION by Heisey, seconded by Kippley, to Enter into Executive Session pursuant to SDCL 1-25-2 (1), (3), (4), and (6) at 10:45 a.m. 4 ayes.

Chair Karsky declared the executive session concluded at 12:10 p.m.

MOTION by Kippley, seconded by Heisey, to Adjourn at 12:10 p.m. 4 ayes.

The Commission adjourned until 9:00 p.m. on Tuesday, March 18th, 2025.

APPROVED BY THE COMMISSION:

Dean Karsky
Chair

ATTEST:

Kym Christiansen
Commission Recorder