

THE MINNEHAHA COUNTY COMMISSION CONVENED AT 9:00 AM on August 6, 2024, pursuant to adjournment on July 23, 2024. COMMISSIONERS PRESENT WERE: Bender, Beninga, Bleyenberg, Karsky, and Kippely. Also present were Kym Christiansen, Commission Recorder, and Eric Bogue, Chief Civil Deputy State's Attorney.

Chair Karsky called the meeting to order.

MOTION by Beninga, seconded by Bleyenberg, to Approve the Agenda. 5 ayes

CONSENT AGENDA

MOTION by Kippely, seconded by Bender, to Approve the Consent Agenda. By roll call vote: 5 ayes. The consent agenda includes the following items:

Commission Meeting Minutes for July 23, 2024

Joint City of Sioux Falls/Minnehaha County Minutes from July 23, 2024

Bills to be Paid \$3,893,016.24

46WEST OPERATING LLC Welfare Rent \$900, 930 N DAKOTA AVE LLC Welfare Rent \$700, A BAR K INC Automotive/Small Equipment \$20, A TO Z WORLD LANGUAG Interpreters \$300, A&B BUSINESS SOLUT Lease-Rental Agreement \$476.63, A&B BUSINESS SOLUT Maintenance Contracts \$631.56, A&B BUSINESS SOLUT Office Supplies \$36.95, A-1 PUMPING & EXCAVA Building Repairs & Maintenance \$230, ACCREDITATION AUDIT Subscriptions \$150, AIRWAY SERVICE INC Automotive/Small Equipment \$1400.81, AIRWAY SERVICE INC Gas Oil & Diesel \$322.24, ALBERS, BRENT Business Travel \$180, ALL NATIONS INTERPRE Interpreters \$5495.15, ALPHAGRAPHS Publishing Fees \$474.89, ANDERSON, JENNIFER Bd Evaluations (Minnehaha) \$1384.16, ANDREW BERG Taxable Meal Allowances \$18, ANGEL, EDWARD P Attorney Fees \$797.5, APPEARA Program Activities \$35, ARCHITECTURE INC Architect, Engineers, and PMgt \$185850, ASH LAW OFFICE PLLC Attorney Fees \$2199.59, ASPHALT SURFACE TECH Contracted Construction \$588637.81, AUTOMATIC BUILDING C Jail Repairs & Maintenance \$172.45, AUTOMATIC BUILDING C Outside Repair \$265.31, AVERA MCKENNAN Hospitals \$2941.76, AVI SYSTEMS INC Maintenance Contracts \$7125, AVI SYSTEMS INC Miscellaneous Expense \$1120, AXIS FORENSIC TOXICO Lab Costs \$194, BABINSKI PROPERTIES Welfare Rent \$1475, BACKUPWORKS.COM INC Maintenance Contracts \$3530, BALOUN LAW PC Child Defense Attorney \$142.7, BALTIC FIRE DEPT Amounts Held For Others \$20117.48, BANGS,MCCULLEN,BUTLE Attorney Fees \$444.6, BARGAIN BARN TIRE CT Automotive/Small Equipment \$78, BECHTEL, DAVID Welfare Rent \$650, BECK, JEFFREY R Attorney Fees \$1230.3, BEN BAXA Taxable Meal Allowances \$18, BENINGA, GERALD Business Travel \$188, BERZATI, BURIM Welfare Rent \$800, BILLION EMPIRE MOTOR Automotive/Small Equipment \$95.85, BILLION EMPIRE MOTOR Gas Oil & Diesel \$65.95, BLEYENBERG, JEN Business Travel \$247, BOB'S LOCK & KEY Bldg/Yard Repair & Maintenance \$6, BRANDON FIRE DEPT Amounts Held For Others \$76057.85, BRETT WHITMORE Sign Deposits \$50, BROOKINGS CO AUDITOR Professional Services \$212.73, BROOKS CONST SVCS IN Building Repairs & Maintenance \$3550, BROOKS TOWNHOMES PTR Welfare Rent \$486, BUILDERS SUPPLY COMP Jail Repairs & Maintenance \$862.42, BUTLER MACHINERY COM Truck Repairs & Maintenance \$3206.77, BX CIVIL & CONSTRUCT Contracted Construction \$11020.5, C & B OPERATIONS LLC Bridge Repair & Maintenance \$949, CADD ENGINEERING SUP Program Activities \$540, CENTURY BUSINESS PRO Maintenance Contracts \$1505.51, CENTURYLINK LONG DIS Telephone \$272.12, CERTIFIED LANGUAGES Interpreters \$146.45, CHAGOLLA, ALBERT Interpreters \$304.05, CHAPEL HILL FUNERAL Burials \$2000, CHUUKESSE NATIVE LANG Interpreters \$160, CINTAS CORPORATION Janitorial Chemical Supplies \$350.64, CINTAS CORPORATION Uniform Allowance \$162.65, CITY OF GARRETSON Welfare Utilities \$500, CIVICPLUS LLC Subscriptions \$10641.77, CLAIR HATTERVIG Uniform Allowance \$159.96, CLIMATE SYSTEMS INC Heat, Vent & AC Repairs \$2017.6, CODY SCHROEDER Taxable Meal Allowances \$18, COLTON FIRE & RESCUE Amounts Held For Others \$12068.88, COMPUTER FORENSIC RE Attorney Fees \$930, CONSTELLATION Natural Gas \$3493.2, CONSTRUCTION PRODUCT Bridge Repair & Maintenance \$1088.5, COREY DEGROOT Business Travel \$84, CORRECTIONAL MEDICAL Contract Services \$287746.7, CPI/GUARDIAN Inmate Supplies \$5258.82, CREEKSTONE FALLS Welfare Rent \$700, CROOKS VOLUNTEER FIR Amounts Held For Others \$16241.53, CUTTING EDGE TINT Automotive/Small Equipment \$580, DAKOTA FLUID POWER I Truck Repairs & Maintenance \$2213.62, DAKOTA RIGGERS & TOO Truck Repairs & Maintenance \$71.02, DAKOTALAND AUTOGLASS Automotive/Small Equipment \$424.99, DEANS DISTRIBUTING Gas Oil & Diesel \$378.9, DEANS DISTRIBUTING Parts Inventory \$714.65, DELL

MARKETING LP Data Processing Equipment \$2820.77, DELL RAPIDS FIRE DEP Amounts Held For Others \$30037.09, DIAMOND MOWERS INC Truck Repairs & Maintenance \$194.78, DOCUSIGN INC Subscriptions \$2263.2, DUST TEX SERVICE INC Janitorial Chemical Supplies \$42.9, EAST VILLAGE Welfare Rent \$700, EASTGATE TOWING Investigators Expenses \$862, EICH LAW OFFICE LLC Attorney Fees \$437, ELECTRIC SUPPLY CO I Bldg/Yard Repair & Maintenance \$1890, ELITE PROPERTIES LLC Welfare Rent \$500, EMMALIE HOLT Sign Deposits \$50, ERIC SCHOFIELD Sign Deposits \$50, FLATS AT PRAIRIE Welfare Rent \$500, FLEETPRIDE INC Parts Inventory \$50.36, FLEETPRIDE INC Truck Repairs & Maintenance \$150.82, FOX, DANIEL Bd Exp Fees (Yankton) \$335.91, G & R CONTROLS INC Fairgrounds \$76.28, G & R CONTROLS INC HHS Maintenance \$280.82, G & R CONTROLS INC JDC Maintenance \$150, GANNETT MEDIA CORP Publishing Fees \$1601, GARRETSON FIRE DEPT Amounts Held For Others \$17959.58, GBR INC Interpreters \$360, GEOTEK ENGINEERING & Architect, Engineers, and PMgt \$8525, GEOTEK ENGINEERING & Parking \$107, GIRTON ADAMS Road Maint & Material \$282.5, GJP, INC Building Repairs & Maintenance \$7085.74, GJP, INC Program Activities \$4700, GLOBAL TEL LINK (GT Telephone \$10.79, GOEBEL PRINTING INC Office Supplies \$62, GOLDEN WEST Telephone \$96.08, GRAFTON COUNTY SHERI Return Of Service \$112.33, GRAHAM TIRE CO NORTH Automotive/Small Equipment \$146, GRAINGER Heat, Vent & AC Repairs \$182.3, GRAINGER Plumbing & Welding \$78.6, GRIPP, ROBERT J Program Activities \$300, GUNNER, ANDREA Court Reporters \$68, GUZMAN, SANDRA V Interpreters \$920, HARTFORD AREA FIRE & Amounts Held For Others \$47545.21, HBD INC Inmate Supplies \$1910, HDR ENGINEERING INC Architects & Engineers \$24230.1, HEATH LACEY Sign Deposits \$50, HEIDEPRIEM PURTELL Child Defense Attorney \$1499.35, HENRY CARLSON CONSTR Construction Costs \$733268, HIGH POINT NETWORKS Consultants \$575, HIGH POINT NETWORKS Subscriptions \$3087.74, HOLIDAY SIOUX FALLS Welfare Rent \$500, HORIZON APARTMENTS Welfare Rent \$500, HUEY APARTMENTS Welfare Rent \$432, HUMBOLDT FIRE & AMBU Amounts Held For Others \$9880.24, HUTCHINSON TRUST Sign Deposits \$50, HYVEE ACCOUNTS RECEI Program Activities \$185.67, I STATE TRUCK INC Parts Inventory \$1095.13, I STATE TRUCK INC Truck Repairs & Maintenance \$1.28, INTERSTATE OFFICE PR Office Supplies \$934.24, IRVING CENTER APARTM Welfare Rent \$804, JASPER RURAL FIRE DE Amounts Held For Others \$1159.93, JAYMAR Printing/Forms \$142.9, JCL SOLUTIONS Inmate Supplies \$2878.6, JCL SOLUTIONS Kitchen/Cleaning Supplies \$3224.17, JD'S HOUSE OF TROPHI Office Supplies \$12.35, JEFFERSON PARTNERS L Transportation \$1085.22, JEFFERSON VILLAGE AP Welfare Rent \$1000, JERED BROESDER Business Travel \$84, JUSTIN LAMMER Homeland Security \$700, KATTERHAGEN, MARK Bd Exp Fees (Yankton) \$93, KAUFFMAN, DAVID W PH Psych Evals \$2700, KENNEDY, RENEE S Court Reporters \$290.65, KNECHT, ANDREW J Attorney Fees \$655.5, KNIFE RIVER Grounds & Parking Repair \$468.5, KYLE SEXE Taxable Meal Allowances \$14, KYLE VANDE WEERD Business Travel \$308.77, LABRI APARTMENTS Welfare Rent \$187, LACEY RENTALS INC Lease-Rental Agreement \$370, LACEY VILLAGE TOWNHO Welfare Rent \$1900, LANCE ORDAL Business Travel \$100, LARSON, VALERIE Bd Exp Fees (Yankton) \$93, LAWSON PRODUCTS INC Small Tools & Shop Supplies \$193.81, LEDD PROPERTIES LLC Welfare Rent \$815, LEWNO LAW OFFICE Bd Exp Fees (Yankton) \$570.92, LILLA, CHRIS Taxable Meal Allowances \$14, LINDAHL, JOSETTE S Psych Evals \$1500, LIPP, DELORES Business Travel \$30.79, LISA CARLSON REPORTI Court Reporters \$351.35, LISA MUELLER-HOWARD Store Inventory \$24, LL HARDER INC JDC Maintenance \$98.47, LOPEZ, REBECA Interpreters \$616.4, LOVING, PHILIP Bd Evaluations (Minnehaha) \$4977.57, LYONS VOLUNTEER FIRE Amounts Held For Others \$2997.17, MAJESTIC RIDGE LIMIT Welfare Rent \$1354, MATT AANENSON Business Travel \$84, MB REAL ESTATE LLC Welfare Rent \$1200, MCGOVERN, MIKE Business Travel \$180, MEDSTAR PARAMEDIC IN Transportation \$2400, MENARD INC Bridge Repair & Maintenance \$239.8, MICHEAL'S PURPLE PET Building Repairs & Maintenance \$165, MICROFILM IMAGING SY Lease-Rental Agreement \$645, MICROFILM IMAGING SY Software \$200, MIDAMERICAN ENERGY C Natural Gas \$1602.98, MIDCONTINENT COMMUNI Amounts Held For Others \$272.78, MIDLAND INC Fairgrounds \$21.41, MIDLAND INC HHS Maintenance \$1014.6, MIDLAND INC Jail Repairs & Maintenance \$7412.89, MIDSTATES UNIFORM & Uniform Allowance \$111.54, MIDWAY SERVICE INC Gas Oil & Diesel \$25284.7, MIDWEST ALARM COMPAN Security Alarm \$210, MIDWEST OIL COMPANY Fuel Oil \$2235.68, MIDWEST OIL COMPANY JDC Maintenance \$360.48, MINNEAPOLIS FORENSIC Expert Witness Fees & Expenses \$1500, MINNEHAHA COMMUNITY Water - Sewer \$60, MINNEHAHA COMMUNITY Welfare Utilities \$63, MINNEHAHA COUNTY Prisoner/Bond Accounts \$54, MONTROSE FIRE DEPT Amounts Held For Others \$529.43, MYERS & BILLION LLP Attorney Fees \$149.8, MYRL & ROYS PAVING I Road Maint & Material \$43417.09, NAPA AUTO PARTS Automotive/Small Equipment \$152.7, NAPA AUTO PARTS Parts Inventory \$296.3, NAPA AUTO PARTS Small Tools & Shop Supplies \$151.16, NAVEX GLOBAL INC Maintenance Contracts \$5671, NICHOLE CARPER Child Defense Attorney \$1282, NORTH AMERICAN TRUCK Truck Repairs & Maintenance \$19.31, NYBERGS ACE HARDWARE Heat, Vent & AC Repairs \$27.9, NYBERGS ACE HARDWARE Miscellaneous Expense \$77.22, NYBERGS ACE HARDWARE Program Activities \$9.49, OFFICE DEPOT INC Data Processing Supplies \$76.08, OLSON LAW FIRM PLLC Attorney Fees \$457.44, OLSON, DAWN Court Reporters \$1136.8, OLSON, MICHAEL Investigators Expenses \$32.13, OLSON, ROBERT Taxable Meal Allowances \$18, OREILLY AUTOMOTIVE S Automotive/Small Equipment \$41.28, OREILLY AUTOMOTIVE S Small Tools & Shop Supplies

\$13.56, OVERHEAD DOOR COMPAN Building Repairs & Maintenance \$850, P & K PEST CONTROL Building Repairs & Maintenance \$210, PCS MOBILE Communication Equipment \$5403.77, PFEIFER IMPLEMENT CO Automotive/Small Equipment \$120.42, PFEIFER IMPLEMENT CO Motor/Machine/Equipment Repair \$560, PFEIFER IMPLEMENT CO Small Equipment Purchases \$2000, PHIL LEIDHOLT Homeland Security \$700, PIONEER ENTERPRISES Burials \$7000, PRECISION KIOSK TECH Testing Supplies \$3266.15, PRICE, THOMAS L Psych Evals \$2400, QUALIFIED PRESORT SE Postage \$150.77, QUALITY EFFICIENCIES Welfare Rent \$700, R SAWVELL INC Welfare Rent \$2000, R&L SUPPLY LTD HHS Maintenance \$778.8, R&L SUPPLY LTD Jail Repairs & Maintenance \$160.32, RAA CERTIFICATION SE Education & Training \$150, RAMKOTA HOTEL Business Travel \$781.28, REEVES, MEGAN Court Reporters \$61.65, RELIANCE TELEPHONE I Telephone \$1.13, RENNER FIRE RESCUE Amounts Held For Others \$15092.28, RENTOKIL NORTH AMERI Professional Services \$74.44, RESOLUTE LAW FIRM IN Attorney Fees \$13887.11, RESOLUTE LAW FIRM IN Child Defense Attorney \$1006.3, RISK ANALYSIS & MANA Insurance Admin Fee \$2905.5, RISTY, MAXINE J Court Reporters \$517.5, ROTOROOTER Building Repairs & Maintenance \$145, RUNGE ENTERPRISES IN Contracted Construction \$181566.4, SAFE HOME LTD PTNRSH Rent Subsidies \$10205, SAMS CLUB - MEMBERSH Child Care Items \$93.84, SAMS CLUB - MEMBERSH Other Supplies \$71.94, SAMS CLUB - MEMBERSH Professional Services \$61.7, SAMS CLUB - MEMBERSH Supplemental Food \$34.9, SANFORD Medical Records \$188.26, SANFORD Professional Services \$669.94, SANFORD HEALTH PLAN Cobra Insurance \$365.1, SCHEELS ALL SPORTS Juvenile Diversion Restitution \$309, SCHOOL BUS INC. Juvenile Diversion Restitution \$25, SD ASSOC OF COUNTY C Miscellaneous Expense \$1000, SF SPECIALTY HOSPITA Recruitment \$420, SHERWIN WILLIAMS HHS Maintenance \$82.95, SHOPTIKAL LLC Professional Services \$95, SIOUX FALLS CITY Amounts Held For Others \$952659.84, SIOUX FALLS CITY Electricity \$14009.05, SIOUX FALLS CITY Water - Sewer \$14927.45, SIOUX FALLS CITY Welfare Utilities \$467.43, SIOUX FALLS SCHOOL D Juvenile Diversion Restitution \$541.63, SIOUX VALLEY ENERGY Welfare Utilities \$500, SOUTH DAKOTA MAGAZIN Store Inventory \$14.25, SPLITROCK FIRE DEPT Amounts Held For Others \$26186.99, SPRING HILL LTD PART Welfare Rent \$273, STATE OF SOUTH DAKOT Amts Held-Daily Scram \$7068, STATE OF SOUTH DAKOT Amts Held-Remote Breath \$1553, STATE OF SOUTH DAKOT Architects & Engineers \$1094.17, STATE OF SOUTH DAKOT Blood/Chemical Analysis \$100, STATE OF SOUTH DAKOT Business Travel \$170, STATE OF SOUTH DAKOT Contracted Construction \$88.71, STATE OF SOUTH DAKOT Data Communications \$220, STATE OF SOUTH DAKOT Inmate Supplies \$1500, STATE OF SOUTH DAKOT Memberships \$150, STATE OF SOUTH DAKOT Miscellaneous Expense \$127, STATE OF SOUTH DAKOT Notary Exp \$60, STATE OF SOUTH DAKOT Printing/Forms \$2055.6, STATE OF SOUTH DAKOT Professional Services \$173, STATE OF SOUTH DAKOT Sign Supply Inventory \$375.46, STATE OF SOUTH DAKOT Telephone \$780, STEPHANIE SCHAEPPI Business Travel \$100, STRANGE FARRELL JOHN Attorney Fees \$34.5, STRANGE FARRELL JOHN Child Defense Attorney \$7153.36, STREICHERS INC Uniform Allowance \$1364, SUMMIT FOOD SERVICE Board Of Prisoners-Meals \$61712.48, SUMMIT FOOD SERVICE Child Care Food \$1760.11, SUMMIT FOOD SERVICE Inmate Supplies \$464.14, SUMMIT FOOD SERVICE School Lunch Program \$3564.12, TECHNOLOGY HEIGHTS I Welfare Rent \$846, TEGRA GROUP INC Architect, Engineers, and PMgt \$13423.58, THIRD AVENUE LOFTS Welfare Rent \$1428, THOMSON REUTERS - WE Legal Research \$3739.59, TOMAC, REBECCA Store Inventory \$628, TRACTOR SUPPLY COMPA Automotive/Small Equipment \$149.98, TRANE Fairgrounds \$18, TRANSOURCE TRUCK & E Truck Repairs & Maintenance \$650.21, TRI-STATE NURSING Professional Services \$5146.25, TRITECH INC Blood Withdrawal \$18, TRUENORTH STEEL INC Pipe & Culvert Inventory \$69298.64, TSCHETTER & ADAMS LA Attorney Fees \$5374.44, TWO WAY SOLUTIONS IN Communication Equipment \$1999.8, TWO WAY SOLUTIONS IN Communication Equipment Repair \$983.17, TYLER TECHNOLOGIES I Software \$1600, TZADIK SIOUX FALLS I Welfare Rent \$2000, TZADIK SIOUX FALLS P Welfare Rent \$875, UNIVERSITY PRODUCTS Program Activities \$868.18, US FOODS INC Other Supplies \$69.37, US FOODS INC Professional Services \$894.7, VALLEY SPRINGS VOLUN Amounts Held For Others \$10596.44, VER BEEK, KELSEY Child Defense Attorney \$3577.08, VIK, DARRELL Program Activities \$900, WELLINGTON PARK APTS Welfare Rent \$50, WERNKE, LAURIE Bd Exp Fees (Minnehaha) \$58.67, WEST CENTRAL BASEBAL Juvenile Diversion Restitution \$26.66, WEST POINTE LIMITED Welfare Rent \$807, WESTERN DETENTION Jail Repairs & Maintenance \$3593, WHITTIER APARTMENTS Welfare Rent \$337, XCEL ENERGY Electricity \$84791.78, XCEL ENERGY INC Welfare Utilities \$1543.01, YAKALA REVOCABLE Welfare Rent \$400, YANKTON COUNTY Return Of Service \$150, YELLOWSTONE COUNTY S Return Of Service \$75.

July 2024 Commission Salaries

COMMISSION	Salaries	\$37,086.15
AUDITOR	Salaries	\$64,981.48
TREASURER	Salaries	\$105,884.06
INFORMATION TECHNOLOGY	Salaries	\$97,180.76
STATES ATTORNEY	Salaries	\$483,568.33
PUBLIC DEFENDER	Salaries	\$299,704.65

PUBLIC ADVOCATE	Salaries	\$89,706.40
FACILITIES	Salaries	\$68,882.93
EQUALIZATION	Salaries	\$116,955.82
REGISTER OF DEEDS	Salaries	\$71,536.73
HUMAN RESOURCES	Salaries	\$40,171.22
SHERIFF	Salaries	\$1,485,132.38
JUVENILE DETENTION CENTER	Salaries	\$222,992.73
HIGHWAY	Salaries	\$195,781.50
HUMAN SERVICES	Salaries	\$159,604.63
MUSEUM	Salaries	\$97,071.10
PLANNING	Salaries	\$53,602.38
EXTENSION	Salaries	\$3,766.40

The following reports were received and placed on file in the Auditor's Office:

Minnehaha County Coroner Monthly Report for June 2024

Building Permit Report for July 2024

Minnehaha County EMS 2024 2nd Quarter Report

Routine Personnel Actions

New Hires

1. Janet Schmahl, Senior Property Technician for Equalization, at \$24.13/hour (12/2) effective 8/1/2024.
2. Julia Autobee, Lesli Geranen, Alexander Melendez, Cody Menholt, and Kent Tornow as Correctional Officers for the Jail, at \$25.37/hour (14/1) effective 8/5/2024.
3. Alexis Henrichs, Deputy Public Defender for the Public Defender's Office, at \$3,492.00/biweekly (22/2) effective 8/5/2024.
4. Robert Bolger, Deputy State's Attorney for the State's Attorney's Office, at \$3,492.00/biweekly (22/2) effective 8/5/2024.
5. Thomas King, Juvenile Correctional Officer I for the Juvenile Detention Center, at \$24.13/hour (13/1) effective 8/3/2024.

Promotions

1. Patrick Kaiser, Sergeant for the Sheriff's Office, at \$40.51/hour (20/6) effective 7/29/2024.

Step Increases

1. Stephaine Schaeppi, Appraiser for Equalization, at \$27.98/hour (15/2) effective 7/22/2024.
2. Tyson Coil, Senior Building Facilities Maintenance Technician for Facilities, at \$34.09/hour (16/7) effective 7/15/2024.
3. Julie Miller, Correctional Officer for the Jail, at \$27.98/hour (14/3) effective 7/25/2024.
4. Ashlie Knecht, Corporal for the Jail, at \$34.09/hour (17/5) effective 7/13/2024.

5. Christopher Butcher, Sergeant for the Jail, at \$49.37/hour (20/14) effective 7/13/2024.
6. Erica Adams, Legal Office Assistant for the State's Attorney's Office, at \$22.95/hour (10/3) effective 7/18/2024.
7. Maria Larreynaga, Victim Witness Assistant for the State's Attorney's Office, at \$29.38/hour (10/3) effective 7/18/2024.
8. Kylie Beck, Senior Deputy Public Defender for the Public Defender's Office, at \$3,852.80/biweekly (22/5) effective 8/3/2024.
9. John O'Malley, Senior Trial Attorney for the Public Defender's Office, at \$4,360.00/biweekly (23/6) effective 7/22/2024.
10. Terry Mixell, STI Security Officer for the STI Security, at \$30.88/hour (13/9) effective 6/7/2024.
11. Nicholas McGlothlen, Deputy Sheriff for the Sheriff's Office, at \$34.09/hour (17/5) effective 8/12/2024.
12. Francis Konechne, Fleet Supervisor for the Highway Department, at \$43.65/hour (18/13) effective 7/31/2024.
13. Cody Morrison, Tax and License Technician for the Treasurer's Office, at \$21.85/hour (10/2) effective 7/17/2024.

Special Personnel Actions

1. To temporarily approve one Deputy Sheriff position above the authorized payroll budget.

To record significant employee anniversaries for August 2024: 5 years-Eduardo Lopez-Perez, Nicholas McGlothlen, Cody Raterman; 10 years-Tanner Cornay, Seth Hodges, Sharrell Logue, Kiel Ricci; 15 years-Timothy Gustafson; 20 years-Heidi Jerke.

To record volunteers in County Departments for July 2024. This list is on file at Human Resources

Items within Policy Guidelines

Approve Special Event Consume & Blend Beverage License Number C&B 24-06 for an Event on August 24, 2024

Approve Special Event Consume & Blend Beverage License Number C&B 24-07 for an Event on September 1, 2024

Approve Special Event Consume & Blend Beverage License Number C&B 24-08 for an Event on October 12, 2024

PROCLAMATION

Upon the request of Jacob Maras, Assistant Highway Superintendent, MOTION by Beninga, seconded by Kippley, to Issue a Proclamation Declaring August 7, 2024, as Professional Engineers Day in Minnehaha County. 5 ayes.

GRANT ACCEPTANCE

Upon the request of Daniel Hagggar, State's Attorney, MOTION by Beninga, seconded by Bender, to Accept and Authorize the Chair to Sign the STOP-P Grant Funds Agreement from the South Dakota State Department of Public Safety, Victims' Services in the amount of \$58,000. By roll call vote: 5 ayes.

RESOLUTION

Kris Swanson, County Treasurer, presented a resolution for consideration that would rescind resolution MC 00-75, which permitted persons to pay their property taxes by electronic transmission in 10 equal payments through Automated Clearing House (ACH) transactions established through the Treasurer's Office. The original resolution was adopted under the authority of SDCL 10-21-7.1 and 1-21-7.4 while adoption of the rescission will eliminate the program within the Treasurer's Office. Since the adoption of the partial ACH payment program in October 2000, participation has been minimal and the administrative costs to implement the program are extensive. Of the almost 79,000 parcel within the County, less than 300 parcels are enrolled in the program. The administrative burden to implement and maintain the payment plans is extremely high. A dedicated staff spend a copious amount of time processing the transactions, reconciling funds, and sending out notification letters. In addition, refunds are often needed by participants in the program due to the sale of property and the process of issuing a refund is very time consuming. Additionally, there are numerous other means to pay taxes in a timely manner separate from this program including in-person, by mail, by telephone, and online. Public comment was received from John Cunningham. MOTION by Kippley, seconded by Bender, to Rescind Resolution MC 00-75 Electronic Transmission to Pay Property Taxes and adopt Resolution MC24-20. By roll call vote: 5 ayes.

RESOLUTION MC 24 -20**A RESOLUTION TO RESCIND RESOLUTION MC 00-75 WHICH PERMITTED PERSON TO PAY THEIR PROPERTY TAXES BY ELECTRONIC TRANSMISSION IN 10 EQUAL PAYMENTS PURSUANT TO SDCL 10-21-7.1 ET SEQ.**

WHEREAS, SDCL 10-21-7.1 states that the Board of County Commissioners may permit any person to remit property taxes by electronic transmission in ten equal monthly installments and that the Board shall by resolution establish the criteria for determining which taxpayers may remit property taxes by electronic transmission; and,

WHEREAS, on the 10th day of October, 2000, the Minnehaha County Board of Commissioners approved Resolution 00-75 which permitted any person to remit property taxes by electronic transmission in ten equal monthly installments and which established certain criteria for the remittance thereof to include, but not limited to application to the Treasurer for ACH authorization; and,

WHEREAS, In the years since adoption of said Resolution MC 00-75, less than 300 taxpayers on their respective parcels, out of approximately 79,000 parcels countywide, have elected to take advantage of the provisions outlined in MC 00-75; and,

WHEREAS, the County Treasurer has determined that the costs to administer the program have become excessive and has requested the Board of County Commissioners to rescind Resolution MC 00-75; and,

WHEREAS, rescission of Resolution MC 00-75 will not preclude any taxpayer from remitting property taxes via electronic means by utilizing the online payment process available on the Minnehaha County website; and

NOW, THEREFORE BE IT RESOLVED, by the Minnehaha County Board of Commissioners that Resolution MC 00-75, Electronic Transmission to Pay Property Taxes, approved by the Board of Commissioners on the 10th day of October 2000, is hereby rescinded, and any previously permitted partial payment plans will conclude no later than December 31, 2024; and

BE IT FURTHER RESOLVED, that the County Treasurer take appropriate measures to inform current enrollees in the program of said rescission.

Dated this 6th day of August, 2024.

APPROVED BY THE COMMISSION:

Dean Karsky
Chair
ATTEST:
Kym Christiansen
Deputy Auditor

ORDINANCE AMENDMENT FIRST READING

Tom Greco, Commission Administrative Officer, presented the first reading and requested authorization to set a date of second reading for an Ordinance Amending Ordinance MC60-21 Regarding the Licensing and Regulation of Medical Cannabis Dispensary on Tuesday, August 20, 2024. In October of 2021, the Minnehaha Board of County Commissioners adopted Ordinance MC60-21 in compliance with Initiated Measure 26, which was passed by the voters in the November 2020 General Election. Pursuant to Ordinance MC60-21, Minnehaha County elected to only issue one medical dispensary license to an authorized applicant selected in a random selection process. The applicant selected in the initial random process ultimately elected to withdraw the application without ever starting operations and the two additional advertised offerings were made by the County without any applications being received by the Auditor's Office. Pursuant to a review of the current process of the initial license issuance, the proposed Ordinance amending Ordinance MC60-21 has been prepared. The most significant change proposed in the amendment is to eliminate the random selection process and replace that with process which will permit the County to issue the single dispensary license to the first qualified applicant to apply. In addition, minor additional changes are also proposed to correct terminology references and to clarify the revocation process resulting inactivity. The vast majority of the original ordinance remains unchanged, including all of the requirements for application and operation of any medical cannabis dispensary. MOTION by Beninga, seconded by Bleyenberg, to Set a Date of 2nd Reading for Tuesday, August 20, 2024, for an Ordinance Amending Ordinance 60-21 Regarding the Licensing and Regulation of Medical Cannabis Dispensaries. 5 ayes.

AGREEMENT

Mike Mattson, Warden, was present to request for authorization for the Chair to sign the proposed agreement with the South Dakota Department of Social Services Human Services Center for the Jail Based Competency Restoration program. This renewal agreement which allows the County to be reimbursed for housing costs for persons in custody who are participating in the Jail Based Competency Restoration. MOTION by Bleyenberg, seconded by Beninga, to Approve and Authorize the Chair to Sign a Purchase of Services Agreement between State of South Dakota DSS HSC and Minnehaha County 25SC08A343-7-24. 5 ayes.

EQUIPMENT PURCHASE

Upon the request of Steve Groen, Highway Superintendent, MOTION by Kippley, seconded by Bleyenberg, to Authorize the Highway Department to Purchase a Crafc0 SS250 and Two Routers through the Minnesota State Contract #228767 for an Amount of \$135,974.55. 5 ayes.

AGREEMENTS

Steve Groen, Highway Superintendent, was present to request authorization for the Chair to sign an agreement between Minnehaha County and Wellington Township for the cost of corrugated metal pipe for flood damaged culverts. In June 2024, Wellington Township lost two 60' long, 108" corrugated metal culverts on 268th Street due to flooding of Long Creek. It is anticipated that the cost of replacing these culverts will be reimbursed by FEMA. When the new culvert pipe was ordered, we added, at Wellington Township's request, 10 additional feet to each culvert. The additional pipe length increases safety by moving the culvert ends further from the roadway, but increases the cost by \$14,824,90. Wellington Township has agreed to cover the additional cost if our FEMA reimbursement request is unsuccessful. MOTION by Beninga, seconded by Kippley, to Authorize the Chair to

Sign an Agreement between Minnehaha County and Wellington Township for Cost of Corrugated Metal Pipe for Flood Damaged Culverts. By roll call vote:5 ayes.

Upon the request of Steve Groen, Highway Superintendent, MOTION by Kippley, seconded by Bleyenberg, to Authorize the Chair to Sign an Agreement between Minnehaha County and SRF Consulting Group, Inc. for Design of Project MC23-07, SRF Bridge Investment Program (BIP) Application in an Amount not to Exceed \$4,000.00. 5 ayes.

EQUIPMENT PURCHASE

Upon the request of Steve Groen, Highway Superintendent, MOTION by Beninga, seconded by Bleyenberg, to Authorize the Highway Department to Purchase a Tymco 435 on an Isuzu NQR Chassis through the Minnesota State Contract #244545 for an Amount of \$226,845.00. 5 ayes.

BRIEFING

Scott Anderson, Planning Director, presented an update on the Envision 2035 Comprehensive Plan. The Planning Department and Planning Commission has been active since November of 2023 updating and revising the Envision 2035 Comprehensive Plan, which was originally adopted on June 16, 2015. The presentation highlighted the progress made, provided an overview of the findings and general recommendations made by the Density & Housing Task Force, a subcommittee of the Planning Commission. The Residential Density Taskforce outcomes highlighted accessory dwelling units, transfer of building eligibility changes and residential zoning criteria. Planning Director Anderson also highlighted the population & employment analysis subjects, existing land use analysis subjects, growth management subjects, rural conservation subjects, environmental stewardship subjects, and transportation subjects. The presentation also highlighted the process moving forward, including general proposals for public input on the completed plan before adoption.

AGREEMENT

Carey Deaver, Human Resources Director, was present to request approval and authorization for the Chair to sign a contract with McGrath Human Resources Group for a job evaluation and compensation study. In April, the Commission approved issuing a Request for Proposals (RFP) to conduct a job evaluation and compensation study with three main components: review the County's job evaluation process; conduct a comprehensive salary and benefits survey; and recommend pay structures for County positions. Eight responses to the RFP were received by the June 7, 2024, deadline. The committee reviewed the proposals and invited four of the eight to present to the committee. The committee recommends awarding the contract to McGrath Human Resources Group for \$78,525, excluding travel, which is within the amount budgeted by the County. If approved, the study would begin as soon as possible with a completion goal of February. MOTION by Bleyenberg, seconded by Kippley, to Approve and Authorize the Chair to Sign a Contract with McGrath Human Resources Group for a Job Evaluation and Compensation Study. By roll call vote: 5 ayes.

APPOINTMENT

Upon the request of Meredith Jarchow, Assistant Commission Administrative Officer, MOTION by Beninga, seconded by Kippley, to Reappoint Cole Robbins to the Housing and Redevelopment Commission for a 5-Year Term Effective August 1, 2024, to July 31, 2029. 5 ayes.

Upon the request of Meredith Jarchow, Assistant Commission Administrative Officer, MOTION by Bleyenberg, seconded by Kippley, to Appoint Tyler Klatt to the Housing and Redevelopment Commission for a 5-Year Term Effective August 1, 2024, to July 31, 2029. 5 ayes.

BRIEFING

Meredith Jarchow, Assistant Commission Administrative Officer, presented a briefing on the proposed changes to the Commission Rules of Procedure. The Commission adopted the Rules of Procedures in September of 2022. Under Section 7.1 of the Rules of Procedure requires the Commission to review the rules every July. Assistant Commission Administrative Officer Jarchow went through the proposed revisions that have been identified and a redlined version of the Rules of Procedure showing each proposed change. Public Comment was received from Gary Meyer, Leah Anderson, and Cindy Meyer.

MEETING DATE CHANGE

Upon the request of Tom Greco, Commission Administrative Officer, MOTION by Beninga, seconded by Bender, to Reschedule the Regular County Board of Commissioners Meeting from September 17, 2024, to September 10, 2024. 5 ayes.

OPPORTUNITY FOR PUBLIC COMMENT

John Cunningham, Sioux Falls, SD, spoke about Home Rule Charter.

Jean Childs, Sioux Falls, SD, spoke about Home Rule Charter.

Gary Meyer, Hartford, spoke about moving items from the consent agenda.

Mick Baruth, Sioux Falls, SD, spoke about election concerns.

Mike Mathis, Sioux Falls, SD, spoke about election concerns.

Jessica Pollema, Sioux Falls, SD, spoke about election concerns.

COMMISSIONER LIAISON REPORTS

Commissioner Beninga reported on recent meetings of the Sioux Falls Development Foundation and Sioux Empire Fair Board.

Commissioner Bleyenbergh reported on an upcoming Community Engagement events through Leaders of Tomorrow and the opening of a new exhibit at the Old Courthouse Museum.

Commissioner Kippley provided an activities related to the Minnehaha County Courthouse.

NON-ACTION COMMISSION DISCUSSION

Commissioner Karsky and Commissioner Kippley reported that Home Rule Charter would not be pursued at this time.

MOTION by Kippley, seconded by Bender, to enter into Executive Session pursuant to SDCL 1-25-2 (1), (3), (4), and (6) at 11:13 a.m. 5 ayes.

Chair Karsky declared the executive session concluded at 12:04 p.m.

MOTION by Bender, seconded by Bleyenbergh, to adjourn at 12:05 p.m. 5 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday, August 20th, 2024.

08/06/2024

17552

APPROVED BY THE COMMISSION:

Dean Karsky
Chair

ATTEST:

Kym Christiansen
Commission Recorder