

THE MINNEHAHA COUNTY COMMISSION CONVENED AT 9:00 AM on December 31, 2024, pursuant to adjournment on December 17, 2024. COMMISSIONERS PRESENT WERE: Bender, Beninga, Bleyenberg, Karsky, and Kippley. Also present were Kym Christiansen, Commission Recorder, and Eric Bogue, Chief Civil Deputy State's Attorney.

Chair Karsky called the meeting to order.

Chair Karsky recognized outgoing Commissioner Bender and thanked her for her 10 years of service as County Commissioner.

MOTION by Bender, seconded by Kippley, to Approve the Agenda. 5 ayes

CONSENT AGENDA

MOTION by Kippley, seconded by Beninga, to Approve the Consent Agenda. By roll call vote: 5 ayes. The consent agenda includes the following items:

Commission Meeting Minutes for December 17, 2024

Bills to be Paid \$2,766,459.78

3200 RUSSELL LLC Motels \$1650, 46WEST OPERATING LLC Welfare Rent \$497, A&B BUSINESS SOLUT Lease-Rental Agreement \$433.83, A&B BUSINESS SOLUT Maintenance Contracts \$279.98, A&B BUSINESS SOLUT Office Supplies \$16.99, ACCURATE CONTROL INC Communication Equipment \$6818.58, AIRGAS USA LLC Gas Oil & Diesel \$242.2, AIRGAS USA LLC Small Tools & Shop Supplies \$135, AIRWAY SERVICE INC Automotive/Small Equipment \$1467.11, AIRWAY SERVICE INC Gas Oil & Diesel \$128.61, ALL NATIONS INTERPRE Interpreters \$4650.1, ANDERSON FUNERAL HOM Burials \$2000, ANDERSON, JENNIFER Bd Evaluations (Minnehaha) \$6095.7, ANDERSON, SCOTT A. Work Mileage \$34.84, BABINSKI PROPERTIES Welfare Rent \$670, BARNETT LEWIS FUNERA Burials \$4000, BILLION EMPIRE MOTOR Automotive/Small Equipment \$214.85, BLACKBURN & STEVENS Attorney Fees \$184.73, BOSMAN, JOSEPH Business Travel \$196, BRAUN, MASON Investigators Expenses \$140.7, BUDGET AUTO REPAIR Gas Oil & Diesel \$112.8, BULLIS, MATTHEW Investigators Expenses \$24.12, BURNS, JASON Investigators Expenses \$159.46, C & R SUPPLY INC Automotive/Small Equipment \$73.82, CANFIELD BUSINESS IN Furniture & Office Equipment \$17731.86, CARRIE BORNITZ Misc Revenue \$150, CENTURY BUSINESS PRO Lease Principal \$719.04, CENTURY BUSINESS PRO Maintenance Contracts \$798.48, CENTURLINK LONG DIS Telephone \$7.86, CERTIFIED AUTO GLASS Automotive/Small Equipment \$345, CERTIFIED LANGUAGES Interpreters \$90.75, CHAGOLLA, ALBERT Interpreters \$308, CHRISTOPHER MACDONAL Uniform Allowance \$109.99, CHUUKESSE NATIVE LANG Interpreters \$160, CINTAS CORPORATION Janitorial Chemical Supplies \$365, CINTAS CORPORATION Uniform Allowance \$94.6, CLAIMS ASSOCIATES IN Deductibles \$2560, CLAIR HATTERVIG Uniform Allowance \$24.11, COMPUTER FORENSIC RE Professional Services \$580, CONSTELLATION Natural Gas \$5428.83, COOKS CORRECTIONAL Kitchen/Cleaning Supplies \$101697.43, DAKOTA FLUID POWER I Heavy Equip Repairs & Maint \$307.95, DAKOTALAND AUTOGLASS Automotive/Small Equipment \$250, DANIEL HAGGAR Education & Training \$713.71, DARRELL JONAS Uniform Allowance \$157.94, DATA SYSTEMS INC Office Supplies \$57, DBK PROPERTIES LLC Welfare Rent \$900, DECASTRO LAW OFFICE Attorney Fees \$690, DELL MARKETING LP Data Processing Equipment \$8624, DIESEL MACHINERY INC Automotive/Small Equipment \$149.01, DINGES PARTNERS GROU Safety & Rescue Equipment \$6985, DUST TEX SERVICE INC Janitorial Chemical Supplies \$42.9, EAST RIVER PSYCHOLOG Psych Evals \$2500, EICH LAW OFFICE LLC Attorney Fees \$1207.5, EMMA OTTERPOHL Business Travel \$53.6, ETTERMAN ENTERPRISES Small Tools & Shop Supplies \$120.12, FAMILY SERVICE INC Professional Services \$4800, FODS, RANDY Uniform Allowance \$336.11, FORTY ONE Welfare Rent \$1717, FOX, DANIEL Bd Exp Fees (Yankton) \$314.94, GALLS PARENT HOLDING Uniform Allowance \$1874.03, GLOBAL TEL LINK (GT Telephone \$2.1, GOVERNMENTJOBS.COM I Software/Licensing \$8619.24, GRAINGER Small Tools & Shop Supplies \$29.11, GUZMAN, SANDRA V Interpreters \$572, HARTFORD'S BEST PAIN Automotive/Small Equipment \$4122.18, HEATHER MYERS Uniform Allowance \$29.35, HELSETH, RAMONA G. Bd Exp Fees (Minnehaha) \$288, HENRY CARLSON CONSTR Construction Costs \$1583568, HERITAGE FUNERAL HOM Burials \$3500, HYVEE ACCOUNTS RECEI Program Activities \$83.7, INITIATIVE INVESTMEN Welfare Rent \$675, INNOVATIVE OFFICE SO Office Supplies \$40.56, INTERSTATE ALL BATTE Motor/Machine/Equipment Repair \$1064, INTERSTATE OFFICE

PR Office Supplies \$460.05, ISI LLC Interpreters \$100, JCL SOLUTIONS Inmate Supplies \$1164, JCL SOLUTIONS Kitchen/Cleaning Supplies \$937.82, JEFFERSON PARTNERS L Transportation \$935.5, JOSHUA RAPP Taxable Meal Allowances \$20, KATTERHAGEN, MARK Bd Exp Fees (Yankton) \$42, KENNEDY, RENEE S Court Reporters \$156.35, KNECHT, ANDREW J Attorney Fees \$138, KRUSE LAW OFFICE Child Defense Attorney \$3103, LADY BOSS VENTURES L Program Activities \$70, LANGUAGE TESTING INT Recruitment \$126, LARSON, VALERIE Bd Exp Fees (Yankton) \$42, LEDD PROPERTIES LLC Welfare Rent \$500, LENSEGRAV, LYDIA Business Travel \$80, LEWIS & CLARK BEHAVI Bd Evaluations (Yankton) \$2025, LEWNO LAW OFFICE Bd Exp Fees (Yankton) \$166.71, LISA CARLSON REPORTI Court Reporters \$68.5, LONESTAR INVESTMENTS Burials \$3500, LOPEZ, REBECA Interpreters \$540, LOVING, PHILIP Bd Evaluations (Minnehaha) \$5151.71, LYNN, JACKSON, SHULT Child Defense Attorney \$3519, MARION COMMUNITY MHP Welfare Rent \$495, MARSH & MCLENNAN LLC Notary Exp \$50, MASTER BLASTER Small Tools & Shop Supplies \$271.8, MAYER, MICHAEL P Uniform Allowance \$140.16, MCCOOK COUNTY HIGHWA Road Maint & Material \$4045.78, MEADOWLAND APARTMENT Welfare Rent \$900, MENARD INC Parts Inventory \$44.95, MENARD INC Small Tools & Shop Supplies \$86.04, MIDAMERICAN ENERGY C Natural Gas \$1596.06, MIDCONTINENT COMMUNI Amounts Held For Others \$300.44, MIDSTATES EQUIPMENT Road Material Inventory \$55881.6, MIDSTATES UNIFORM & Miscellaneous Expense \$988.65, MIDSTATES UNIFORM & Printing/Forms \$47.2, MIDWAY SERVICE INC Gas Oil & Diesel \$2351.63, MURRAY PROPERTIES LL Welfare Rent \$700, NAPA AUTO PARTS Automotive/Small Equipment \$24.54, NGUYEN, LAM Interpreters \$60, NIKKEL, ALEX Welfare Rent \$1000, NOVAK Lease-Rental Agreement \$75.59, NYBERGS ACE HARDWARE Jail Repairs & Maintenance \$11.39, OLD ORCHARD CAFE Miscellaneous Expense \$1266.35, PENBROOKE PLACE APAR Welfare Rent \$1900, PHOENIX SUPPLY LLC Child Care Items \$124.24, PHOENIX SUPPLY LLC Inmate Supplies \$1425.44, PINNACLE PRODUCTIONS MacArthur SJC Grant \$9909, PIONEER ENTERPRISES Burials \$2000, PRICE, THOMAS L Psych Evals \$4800, PURPLE COMMUNICATION Interpreters \$245.5, QUALIFIED PRESORT SE Postage \$142.57, QUALSETH, RYAN Investigators Expenses \$77.05, RED WING OF SIOUX FA Uniform Allowance \$175, REEVES, MEGAN Court Reporters \$835.4, RESOLUTE LAW FIRM IN Child Defense Attorney \$2829.31, REYNOLDS LAW LLC Child Defense Attorney \$5471.6, RISTY, MAXINE J Court Reporters \$1894.45, RIVERVIEW PARK LTD Welfare Rent \$794, ROLL'N PIN CATERING Miscellaneous Expense \$462.9, RUNGE ENTERPRISES IN Contracted Construction \$150149.39, SANDAL & ALEMU RENTA Welfare Rent \$700, SANFORD Lab Costs \$388, SARA KETCHAM Misc Revenue \$575, SCHAUNAMAN, KURT Uniform Allowance \$500.03, SD ASSOC OF COUNTY O Due To Other Governments \$3972, SD HUMAN SERVICES CE Psych Evals \$1200, SD HUMAN SERVICES CE Record Requests \$19, SIOUX FALLS CITY Electricity \$9048.99, SIOUX FALLS CITY Lease-Rental Agreement \$74414.74, SIOUX FALLS CITY Miscellaneous Expense \$338856.01, SIOUX FALLS CITY Professional Services \$77871.64, SIOUX FALLS CITY Water - Sewer \$18129.9, SIOUX FALLS CITY Welfare Utilities \$726.49, SIOUX FALLS FORD INC Gas Oil & Diesel \$68.24, SIOUX FALLS THRIVE Homeless Initiatives \$100, SIOUX VALLEY ENERGY Electricity \$259.49, STATE OF SOUTH DAKOT Amts Held-Daily Scram \$7656, STATE OF SOUTH DAKOT Amts Held-Remote Breath \$1796, STATE OF SOUTH DAKOT Data Communications \$200, STATE OF SOUTH DAKOT Extension Background Checks \$100, STATE OF SOUTH DAKOT Lab Costs \$160, STATE OF SOUTH DAKOT Miscellaneous Expense \$15, STATE OF SOUTH DAKOT Notary Exp \$60, STATE OF SOUTH DAKOT Sign Supply Inventory \$2302.15, STATE OF SOUTH DAKOT Telephone \$65, STREICHES INC Uniform Allowance \$737.98, SUMMIT FOOD SERVICE Board Of Prisoners-Meals \$31805.21, SUMMIT FOOD SERVICE Child Care Food \$848.01, SUMMIT FOOD SERVICE Inmate Supplies \$568.97, SUMMIT FOOD SERVICE School Lunch Program \$1956.8, TEGRA GROUP INC Architect, Engineers, and PMgt \$13264.46, THELIN CENTER APARTM Welfare Rent \$1636, THOMSON REUTERS - WE Legal Research \$3172.54, TRI-STATE NURSING Professional Services \$3580, TRINITY POINT Welfare Rent \$385, TSCHETTER & ADAMS LA Attorney Fees \$8570.1, TUSCHEN, MICHAEL E Uniform Allowance \$206.92, TWO WAY SOLUTIONS IN Automotive/Small Equipment \$73.95, TYLER TECHNOLOGIES I Contract Services \$14700, TYLER TECHNOLOGIES I Software \$6000, TZADIK SIOUX FALLS I Welfare Rent \$700, TZADIK SIOUX FALLS P Welfare Rent \$593.96, ULINE Kitchen/Cleaning Supplies \$200.98, ULINE Other Supplies \$248.98, ULTEIG ENGINEERS INC Architects & Engineers \$10930.75, UNIVERSITY PARK LEGA Professional Services \$2200, US FOODS INC Other Supplies \$151.2, US FOODS INC Professional Services \$2031.91, VITAL RECORDS Archive/Preservation Supplies \$619.95, VITAL RECORDS Records Storage \$4164.56, WALTON, MARCUS Attorney Fees \$810.75, WALTON, MARCUS Child Defense Attorney \$810.75, WASHINGTON PAVILION Miscellaneous Expense \$656.5, WEERHEIM LAW OFFICE Bd Exp Fees (Minnehaha) \$8004, WEERHEIM LAW OFFICE Crisis Intervention Program \$471.5, WERNKE, LAURIE Bd Exp Fees (Minnehaha) \$32, WEST BRIAR COMMONS I Welfare Rent \$900, WHITE CAP, LP Parts Inventory \$404.93, WILLIAMSBURG LIMITED Welfare Rent \$522, XCEL ENERGY Electricity \$30637.7, XCEL ENERGY INC Welfare Utilities \$698.65, YANKTON COUNTY Attorney Fees \$1224.5, YANKTON COUNTY Return Of Service \$50, YOUNGBERG Attorney Fees \$494.5.

December 2024 Commission Salaries
COMMISSION

Salaries \$37,063.00

AUDITOR	Salaries	\$63,682.12
TREASURER	Salaries	\$107,216.66
INFORMATION TECHNOLOGY	Salaries	\$98,243.97
STATES ATTORNEY	Salaries	\$536,667.98
PUBLIC DEFENDER	Salaries	\$290,713.66
PUBLIC ADVOCATE	Salaries	\$89,423.78
FACILITIES	Salaries	\$65,752.22
EQUALIZATION	Salaries	\$121,027.26
REGISTER OF DEEDS	Salaries	\$51,501.82
HUMAN RESOURCES	Salaries	\$39,903.90
SHERIFF	Salaries	\$1,575,147.33
JUVENILE DETENTION CENTER	Salaries	\$237,752.21
HIGHWAY	Salaries	\$163,368.75
HUMAN SERVICES	Salaries	\$167,690.68
MUSEUM	Salaries	\$95,540.23
PLANNING	Salaries	\$47,324.28
EXTENSION	Salaries	\$3,791.40
PLANNING	Salaries	\$47,324.28
EXTENSION	Salaries	\$3,791.40

The following reports were received and placed on file in the Auditor's Office:
Register of Deeds Statement of Revenue Report for November 2024
Minnehaha County Coroner Monthly Report for November 2024

Routine Personnel Actions

New Hires

1. Alyce Widrig, Caseworker for Safe Home, at \$30.26/hour (16/2) effective 12/30/2024.
2. Katelyn Lemke, Legal Office Assistant for the State's Attorney's Office, at \$21.42/hour (10/1) effective 12/30/2024.
3. Kammi Bartscher, as seasonal Intern for the State's Attorney's Office, at \$20.00/hour effective 12/30/2024.
4. Michelle Bevers, Legal Office Assistant for the State's Attorney's Office, at \$21.42/hour (10/1) effective 1/2/2025.

Promotions

1. Ellen Boesel, from Accountant to Assistant Treasurer for the Treasurer's Office, at \$3,100.80/biweekly (21/1) effective 1/4/2025.

Step Increases

1. Tyler Bassett, Air Guard Security Officer II for the Air Guard, at \$28.68/hour (13/6) effective 11/26/2024.
2. Patricia Allen, Custodian for Facilities, at \$26.76/hour (7/14) effective 12/27/2024.
3. Scott Berg, Highway Maintenance Team Member for the Highway, at \$34.25/hour (12/14) effective 1/4/2025.

4. Jacob Maras, Assistant Highway Superintendent for the Highway, at \$4,360.00/biweekly (22/10) effective 12/19/2024.
5. Alice Peckskamp, Administrative Secretary for the Highway, at \$24.25/hour (10/4) effective 12/24/2024.
6. Jeanne Rivera, Caseworker for Human Services, at \$31.66/hour (16/4) effective 12/11/2024.
7. Hassanen Al-Habubi, Corrections Systems Operator for the Jail, at \$22.95/hour (10/3) effective 11/14/2024.
8. Suraj Bohora Chhetri, Correctional Officer for the Jail, at \$28.68/hour (14/4) effective 12/14/2024.
9. Maggie Heiderscheidt, Correctional Officer for the Jail, at \$28.68/hour (14/4) effective 12/14/2024.
10. Marcos Loa, Correctional Officer for the Jail, at \$27.98/hour (14/3) effective 10/2/2024.
11. Eduardo Lopez-Perez, Correctional Officer for the Jail, at \$28.68/hour (14/4) effective 12/14/2024.
12. Heather Richarz, Corporal for the Jail, at \$41.55/hour (17/13) effective 11/14/2024.
13. Joseph Schatz, Sergeant for the Jail, at \$46.99/hour (20/12) effective 11/26/2024.
14. Benjamin Ullom, Correctional Officer for the Jail, at \$28.82/hour (14/3) effective 1/3/2025.
15. Moises Membreno, Juvenile Correctional Officer I for the Juvenile Detention Center, at \$26.64/hour (13/3) effective 12/12/2024.
16. Heidi Hesvik, Legal Office Assistant for the Public Defender's Office, at \$26.13/hour (10/7) effective 12/28/2024.
17. Sarah Kerkvliet, Lead Paralegal for the Public Defender's Office, at \$41.73/hour (17/12) effective 12/26/2024.
18. Sara Sackmann, Paralegal for the Public Defender's Office, at \$38.76/hour (16/11) effective 1/2/2025.
19. Scott Dubbe, Sergeant for the Sheriff's Office, at \$49.60/hour (20/13) effective 12/31/2024.
20. Colleen Albrecht, Paralegal for the State's Attorney's Office, at \$36.70/hour (16/10) effective 12/18/2024.
21. Clayton Dahl, Senior Deputy State's Attorney for the State's Attorney's Office, at \$3,852.80/biweekly (22/5) effective 12/8/2024.

Variable Hour Pay Increases

To increase the hourly rate of pay effective 12/21/2024, for the following individuals in variable hour positions:

1. Trevor Cadonau, Correctional Officer for the Jail, to \$23.20/hour.
2. Adisynn Fink, Juvenile Correctional Worker for the Juvenile Detention Center, to \$22.55/hour.
3. Tristian White, Juvenile Correctional Worker for the Juvenile Detention Center, to \$22.55/hour.

Abatement Application Recommend for Approval by the Director of Equalization
Parcel-81872, Veteran Exempt PT10-4-40, 2023 Property Taxes, \$1,711.60

Notices and Requests

Authorize the Chair to Sign Letters of Support for the University of South Dakota and Midwest Street Medicine as Part of their Respective Applications for the Opioid Settlement Fund Community Grant Program

PRESENTATION

Tyler Tordsen, President & Chief Executive Officer, and Bryce Healy, Economic Development & Member Relations Specialist, presented on the Sioux Metro Growth Alliance. The presentation highlighted the service area of the organization along with the two pillars of economic development: growth and engagement. The presentation went on to highlight some of the engagement events that are put on by the Sioux Metro Growth Alliance. Some of the challenges identified by the organization include limited water and wastewater options across the region, demand is outstripping the supply of housing options, the daytime population makes sales tax challenging; engaging residents to get involved in City government, and industrial parks are full and new development is expensive. Finally, the presentation focuses on the Sioux Metro Growth Alliance's goals for the upcoming year.

PLANNING COMMISSION APPOINTMENTS

Scott Anderson, Planning Director, gave a briefing on the six applications received for appointment of two members to the Planning Commission.

MOTION by Joe Kippley, seconded by Jen Bleyenbergh, to Appoint Ryan VanDerVliet to the Minnehaha County Planning Commission for a Four-Year term Beginning on January 1, 2025. By roll call vote: 5 ayes.

MOTION by Bleyenbergh, seconded by Kippley, to Appoint Cindy Heiberger to the Minnehaha County Planning Commission for a Four-year Term Beginning on January 1, 2025. By roll call vote: 5 ayes.

AGREEMENT

Commissioner Kippley excused himself from the meeting at 9:18 a.m.

Tom Greco, Commission Administrative Officer, presented a request for the authorization to have the Chair sign the Coliseum Lease Agreement between Minnehaha County, Lutheran Social Services of South Dakota, and the City of Sioux Falls. The proposed lease agreement provides space for events and activities as well as the administrative offices association with the Lutheran Social Services' Multi-Cultural Center. The Coliseum is a County-owned facility. In 2002, the City, Multi-Cultural Center, and the County entered into an agreement for the Center's use of the facility. At that time, the Multi-Cultural Center was its own, distinct nonprofit organization, but in 2022, the Multi-Cultural Center merged into Lutheran Social Services. In 2022, the initial term of the agreement expired but continued without amendment pursuant to the intent of the parties and pursuant to SDCL 43-32-14. The proposed lease agreement formalizes new terms. Under the terms of the lease, the County maintains the structure of the facility as well as all plumbing, heating, air conditioning, ventilating, and electrical beyond the scope of normal and routine maintenance. Lutheran Social Services will provide programming, and activities will be aligned with the mission and vision of the Multi-Cultural Center; keep the interior of the facility in good order, condition, and repair; and provide the County will an annual presentation on the use of the facility. The City of Sioux Falls agrees to pay the cost of utilities, which total approximately \$55,000 this past year. The proposed lease agreement expires on December 31, 2025. MOTION by Bender, seconded by Beninga, to Authorize the Chair to Sign the Coliseum Lease Agreement Between Minnehaha County, Lutheran Social Services of South Dakota and the City of Sioux Falls. By roll call vote: 4 ayes.

Commissioner Kippley returned to the meeting at 9:22 a.m.

ELECTION BRIEFING

Leah Anderson, Auditor, provided a briefing regarding the 2024 General Election. The purpose of the briefing was to explain the work and process of preparing and conducting the 2024 General Election as well as detailed timeline leading up to Election Day. The briefing went on to highlight observations from the 2024 General Election which included absentee voting and ballot processing taking double the amount of work at a minimum; UOCAVA ballots take about triple the amount of work due to need to recreate the ballot. A comparison between the 2020 and 2024 absentee ballot processing was highlighted. Some areas of improvement include more absentee board workers and a complete second shift including new supervisors, largest UOCAVA precincts need to be processed earlier; review and change results reporting process as well as better storage and preparation facility. Finally, the presentation highlighted proposed legislative changes for consideration during the upcoming legislative session. Rick Weible provided an overview on proposed legislation. Public comment was received from Jill Franken, Jean Childs, Jessica Pollema, Penny BayBridge, Betty Oldenkamp, and Jennifer Foss.

HIGHWAY RESOLUTIONS

Jacob Maras, Interim Highway Superintendent, provided on a resolution to establish new fees for highway access permits. The fees for the highway access permits were established via Resolution MC20-74. In 2024, the Highway Department received 17 access permit applications and collected approximately \$850.00. MOTION by Beninga, seconded by Kippley, to Authorize the Chair to Sign a Resolution Establishing New Fees for Highway Access Permits and approve Resolution MC24-28. By roll call vote: 5 ayes.

RESOLUTION MC24-28

Revising Resolution MC20-74

Establishing New Fees for Highway Access Permits

WHEREAS, the Minnehaha County Highway Department currently administers Highway Access Permits to the public at specified fees according to Resolution MC20-74; and

WHEREAS, Resolution MC20-74 established fees for Temporary, Farm Field, Residential, and Commercial and Industrial accesses and approaches as administered through the Minnehaha County Highway Department; and

WHEREAS, the Minnehaha County Board of Commissioners finds it necessary to periodically adjust fees to keep pace with rising costs for these services;

NOW THEREFORE BE IT RESOLVED by the Minnehaha County Board of Commissioners that the Minnehaha County Highway Department is hereby authorized to charge the following fees:

Temporary Access Permit	\$ 40.00 per access
Improve Existing Access Permit	\$ 40.00 per access
Farm Field Access Permit	\$ 80.00 per access
Residential Access Permit	\$ 80.00 per access
Commercial/Industrial Access Permit	\$175.00 per access

All fees collected shall be deposited into the County Highway and Bridge Fund.

Approved this 31st day of December, 2024.

APPROVED BY THE COMMISSION:

Dean Karsky, Chairman

ATTEST: Leah Anderson, Auditor

Kym Christiansen

Deputy Auditor

Jacob Maras, Interim Highway Superintendent, provided a briefing on a resolution to update the Accommodation of Utilities on County Highway Right-of-Way and fee structure. Ordinance MC47-15 authorizes the Highway Department to issue permits and set forth requirements for utilities crossing highways under the County's jurisdiction. Under Section 4 of this ordinance, the Highway Superintendent is given authority to set fees for the issuance of these permits. This fee is to be set and published in the criteria guidebook. The fee schedule was then approved when the Commission approved Resolution MC #20-75 which implemented our guidebook which includes the schedule of fees. In 2024, 51 permits have been issued which amounted to about \$16,865 in fees. The proposed resolution would allow for the re-issue of the guidance manual which has been modestly updated for each of the different fees. MOTION by Bleyenbergh, seconded by Beninga, to Adopt Resolution to Update "Accommodation of Utilities on County Highway Right-of-Way" and Fee Structure and Approve Resolution MC24-29. By roll call vote: 5 ayes.

RESOLUTION MC24- 29

REVISING MC#20-75

Revising the Promulgation of Criteria, Rules, and Forms for Permitting Utilities within Minnehaha County Jurisdiction

WHEREAS, it is in the best interest of the County to develop and preserve safe highway operations and roadsides by assuring that standard guidelines and permitting processes for utility facility crossings of Minnehaha County highways be put in place; and,

WHEREAS, Minnehaha County Ordinance MC#47-15, permits the Minnehaha County Highway Superintendent to promulgate criteria, rules, forms, and the ability to assess fees for the permitting of utility facilities crossing highways under his jurisdiction within Minnehaha County; and,

WHEREAS, said criteria, rules, forms, and fees are established by Resolution MC#20-75, which incorporates an attached document, "ACCOMMODATION OF UTILITIES ON COUNTY HIGHWAY RIGHT-OF-WAY" and its appendices; and,

WHEREAS, said document needs to be updated from time to time to keep pace with industry standards and other evolving needs, including amending the fee structure, now,

THEREFORE BE IT RESOLVED, by the Minnehaha County Board of Commissioners, that the revised and reissued attached document, "ACCOMMODATION OF UTILITIES ON COUNTY HIGHWAY RIGHT-OF-WAY," dated December 2024, including its appendices, be adopted as the enforceable criteria, rules, forms, and fee structure for highway utility crossings pursuant to Minnehaha County Ordinance MC#14-15, Section 2, and such provisions not inconsistent with the provisions of the Ordinance shall have the same force and effect of the provisions of the Ordinance.

All fees collected shall be deposited into the County Highway and Bridge Fund.

Approved this 31st day of December 2024.

APPROVED BY THE COMMISSION:

Dean Karsky, Chairman

ATTEST: Leah Anderson, Auditor

Kym Christiansen

Deputy Auditor

BID RESULTS

Jacob Maras, Interim Highway Superintendent, reported on the bid opening for Project MC17-10 Highway 149 Cold-In-Place Recycle held on December 11, 2024. The following bids were received: Bituminous Paving, Inc.

with a total bid of \$2,215,005.15; Double H Paving with a total bid of \$2,265,904.70; Asphalt Surfacing Co. with a total bid of \$2,280,455.85; Seal Pros, Inc with a total bid of \$2,281,371.13; Duininck, Inc with a total bid of \$2,302,427.00; Central Specialties, Inc with a total bid of \$2,437,744.54; and Border States Paving, Inc with a total bid of \$2,919,678.70. MOTION by Kippley, seconded by Beninga, to Approve Bid Results and Award Recommendation for Project MC17-10 Highway 149 Cold-In-Place Recycle and Authorize Chair to Sign an Agreement with Bituminous Paving, Inc. By roll call vote: 5 ayes.

Jacob Maras, Interim Highway Superintendent, reported on the bid opening for Project MC20-12 Structure 50-087-120 Replacement held on December 11, 2024. The following bids were received:

	Alternate A: Cast-In-Place	Alternate B: Pre-Cast
Earthworks Enterprises, Inc	\$1,068,040.57	\$689,196.82
BX Civil & Construction	\$ ~	\$797,400.00
Alliance Construction	\$ ~	\$800,208.70
Nolz Dragline & Construction	\$ ~	\$833,835.49
Midwest Contracting, LLC	\$ ~	\$899,996.25
Graves Construction Co	\$967,137.25	\$ ~
Holstein Excavating	\$1,005,095.65	\$ 1,003,997.15
Central Specialties	\$ ~	\$1,012,314.25
Kea Construction	\$1,017,183.11	\$ ~
605 Companies	\$ ~	\$1,135,105.25
Runge Enterprises, Inc	\$ ~	\$1,342,634.24

MOTION by Beninga, seconded by Bleyenbergh, to Approve Bid Results and Award Recommendation for Project MC20-12 – Structure 50-087-120 Replacement and Authorize Chair to Sign an Agreement with Earthworks Enterprises pending SDDOT Concurrence. By roll call vote: 5 ayes.

BUDGET SUPPLEMENT

Joe Bosman, Captain, presented a request for the authorization of a 2024 budget supplement to the Sheriff's Office budget using insurance reimbursements. The Minnehaha County Sheriff's Office had a couple recent vehicle damage insurance claims where the insurance reimbursement for repairs was authorized after the deadline for inclusion on the earlier supplement requests. These repair expenses, applied to the Sheriff's Office operational budget, have received reimbursement payments deposited into the County insurance proceeds fund. With the Commission's authorization, the insurance proceeds would be applied to the Sheriff's Office's FY 2024 operation budget to cover the repair costs. MOTION by Bender, seconded by Bleyenbergh, to Authorize a 2024 Budget Supplement Request to the Sheriff's Office Budget using Insurance Reimbursements for \$7,835.31. By roll call vote: 5 ayes.

BID RESULTS

Mark Kriens, Director of Facilities and Construction, reported on the bid opening for Courthouse Renovations held on December 11, 2024. The following bids were received: Schwartzle Construction with a total bid of \$394,201.00; Hegg Construction with a total bid of \$382,490.00; Patriot Construction with a total bid of \$447,000.00; Lloyd Construction with a total bid of \$341,900.00; Stanga Construction with a total bid of \$364,300.00; APX Construction Group with a total bid of \$363,000.00; Hoogendoorn Construction with a total bid of \$568,000.00; Sunkota Construction with a total bid of \$366,000.00; Great Place Construction with a total bid of \$339,999.00; and Visions Construction Group with a total bid of \$376,000.00. This project will be utilizing American Rescue Plan Act funding. MOTION by Beninga, seconded by Kippley, to Approve Bid Results and Award Recommendation for Courthouse Improvements and Authorize the Chair to Sign an Agreement with Great Place Construction Utilizing ARPA Funding. By roll call vote: 5 ayes.

RESOLUTION

Upon the request of Tom Greco, Commission Administrative Officer, MOTION by Bender, seconded by Beninga, to Establish Appointments to the Minnehaha-Lincoln County Board of Mental Illness and the Minnehaha County Review Board of Developmental Disabilities and Approve Resolution MC24-30. By roll call vote: 5 ayes.

RESOLUTION MC24-30

ESTABLISH APPOINTMENTS TO THE MINNEHAHA-LINCOLN COUNTY BOARD OF MENTAL ILLNESS AND THE REVIEW BOARD FOR DEVELOPMENTAL DISABILITIES

WHEREAS, SDCL 27A-7-1 provides that the Minnehaha County Commission appoint two regular lay members and alternates of the Minnehaha-Lincoln County Board of Mental Illness for a term of three years; and

WHEREAS, SDCL 27B-7-24 provides that the Minnehaha County Commission appoint two regular lay members and alternates of the Minnehaha County Review Board for Developmental Disabilities for a term for a term of three years; and

WHEREAS, the Co-Chairman of the Minnehaha-Lincoln County Board of Mental Illness and of the Minnehaha County Review Board for Developmental Disabilities has recommended qualified candidates for said positions; now

THEREFORE, IT IS HEREBY RESOLVED by the Minnehaha Board of County Commissioners that: Betsy Koch (Minnehaha County resident) be appointed as regular lay board members of the Board of Mental Illness and Minnehaha County Review Board for Developmental Disabilities effective January 5, 2025; and Sue Coomes and Mona Helseth (Minnehaha County residents) be appointed as alternate lay board members of the Board of Mental Illness and Minnehaha County Review Board for Developmental Disabilities effective January 5, 2025.

Ann Schiltz (Lincoln County resident) to be appointed as a regular lay board member of the Board of Mental Illness effective January 5, 2025; and

Tricia Syverson (Lincoln County resident) to be appointed as a regular lay board member of the Board of Mental Illness effective January 5, 2025; and

Francie Miller, Laurie Wernke, Linda Van Beek and Sean Kooistra (Lincoln County residents) to be appointed as alternate lay board members of the Board of Mental Illness effective January 5, 2025.

Approved this 31st day of December, 2024

APPROVED BY THE COMMISSION:

Dean Karsky

Chair

ATTEST:

Kym Christiansen

Deputy Auditor

OPPORTUNITY FOR PUBLIC COMMENT:

Jean Childs, Sioux Falls, SD, spoke about improvements to the election process including hand counting of the ballots at the precinct level.

Cindy Meyer, Harford, SD, spoke about the appointments to the Planning Commission that were approved earlier in the meeting and general election observations.

Gary Meyer, Harford, SD, spoke about concerns raised during the September 10 meeting and general election

observations.

Dan Kippley, Sioux Falls, SD, thanked Commissioner Bender for the service and provided a history of elected boards in ancient Greece.

Commissioner Beninga left the meeting at 11:30 a.m. and returned at 11:36 a.m.

Jay Masur, Med-Star Ambulance Owner, spoke about the decedent transport agreement.

Mike Mathis, Election Coordinator, provided some insight to the 2024 General Election and about the concerns raised earlier in the meeting.

Jessica Pollema, Sioux Falls, SD, provided of some observations regarding the election process.

Leah Anderson, County Auditor, addressed of the comments raised by previous speakers at the request of Chair Karsky.

MOTION by Bender, seconded by Bleyenberg, to Enter into Executive Session pursuant to SDCL 1-25-2 (1), (3), (4), and (6) at 12:00 p.m. 5 ayes.

Chair Karsky declared the executive session concluded at 12:05 p.m.

MOTION by Bender, seconded by Bleyenberg, to Adjourn at 12:06 p.m. 5 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday, January 7th, 2025.

APPROVED BY THE COMMISSION:

Chair

ATTEST:

Kym Christiansen
Commission Recorder