

THE MINNEHAHA COUNTY COMMISSION CONVENED AT 9:00 AM on March 1, 2022, pursuant to adjournment on February 22, 2022. COMMISSIONERS PRESENT WERE: Barth, Bender, and Heiberger. Also present were Kym Christiansen, Commission Recorder, and Eric Bogue, Chief Civil Deputy State's Attorney.

MOTION by Bender, seconded by Barth, to amend the agenda by removing South Dakota CARES payment to Willow Creek Townhomes from the bills to be paid, additionally moving item 9a- consider a resolution setting the rate of pay for Board of Mental Illness Co-chairs from Consent Agenda to Regular Agenda, and also removing item 16- briefing to discuss demolition of 1900 W Russell St and set minimum bid price from the Agenda. 3 ayes.

MOTION by Barth, seconded by Bender, to approve the amended agenda. 3 ayes.

CONSENT AGENDA

MOTION by Barth, seconded by Bender, to approve the consent agenda. By roll call vote: 3 ayes. The consent agenda includes the following items:

Commission Meeting Minutes for February 22, 2022

Bills to be Paid - \$1,187,567.49

3 POINT CAPITAL LLC Welfare Rent \$4800, 9 POINT CAPITAL LLC Welfare Rent \$5485, A&B BUSINESS SOLUT Lease-Rental Agreement \$419.51, A&B BUSINESS SOLUT Maintenance Contracts \$297.69, A-1 PUMPING & EXCAVA Bldg/Yard Repair & Maintenance \$172.5, AARON WOHLWEND Business Travel \$48, AIRWAY SERVICE INC Automotive/Small Equipment \$1236.86, AIRWAY SERVICE INC Gas Oil & Diesel \$47.02, ALCOHOL MONITORING S Electronic Monitoring \$600, ALL NATIONS INTERPRE Interpreters \$5689.4, ALLIANCE COMMUNICATI Welfare Utilities \$100, AMBER LOUNSBERRY Program Activities \$60, ANDERSON, JENNIFER Bd Evaluations (Minnehaha) \$1851.64, ANDREW BERG Extradition & Evidence \$158, ANGEL, EDWARD P Attorney Fees \$6013.67, ANGEL, EDWARD P Child Defense Attorney \$2336.4, APPEARA Program Activities \$41.05, AXIS FORENSIC TOXICO Lab Costs \$434, BANNER ASSOCIATES IN Architects & Engineers \$2500.2, BOLDT, BRADLEY D Welfare Rent \$3400, BOSMAN, JOSEPH Uniform Allowance \$136.3, BRAUN, MASON Investigators Expenses \$195.72, BREIDENBACH, ERIC Welfare Rent \$3850, BRETT KOERSELMAN Business Travel \$56, BRIDGEWOOD I LTD PAR Welfare Rent \$180, BURNS, JASON Investigators Expenses \$123.48, CDW GOVERNMENT Software \$4051.17, CENTURY BUSINESS PRO Lease-Rental Agreement \$1276.96, CENTURY BUSINESS PRO Maintenance Contracts \$933.97, CENTURYLINK Telephone \$57.64, CHRIS BRYAN Business Travel \$54, CITY OF GARRETSON Welfare Utilities \$268.28, CONNECTING POINT COM Furniture & Office Equipment \$6165, CONSTELLATION Natural Gas \$40623.92, CORRECTIONAL MEDICAL Contract Services \$290321.38, COUNTRY MEADOWS SF L Welfare Rent \$2910, CREEKSTONE FALLS Welfare Rent \$4364.46, DAKOTA LAW FIRM PROF Child Defense Attorney \$1579.3, DAKOTA LETTERING ETC Uniform Allowance \$1390.05, DEER HOLLOW LIMITED Welfare Rent \$3381, DELL MARKETING LP Data Processing Equipment \$2196.76, DONOHUE VENTURES LLC Welfare Rent \$2789.59, DREXEL PLACE LIMITED Welfare Rent \$1509, ELECTRIC CONSTRUCTIO Electrical Repairs & Maint \$334.69, ENGLISH LAW Attorney Fees \$6000, FASTENAL COMPANY Sign Supply Inventory \$58.8, FLEETPRIDE INC Truck Repairs & Maintenance \$11.55, FORWARD SIOUX FALLS Miscellaneous Expense \$3000, G&H INVESTMENTS LL Welfare Rent \$16469, GALLS QUARTERMASTER Uniform Allowance \$1507.64, GRAHAM TIRE CO NORTH Truck Repairs & Maintenance \$1000.88, GRANT SQUARE Welfare Rent \$2607, HAVA HOUSE LLC Welfare Rent \$3750, HEIBERGER, CINDY Business Travel \$601.4, HORIZON APARTMENTS Welfare Rent \$4767.82, HYVEE ACCOUNTS RECEI Jury Fees \$99.75, HYVEE ACCOUNTS RECEI Miscellaneous Expense \$160, IDEAL YARDWARE Road Maint & Material \$114.99, INTERSTATE OFFICE PR Office Supplies \$138.29, JACKS UNIFORMS AND E Other Supplies \$44, JASON MCCUBBIN Business Travel \$54, JCL SOLUTIONS Janitorial Chemical Supplies \$39.08, JCL SOLUTIONS Kitchen/Cleaning Supplies \$1914.81, JD PROPERTY SOLUTION Welfare Rent \$5558.63, JOHNSON, KATIE Bd Exp Fees (Minnehaha) \$95, KATTERHAGEN, MARK Bd Exp Fees (Yankton) \$33, KING HOLDINGS Welfare Rent \$2150, KNECHT, ANDREW J Child Defense Attorney \$1192.5, KOLETZKY LAW OFFICE Attorney Fees \$472.3, KRUSE LAW OFFICE Attorney Fees \$2666, KYLE KUHNERT Business Travel \$56, LAMP Interpreters \$34.5, LEDD PROPERTIES LLC Motels \$385, LEDD PROPERTIES LLC Welfare Rent \$1800, LEWNO LAW OFFICE Bd Exp Fees (Yankton) \$341.56, LEXISNEXIS MATTHEW B Subscriptions \$515, LG EVERIST INC Road Maint & Material \$253.87, LISA CARLSON REPORTI Court Reporters \$92.4, LOCKWOOD, DARCY Bd Exp Fees (Yankton) \$33, LOVING, PHILIP Bd

Evaluations (Minnehaha) \$2410.88, LUTHER, JEFF Medical Director \$2500, LUTHERAN SOCIAL SVCS Evening Report Center \$6469.43, LUTHERAN SOCIAL SVCS Miscellaneous Expense \$17850, LUTHERAN SOCIAL SVCS Shelter Care/Reception Center \$76710.88, LUX NORTH Welfare Rent \$4183.8, MAESCHEN, JOSEPH Taxable Meal Allowances \$20, MARAS, JACOB Business Travel \$48, MARION COMMUNITY MHP Welfare Rent \$1173.1, MARSH & MCLENNAN LLC Notary Exp \$200, MEADOWS AT GRAYSTONE Welfare Rent \$3680, MEDSTAR PARAMEDIC IN Transportation \$4400, METRO COMMUNICATIONS Clinics - Auxiliary Services \$650, MICHAELSON APTS Welfare Rent \$2292, MIDAMERICAN ENERGY C Natural Gas \$9538.26, MIDAMERICAN ENERGY C Welfare Utilities \$1941.63, MIDSTATES EQUIPMENT Road Material Inventory \$48897.98, MIDSTATES UNIFORM & Miscellaneous Expense \$6270.96, MIDWEST WELLNESS Professional Services \$3980, MIDWESTERN MECHANICA Building Repairs & Maintenance \$504.95, NAVEX GLOBAL INC Maintenance Contracts \$466.81, NORTHEAST INVESTMENT Welfare Rent \$1964, NOVAK Lease-Rental Agreement \$127.47, OFFICE DEPOT INC Data Processing Supplies \$246.98, OLSON, ROBERT Extradition & Evidence \$158, OLSON, ROBERT Taxable Meal Allowances \$20, P & G TOWNHOMES LLC Welfare Rent \$1589.5, PARKVIEW 2020 LLC Welfare Rent \$5602, PENNING, LESLIE A Bd Exp Fees (Minnehaha) \$240, PHOENIX SUPPLY LLC Child Care Items \$186.43, PROGRESSIVE PROPERTY Welfare Rent \$2025, QUALIFIED PRESORT SE Postage \$204.53, REDWOOD COURT LTD PA Welfare Rent \$3182.72, RELIANCE TELEPHONE I Telephone \$1.8, RESOLUTE LAW FIRM IN Attorney Fees \$3900.55, RIDGEWOOD LTD Welfare Rent \$3430, RISTY, MAXINE J Court Reporters \$100.8, RONS, NORM Welfare Rent \$5500, ROSECREST LIMITED PA Welfare Rent \$2224.97, SALEM, KARLA R Bd Evaluations (Minnehaha) \$577.5, SANFORD Lab Costs \$1415.2, SANFORD Other Medical Services \$203.52, SANFORD CLINIC Contract Services \$26454.91, SCHAUNAMAN, KURT Uniform Allowance \$389.73, SCHEU PROPERTIES LLC Welfare Rent \$3010, SCHRUTE FARMS LLC Welfare Rent \$1150, SCHUSTER, PAUL Investigators Expenses \$6.72, SCHWARTZLE REAL EST Welfare Rent \$5197.5, SCILAWFORENSICS LTD Professional Services \$1750, SD PUBLIC ASSURANCE Comprehensive Gen Liability \$56174.92, SD PUBLIC ASSURANCE Professional Insurance \$144407.85, SD PUBLIC ASSURANCE Property & Liability \$10266.77, SIOUX EMPIRE FAIR AS Miscellaneous Expense \$12500, SIOUX FALLS AREA HUM Miscellaneous Expense \$3068.54, SIOUX FALLS CITY Electricity \$12577.62, SIOUX FALLS CITY Water - Sewer \$15174.11, SIOUX FALLS CITY Welfare Utilities \$157.91, SIOUX FALLS RUBBER S Notary Exp \$31.95, STATE OF SOUTH DAKOT Amts Held-Daily Scram \$3798, STATE OF SOUTH DAKOT Amts Held-Remote Breath \$1159, STATE OF SOUTH DAKOT Architects & Engineers \$13.43, STATE OF SOUTH DAKOT Inmate Supplies \$23244.73, STATE OF SOUTH DAKOT Miscellaneous Expense \$250.4, STATE OF SOUTH DAKOT Notary Exp \$120, SUMMIT FOOD SERVICE Child Care Food \$845.06, SUMMIT FOOD SERVICE Inmate Supplies \$114.64, SUMMIT FOOD SERVICE School Lunch Program \$1455.18, SUNSET LAW ENFORCEME Ammunition \$19321.8, TEGRA GROUP INC JDC Building Project 2022 \$8650, THE MILLER PROJECT R Welfare Rent \$9374.84, THINK 3D SOLUTIONS MacArthur SJC Grant \$50000, THOMSON REUTERS - WE Books \$120.4, THOMSON REUTERS - WE Legal Research \$1721.18, TRI-STATE NURSING Professional Services \$2538.75, TSCHETTER & ADAMS LA Attorney Fees \$1963.42, TWO WAY SOLUTIONS IN Communication Equipment \$359.64, TZADIK SIOUX FALLS I Welfare Rent \$20926.11, TZADIK SIOUX FALLS P Welfare Rent \$4929.97, TZADIK TAYLORS PLACE Welfare Rent \$2559, UNIVERSITY PARK LEGA Professional Services \$125, VER BEEK, KELSEY Child Defense Attorney \$1413.64, VOLUNTEERS OF AMERIC Welfare Rent \$700, VUONG LAW Attorney Fees \$2913, WALTON, MARCUS Child Defense Attorney \$1182.5, WEEG TRAILER PARK IN Welfare Rent \$1125, WHISPERING WOODS Welfare Rent \$6737.15, WINDSOR HEIGHTS APAR Welfare Rent \$4643.51, WINTER, MICHAEL Welfare Rent \$1905, XCEL ENERGY Electricity \$21038.87, XCEL ENERGY INC Welfare Utilities \$9947.01, YANKTON COUNTY Attorney Fees \$402.7, YANKTON COUNTY Return Of Service \$100.

FEBRUARY 2022 County Salaries

COMMISSION	Salaries	\$33,772.93
AUDITOR	Salaries	\$55,063.41
TREASURER	Salaries	\$82,091.97
INFORMATION TECHNOLOGY	Salaries	\$77,733.16
STATES ATTORNEY	Salaries	\$393,234.97
PUBLIC DEFENDER	Salaries	\$224,853.35
PUBLIC ADVOCATE	Salaries	\$73,132.80
FACILITIES	Salaries	\$44,687.61
EQUALIZATION	Salaries	\$93,780.96
REGISTER OF DEEDS	Salaries	\$51,052.64
HUMAN RESOURCES	Salaries	\$28,715.70
SHERIFF	Salaries	\$1,150,515.97
JUVENILE DETENTION CENTER	Salaries	\$169,291.84

HIGHWAY	Salaries	\$151,977.08
HUMAN SERVICES	Salaries	\$133,791.54
MUSEUM	Salaries	\$77,841.17
PLANNING	Salaries	\$38,987.21
EXTENSION	Salaries	\$2,892.80

The reports that were received and placed on file in the Auditor's Office include:
 Juvenile Detention Center Report for January 2022
 Auditors Financial Reports for January 2022

Routine Personnel Action

New Hires

1. John Matthews, variable hour Correctional Officer for the Jail, at \$20.50/hour effective 2/22/2022.
2. Elise Ver Hey, Juvenile Correctional Officer I for the Juvenile Detention Center, at \$19.46/hour (12/1) effective 3/5/2022.

Promotions

1. To promote Steven Pigott, Appraiser in Training to Appraiser for the Equalization Office, at \$22.58/hour (15/1) effective 2/20/2022.

Step Increases

1. Mary Zeeb, Property Tax Administrator for the Auditor's Office, at \$36.08/hour (19/12) effective 3/7/2022.
2. Lori Montis, Assistant Director of Human Services for the Human Services Department, at \$3,032.80/biweekly (21/8) effective 2/8/2022.
3. Betsy Doyle, Chief Deputy Public Defender's Officer for the Public Defender's Office, at \$4,180.00/biweekly (25/5) effective 2/22/2022.
4. Adam Eschen, Deputy Sheriff for the Sheriff's Office, at \$26.83/hour (17/4) effective 3/4/2022.
5. Ryan Phillip, Deputy Sheriff for the Sheriff's Office, at \$27.50/hour (17/5) effective 3/5/2022.
6. Jared Terrones, Deputy Sheriff for the Sheriff's Office, at \$31.11/hour (17/10) effective 2/28/2022.
7. Joshua Phillips, Captain for the Sheriff's Office, at \$3,517.60/biweekly (23/6) effective 2/2/2022.
8. Christian Jensen, Deputy State's Attorney for the State's Attorney's Office, at \$3,032.80/biweekly (22/4) effective 2/19/2022.
9. Brianna Palomaki, Senior Deputy State's Attorney for the State's Attorney's Office, at \$3,108.80/biweekly (22/5) effective 1/4/2022.

To recognize the following significant employee anniversaries for March 2022: 5-year- Sharon Eining, Dawn Dubbelde.

To record volunteers in County Departments for February 2022. This list is on file at Human Resources.

Abatement Applications for Approval

RDID-22415, Veteran Exempt Surviving Spouse, 2021 Property Taxes, \$1,390.44
 RDID-22987, Veteran Exempt Surviving Spouse, 2021 Property Taxes, \$1,682.64

RDID-23513, Veteran Exempt PT10-4-40, Property Taxes for 2020-\$835.72, and 2021-\$2,541.60
RDID-23759, Veteran Exempt PT 10-4-40, 2021 Property Taxes, \$2,593.49
RDID 25404, Veteran Exempt PT 10-4-40, Property Taxes for 2019-\$1,528.57, 2020-\$2,251.61, and 2021-\$2,223.32
RDID 26979, Veteran Exempt PT 10-4-40, 2021 Property Taxes, \$1,492.37
RDID 28063, Veteran Exempt PT 10-4-40, Property Taxes for 2020-\$2,060.38 and 2021-\$2,223.33
RDID 29530, Veteran Exempt PT 10-4-40, 2021 Property Taxes, \$2,223.32
RDID 29914, Veteran Exempt PT 10-4-40, 2021 Property Taxes, \$1,492.38
RDID 42607, Veteran Exempt PT 10-4-40, 2021 Property Taxes, \$2,223.32
RDID 51818, Veteran Exempt PT 10-4-40, 2021 Property Taxes, \$2,223.33
RDID 52783, Veteran Exempt PT 10-4-40, 2021 Property Taxes, \$2,034.50
RDID 74737, Veteran Exempt PT 10-4-40, 2021 Property Taxes, \$3,698.25
RDID 76195, Veteran Exempt PT 10-4-40, 2021 Property Taxes, \$1,492.37
RDID 90257, Veteran Exempt PT 10-4-40, 2021 Property Taxes, \$2,223.32
RDID-16511, Assessment Freeze 2021 Property Taxes, \$608.24
RDID-32047, Assessment Freeze, 2021 Property Taxes, \$999.41
RDID-35831, Assessment Freeze, 2021 Property Taxes, \$675.38
RDID-38938, Assessment Freeze, 2021 Property Taxes, \$824.82
RDID-40636, Assessment Freeze, 2021 Property Taxes, \$776.87
RDID-85314, Assessment Freeze, 2021 Property Taxes, \$948.38

Items within Policy Guidelines

Consider Motion to Approve Special Event Consume and Blend Beverage License #C&B22-02 for an Event on April 23, 2022

PUBLIC COMMENT

Theresa Pesce, Sioux Falls, spoke about election concerns.

Jeff Barth, Sioux Falls, spoke about the possibility of nuclear war.

RESOLUTION

Upon request of Carol Muller, Commission Administrative Officer, MOTION by Bender, seconded by Barth, to approve setting the rate of pay for Board of Mental Illness Co-Chairs and approve Resolution MC 22-15. By roll call vote: 3 ayes.

RESOLUTION MC22-15 ESTABLISH HOURLY RATES FOR BOARD OF MENTAL ILLNESS ACTIVITIES

WHEREAS, SDCL 27A-7-8 and 27A-10-6 provides that the County Board of Commissioners determine compensation rates for certain activities of the County Board of Mental Illness and establishes responsibility for the payment of certain expenses of the Board of Mental Illness, and now

THEREFORE, BE IT RESOLVED BY the Minnehaha County Board of Commissioners that the hourly rate for the Board of Mental Illness shall match the court-appointed rate set annually by the Unified Judicial System: and

BE IT FURTHER RESOLVED, these rates are effective March 1, 2022, and shall remain in place until changed by resolution by the Minnehaha County Board of Commissioners.

Dated this 1st day of March, 2022

APPROVED BY THE COMMISSION:

Cindy Heiberger
Chairman

ATTEST:

Kym Christiansen
Deputy Auditor

EQUIPMENT PURCHASE

Upon request of Steve Groen, Highway Superintendent, MOTION by Bender, seconded by Barth, to approve a purchase of two (2) sets of mobile column lifts and one (1) 2-post hoist system for the New Maintenance Shop through the NASPO Contract (05316) held by the State of Minnesota (126295, Release Number L348 (5)) in the amount of \$93,173.60 for the two sets of four column lifts and \$23,579.57 for the 2-post hoist system for a combined purchase price of \$116,753.17. 3 ayes.

AGREEMENTS

Upon request of Steve Groen, Highway Superintendent, MOTION by Barth, seconded by Bender, to authorize Chair to sign an agreement between Minnehaha County and Short Elliot Hendrickson, Inc. for Design Project MC22-09, Structure 50-144-020 Bridge Replacement. 3 ayes.

Upon request of Steve Groen, Highway Superintendent, MOTION by Bender, seconded by Barth, to authorize chair to sign an agreement between Minnehaha County and Short Elliot Hendrickson, Inc. for Design of Project MC22-10, Structure 50-137-040 Bridge Replacement. 3 ayes.

PRESENTATION

Julie Risty, Register of Deeds, gave a briefing on the Register of Deeds Office. As the official records office of the county, the office records, maintains, and archives many different land and personal property records along with the issuance of birth, death, and marriage records as well as marriage licenses. The Register of Deeds office has been working on developing and implementing an electronic index system for indexing recorded documents, which works in conjunction with the statutorily required perpetual manual index books while integrating them into the electronic system. In 2021, the Register of Deeds recorded the following documents: 8,694 deeds, 32,058 mortgage records, 551 plats, approximately 3,000 miscellaneous records and various liens in addition to the issuance of 7,671 birth certificates, 12,148 death certificates, 3,393 marriage certificates, and 1,676 marriage licenses. The Register of Deeds receives revenue through the following statutorily-established fees: transfer fees (paid upon transfer of real property, based upon sales prices); recording fees (\$30 per document, for most documents); vital record fees (\$15 per birth, death, or marriage certificate; \$40 per marriage license); copy fees (\$1.00 per page; per document; \$5.00 certification fee); and Expense fees (additional \$5.00 fee retained by the county for issuing a vital record through the VitalChek telephonic order process established with the SD Department of Health). The total revenue collected by the Register of Deeds Office in 2021 was \$4,137,818.

BID RESULTS

Mark Kriens, Director of Facilities, reported on the bid opening for the Administration Asbestos Abatement project. The following bid was received: G & M Services with a total bid of \$64,515.25. MOTION by Bender, seconded by Barth, to authorize the Chairperson to accept the Administration Buildings' asbestos abatement bid from G & M Services. By roll call vote: 3 ayes.

Mark Kriens, Director of Facilities, reported on the bid opening for project MC 22-11 Fairgrounds Scrub Seal. The following bids were received: Asphalt Surfacing Technologies, Corp with a total bid of \$276,327.00; Asphalt

Surfacing Co, with a total bid of \$304,717.50. MOTION by Barth, seconded by Bender, to award the bid and authorize the Chair to sign an agreement with Asphalt Surfacing Technologies, Corp. By roll call vote: 3 ayes.

LEGISLATIVE UPDATE

Tyler Klatt, Assistant Commission Administrative Officer, provided a legislative update on bills of importance to Minnehaha County and also included the showing of the bills that have final disposition, including tabled bills.

LIAISON REPORTS

Commissioner Barth spoke about the recent East Dakota Water Development District meeting and the Planning Commission meeting that was held which included action on conditional use permits for medical cannabis dispensary locations as well as an expansion to Concentrated Animal Feeding Operation as well as the consideration of letter to Public Utilities Commission regarding the proposed carbon dioxide pipeline.

MOTION by Barth, seconded by Bender, to adjourn. 3 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday, March 15, 2022.

APPROVED BY THE COMMISSION:

Cindy Heiberger
Chair

ATTEST:

Kym Christiansen
Commission Recorder