

THE MINNEHAHA COUNTY COMMISSION CONVENED AT 9:00 AM on September 3, 2024, pursuant to adjournment on August 27, 2024. COMMISSIONERS PRESENT WERE: Bender, Beninga, Bleyenberg, Karsky, and Kippely. Also present were Kym Christiansen, Commission Recorder, and Eric Bogue, Chief Civil Deputy State's Attorney.

Chair Karsky called the meeting to order.

MOTION by Bleyenberg, seconded by Beninga, to Approve the Agenda. 5 ayes

CONSENT AGENDA

MOTION by Kippely, seconded by Bender, to Approve the Consent Agenda. By roll call vote: 5 ayes. The consent agenda includes the following items:

Commission Meeting Minutes for August 27, 2024

Joint City of Sioux Falls/Minnehaha County Meeting Minutes from August 27, 2024

Bills to be Paid \$1,189,574.48

3200 RUSSELL LLC Motels \$2128.29, A&B BUSINESS SOLUT Maintenance Contracts \$35.58, AARON GEORGE PROPERT Welfare Rent \$2930, AFFORDABLE HOUSING S Welfare Rent \$668.52, ALL NATIONS INTERPRE Interpreters \$2553, ALPHAGRAPHS Printing/Forms \$166.26, ANDERSON, JENNIFER Bd Evaluations (Minnehaha) \$1869.96, ANDERSON, SCOTT A. Work Mileage \$32.1, ASPHALT SURFACE TECH Contracted Construction \$230307.15, ASPHALT SURFACE TECH Road Maint & Material \$250000, AVERA MCKENNAN Subaward Contracts \$18295.18, C & R SUPPLY INC Building Repairs & Maintenance \$18.28, CENTURY BUSINESS PRO Maintenance Contracts \$186.45, CHAGOLLA, ALBERT Interpreters \$240, CHAKS LLC Welfare Rent \$995, CLEAN PLUS INC Safety & Rescue Equipment \$243.19, CORRECTIONAL MEDICAL Contract Services \$328233.52, COUNTRY MEADOWS SF L Welfare Rent \$500, CYNTOM PROPERTIES AN Welfare Rent \$1295, DALSIN INC Jail Repairs & Maintenance \$1419.5, DELL MARKETING LP Data Processing Equipment \$7780.53, EAST RIVER PSYCHOLOG Psych Evals \$2500, EICH LAW OFFICE LLC Attorney Fees \$1207.5, ELECTION SYSTEMS & S Office Supplies \$1857.44, ESTES EXPRESS LINES Cobra Insurance \$4337.46, FASTSIGNS Building Repairs & Maintenance \$124.11, FLATS AT PRAIRIE Welfare Rent \$700, GEOTEK ENGINEERING & Architects & Engineers \$3161, GIRTON ADAMS Road Maint & Material \$75, GLORY HOUSE Welfare Rent \$445, GRAHAM TIRE CO NORTH Automotive/Small Equipment \$584, GREATER SIOUX FALLS Miscellaneous Expense \$20, GRIESE LAW FIRM Attorney Fees \$560, GUNNER, ANDREA Court Reporters \$284.2, GUZMAN, SANDRA V Interpreters \$120, HONERMAN, MARK Uniform Allowance \$164.2, INTERSTATE OFFICE PR Office Supplies \$738.75, IS RESTAURANT EQUIP Jail Repairs & Maintenance \$239, JAMES BELL Sign Deposits \$50, JD'S HOUSE OF TROPHI Miscellaneous Expense \$48.3, JD'S HOUSE OF TROPHI Office Supplies \$42.75, JEFFERSON PARTNERS L Transportation \$1485.75, JEFFERSON VILLAGE AP Welfare Rent \$1106, JIM BORK ENTERPRISES Printing/Forms \$938, JOURNEY GROUP COMPAN Contracted Construction \$65219.25, KARL'S TV Jail Repairs & Maintenance \$249.99, KENNEDY PIER & LOFTU Attorney Fees \$230, KNECHT, ANDREW J Attorney Fees \$2518.5, LAKEPORT OPERATING L Welfare Rent \$907, LAWSON PRODUCTS INC Parts Inventory \$202.55, LISA CARLSON REPORTI Court Reporters \$29.25, LL HARDER INC JDC Maintenance \$177.88, LOPEZ, REBECA Interpreters \$235, LOVING, PHILIP Bd Evaluations (Minnehaha) \$4711.75, MEDSTAR PARAMEDIC IN Transportation \$1920, MIDAMERICAN ENERGY C Natural Gas \$1572.01, MIDLAND INC Jail Repairs & Maintenance \$4785.13, MIDWESTERN MECHANICA Jail Repairs & Maintenance \$3739, MINNEHAHA CNTY TREAS Automotive/Small Equipment \$26.7, MYERS & BILLION LLP Attorney Fees \$119.3, MYRL & ROYS PAVING I Bridge Repair & Maintenance \$412.41, MYRL & ROYS PAVING I Road Maint & Material \$34644.57, NAPA AUTO PARTS Automotive/Small Equipment \$81.14, NAPA AUTO PARTS Other Supplies \$67.44, NAPA AUTO PARTS Parts Inventory \$163.6, NAPA AUTO PARTS Small Tools & Shop Supplies \$33.48, NAPA AUTO PARTS Truck Repairs & Maintenance \$68.16, NORTH CAROLINA DEPT Contract Services \$269.05, NYBERGS ACE HARDWARE Motor/Machine/Equipment Repair \$1.39, OFFICE DEPOT INC Data Processing Supplies \$99.12, OLSON, DAWN Court Reporters \$42.5, OREILLY AUTOMOTIVE S Automotive/Small Equipment \$87.84, OSBORN, ROXANE R Court Reporters \$7724.85, PARK VIEW APTS Welfare Rent \$700, PETTIGREW HEIGHTS AP Welfare Rent \$665, PIONEER ENTERPRISES Burials \$2000, POLARIS SALES INC Chemicals \$16495.94, PRAIRIE WYNN PROPERT Welfare Rent \$700, RDO CONSTRUCTION EQU Heavy Equip Repairs & Maint \$697.83, SAFE HOME LTD PTNRSH Rent Subsidies \$9711, SAMS CLUB - MEMBERSH Child Care Items \$188.74, SAMS CLUB - MEMBERSH Clinics - Auxiliary Services \$161.76, SAMS CLUB -

MEMBERSH Other Supplies \$93.92, SAMS CLUB - MEMBERSH Professional Services \$49.44, SANFORD Medical Records \$119.5, SANFORD CLINIC Lab Costs \$1404, SCHLEUTER, HOLLY Business Travel \$80, SD HUMAN SERVICES CE Psych Evals \$600, SF PROPERTIES LLC Welfare Rent \$585.84, SIOUX AREA METRO Bus Passes \$3019.9, SIOUX FALLS CITY Welfare Utilities \$378.73, SIOUX VALLEY ENERGY Welfare Utilities \$162, STATE OF SOUTH DAKOT Amts Held-Daily Scram \$3648, STATE OF SOUTH DAKOT Amts Held-Remote Breath \$682, STATE OF SOUTH DAKOT Blood/Chemical Analysis \$40, STATE OF SOUTH DAKOT Education & Training \$712.5, STATE OF SOUTH DAKOT Miscellaneous Expense \$28, STONEYCREEKPEN Welfare Rent \$900, STUN CUFF Safety & Rescue Equipment \$700, SUNSET LAW ENFORCEME Ammunition \$4681.6, TERRONES, JARED Investigators Expenses \$6.55, THOMPSON, PAIGE Bd Evaluations (Minnehaha) \$225, TOPHER MACDONALD Uniform Allowance \$179.78, TZADIK SIOUX FALLS I Welfare Rent \$1824.12, TZADIK SIOUX FALLS P Welfare Rent \$800.24, VALHALLA PAINTING LL Jail Repairs & Maintenance \$95000, WALMART STORES INC Juvenile Diversion Restitution \$86.71, WEERHEIM LAW OFFICE Bd Exp Fees (Minnehaha) \$3990.5, WEERHEIM LAW OFFICE Crisis Intervention Program \$103.5, WILLOW 36 LLC Welfare Rent \$700, XCEL ENERGY INC Welfare Utilities \$1530.55, YANKTON COUNTY Return Of Service \$50, YELLOW ROBE, LUTHER ICWA Professional Services \$33709, YMCA Welfare Rent \$1138.

Routine Personnel Action

New Hires

1. Kari Ihnen, variable hour Protective Services Worker for the Sheriff's Office, at \$17.00/hour effective 8/27/2024.
2. Lance Mattson, variable hour Certified Civil Process Server for the Sheriff's Office, at \$23.50/hour effective 9/4/2024.
3. Stephanie Anderson, variable Clerical Worker for the Auditor's Office, at \$19.50/hour effective 9/4/2024.
4. Atong Dau, Caseworker for Human Services, at \$27.98/hour (16/1) effective 9/9/2024.
5. Elliott Crayne, Investigator for the State's Attorney's Office, at \$30.88/hour (16/3) effective 9/9/2024.
6. Connie Ideker, seasonal Election Worker for the Auditor's Office, at \$17.50/hour effective 9/16/2024.
7. Mark Finnegan, seasonal Election Worker for the Auditor's Office, at \$17.00/hour effective 9/16/2024.
8. Julie Irvine, seasonal Election Worker for the Auditor's Office, at \$16.50/hour effective 9/18/2024.
9. Kristina Nordby, Pauline Poletes, and Richard Sprenger, seasonal Election workers for the Auditor's Office, at \$17.00/hour effective 9/25/2024.
10. Linda Temple, seasonal Election Worker for the Auditor's Office, at \$16.50/hour effective 10/1/2024.

Step Increases

1. McKenize Metzger, Correctional Officer for the Jail, at \$26.64/hour (14/2) effective 6/26/2024.
2. Jon Healy, Corrections Systems Operator for the Jail, at \$23.54/hour (10/4) effective 5/17/2024.
3. Matthew Aanenson, Sergeant for the Jail, at \$46.99/hour (20/12) effective 6/30/2024.
4. Joshua Liester, Deputy Public Defender for the Public Defender's Office, at \$3,667.20/biweekly (22/3) effective 8/21/2024.

5. Emma Otterpohl, Senior Deputy Public Defender for the Public Defender's Office, at \$3,949.60/biweekly (22/3) effective 8/27/2024.
6. Aristarchus Payton, Investigator for the Public Defender's Office, at \$29.38/hour (16/2) effective 9/6/2024.
7. Steven Groen, Highway Superintendent for the Highway, at \$5,579.20/biweekly (25/8) effective 6/28/2024.
8. Christopher Barrett Mayl, Highway Maintenance Team Member for the Highway, at \$24.13/hour (12/2) effective 8/21/2024.
9. Abby Sitzman, Accountant for the Highway, at \$33.25/hour (16/6) effective 8/27/2024.

Other Salary Changes

1. To begin EMT specialty pay for Justin Cave, Deputy Sheriff for the Sheriff's Office, resulting in a rate of \$35.09/hour (17/5) effective 8/17/2024.

Special Personnel Actions

1. To approve an exception to the Hiring of Relatives policy in order to hire Terrance and Cleo Sorensen (\$17.00/hour effective 9/23/2024) and David Mentele (\$16.50/hour effective 9/16/2024) as variable hour Election Workers in the Auditor's Office.

To record significant employee anniversaries for September, 2024: 5 years-David Hamilton; 10 years-Tyler Grong; 15 years-Jason Aanenson; 25 years-Justin Sieler, Thomas Rabb.

To record volunteers in County Departments for August 2024. This list is on file at Human Resources.

Abatement Applications Recommended for Approval by the Director of Equalization

Parcel-57573, Veteran Exempt PT10-4-40, 2023 Property Taxes, \$1,421.41
Parcel-86931, Veteran Exempt PT10-4-40, 2023 Property Taxes, \$2,041.61
Parcel-51013, City of Sioux Falls, 2020 Property Taxes, \$195.22
Parcel-51013, City of Sioux Falls, 2021 Property Taxes, \$2,474.72
Parcel-57480, City of Sioux Falls, 2023 Property Taxes, \$666.04
Parcel-96658, City of Sioux Falls, 2023 Property Taxes, \$26,491.18
Parcel-46121, City of Sioux Falls, 2023 Property Taxes, \$179.19
Parcel-46122, City of Sioux Falls, 2023 Property Taxes, \$83.14
Parcel-46123, City of Sioux Falls, 2023 Property Taxes, \$63.63
Parcel-53557, City of Sioux Falls, 2023 Property Taxes, \$183.40
Parcel-53559, City of Sioux Falls, 2023 Property Taxes, \$48.93
Parcel-24305, Veteran Exempt PT10-4-40, 2023 Property Taxes, \$1,444.95
Parcel-80160, Veteran Exempt PT10-4-40, 2023 Property Taxes, \$1,193.55
Parcel-29216, Veteran Exempt PT10-4-40, 2022 Property Taxes, \$650.01
Parcel-29216, Veteran Exempt PT10-4-40, 2023 Property Taxes, \$2,040.16

Notices and Requests

Approval to Display Fireworks at the Tri Valley School on September 13, 2024

FY 2024 BUDGET HEARING

Susan Beaman, Finance and Budget Officer, presented the Budget Hearing for the FY 2025 Minnehaha County Budget and adjustments to the Provisional Budget approved by the Commission on July 16, 2024. Since the

provisional budget was approved, the Auditor's Office received adjustments for the General Fund and the Emergency Management Fund. The Auditor's Office will have the property tax changes related to centrally accessed utility values for the General Fund, Building Fund, Fire Protection Fund, and Library fund that the Auditor's Office anticipates presenting at the September 10th meeting. The adjustments to the General Fund include appropriations were increased by \$19,042 related to the following: Equalization budget was decreased by \$30,259 for salary and benefit changes for personnel actions approved since the provisional budget was published; State's Attorney's budget was increased by \$48,913 for salary and benefit changes for personnel actions approved and the revised estimate for part-time salaries since the provisional budget was published; Register of Deeds budget was decreased by \$17,185 for salary and benefit changes for personnel actions approved since the provisional budget was published; Sheriff's Office budget was increased by \$17,073 for salary and benefit changes for personnel actions approved since the provisional budget was published; Sioux Metro Growth Alliance budget was increased \$500 to align with new membership information. Fund Transfers were decreased by \$28,510 to reflect the decrease in the interfund transfers to the Emergency Management fund due to the appropriations decrease within that fund. The Emergency Management fund projected revenue has been decreased by \$28,510 because of a reduction in the interfund transfer from the General Fund due to appropriations changes and appropriations were decreased by \$28,510 for salary and benefit changes for personnel actions approved since the provisional budget was published. Key budget numbers with these revisions are that the budget stands at \$130,737,481 with total cash applied at \$9,911,370. General Fund cash applied of \$9,587,096 which is a rate of 10.65%. The budget includes taxes levied of \$76,997,165. The Commission will adopt the final FY 2025 on September 24, 2024.

Chair Karsky asked for any proponents and opponents to speak on the topic. There were no proponents and opponents in attendance to speak on the topic.

PLANNING & ZONING NOTICE

Kevin Hoekman, Planner, gave the first reading and requested authorization for the Auditor to publish a Notice of Hearing on September 24, 2024, to rezone from the R-1 Residential District to the C Commercial District the property legally described as Lot 2 Hatle Addition in the Town of Lyons in Section 17-T103N-R50W. MOTION by Bender, seconded by Beninga, to Authorize the Auditor to Publish a Notice of Public Hearing at or After 9:00 a.m. on September 24, 2024, to Consider a Rezone from the R-1 Residential District to the C Commercial District. 5 ayes.

COMMISSIONER LIAISON REPORTS

Commissioner Karsky reported on a recent board meeting of the Link and the Greater Sioux Falls Chamber of Commerce.

NON-ACTION COMMISSION DISCUSSION

Commissioner Kippley asked for a report on the 2020 election findings by the Auditor's Office.

MOTION by Beninga, seconded by Bleyenbergh, to Enter into Executive Session Pursuant to SDCL 1-25-2 (1), (3), (4), and (6) at 9:20 a.m. 5 ayes.

Chair Karsky declared the executive session concluded at 9:45 a.m.

MOTION by Bender, seconded by Bleyenbergh, to Adjourn at 9:46 a.m. 5 ayes

The Commission adjourned until 9:00 a.m. on Tuesday, September 10th, 2024.

APPROVED BY THE COMMISSION:

09/03/2024

17577

Dean Karsky
Chair

ATTEST:

Kym Christiansen
Commission Recorder