

THE MINNEHAHA COUNTY COMMISSION CONVENED AT 9:00 AM on August 27, 2024, pursuant to adjournment on August 20, 2024. COMMISSIONERS PRESENT WERE: Bender, Bleyenbergh, Karsky, and Kippley. Commissioner Beninga was absent. Also present were Kym Christiansen, Commission Recorder, and Eric Bogue, Chief Civil Deputy State's Attorney.

Chair Karsky called the meeting to order.

MOTION by Bender, seconded by Kippley, to Approve the Agenda. 4 ayes

CONSENT AGENDA

MOTION by Bleyenbergh, seconded by Kippley to Approve the Consent Agenda. By roll call vote: 3 ayes with Commissioner Bender abstaining. The consent agenda includes the following items:

Commission Meeting Minutes for August 20, 2024

Bills to be Paid \$883,903.83

3200 RUSSELL LLC Motels \$1950, A&B BUSINESS SOLUT Lease-Rental Agreement \$457.73, A&B BUSINESS SOLUT Maintenance Contracts \$344.97, A&B BUSINESS SOLUT Office Supplies \$20.43, AARON GEORGE PROPERT Welfare Rent \$1400, ACCREDITATION AUDIT Subscriptions \$150, ACTIVE DATA SYSTEMS Records Storage \$3000, ADVANCE AUTO PARTS Automotive/Small Equipment \$40.12, ADVANCED MOVING LLC Homeless Initiatives \$395, AIRWAY SERVICE INC Automotive/Small Equipment \$274.63, AIRWAY SERVICE INC Gas Oil & Diesel \$249.16, ALL NATIONS INTERPRE Interpreters \$5075.2, ANDERSON, JENNIFER Bd Evaluations (Minnehaha) \$797.5, APPEARA Program Activities \$98.06, ASH LAW OFFICE PLLC Attorney Fees \$522.73, AUTOMATIC BUILDING C Jail Repairs & Maintenance \$367.35, AVERA MCKENNAN Hospitals \$1921.62, BAHHA TOWNHOUSES Welfare Rent \$132, BANGS,MCCULLEN,BUTLE Attorney Fees \$3484.5, BANKSUPPLIES INC Office Supplies \$20.97, BETZ BLINDS INC Repair/Renovations \$2073.76, BICKMAN, TRISTAN EMI Professional Services \$2750, BLACKBURN & STEVENS Attorney Fees \$333.5, BOUNCE AROUND INFLAT MacArthur SJC Grant \$873, BRADFELDT, BECKY Business Travel \$80, BRENDE & MEADORS LLP Attorney Fees \$2643.7, BRENDE & MEADORS LLP Child Defense Attorney \$339.4, BURNS, JASON Investigators Expenses \$142.14, C & B OPERATIONS LLC Building Repairs & Maintenance \$347.74, CANDACE VAN DAM Store Inventory \$40.68, CENTURY BUSINESS PRO Maintenance Contracts \$57.09, CHAGOLLA, ALBERT Interpreters \$30, CHARMTEX INC Child Care Items \$553.58, CHARMTEX INC Child Care Uniforms \$354, CINTAS CORPORATION Janitorial Chemical Supplies \$350.64, CINTAS CORPORATION Uniform Allowance \$83.96, CITY GLASS & GLAZING Building Repairs & Maintenance \$6409, CONSTELLATION Natural Gas \$3923.66, CONSTRUCTION PRODUCT Road Maint & Material \$67.8, DAIKIN APPLIED AMERI Contract Services \$17397, DAKOTA EMBALMING & T Transportation \$1130, DAKOTA FLUID POWER I Truck Repairs & Maintenance \$109.74, DAKOTALAND AUTOGLASS Automotive/Small Equipment \$375, DASH MEDICAL GLOVES Kitchen/Cleaning Supplies \$127.35, DELL RAPIDS TOWNSHIP Miscellaneous Expense \$69321.5, DIAMOND MOWERS INC Truck Repairs & Maintenance \$532.27, DUST TEX SERVICE INC Janitorial Chemical Supplies \$42.9, EH HOSPITALITY LLC Welfare Rent \$500, EICH LAW OFFICE LLC Attorney Fees \$2311.5, ETTERMAN ENTERPRISES Small Tools & Shop Supplies \$108.81, FLEETPRIDE INC Truck Repairs & Maintenance \$29.25, FOX, DANIEL Bd Exp Fees (Yankton) \$334.94, G & R CONTROLS INC Heat, Vent & AC Repairs \$250.99, G&H DISTRIBUTING I Jail Repairs & Maintenance \$37.44, GIRTON ADAMS Road Maint & Material \$125, GLOBAL TEL LINK (GT Telephone \$5.16, GRAHAM TIRE CO NORTH Automotive/Small Equipment \$776.64, GRIESE LAW FIRM Attorney Fees \$2296.5, GUNNER, ANDREA Court Reporters \$191.1, GUZMAN, SANDRA V Interpreters \$505, HALVERSONS WATER CON Plumbing & Welding \$210, HANNAH GRAPEVINE MacArthur SJC Grant \$400, HERITAGE FUNERAL HOM Burials \$5500, HILLVIEW APARTMENTS Welfare Rent \$894.5, HYVEE ACCOUNTS RECEI Jury Fees \$162.8, HYVEE ACCOUNTS RECEI Program Activities \$173.18, INNOVATIVE OFFICE SO JDC Custodial Supplies \$1228.25, INTERSTATE ALL BATTE Motor/Machine/Equipment Repair \$307.9, INTERSTATE ALL BATTE Small Tools & Shop Supplies \$25.65, INTERSTATE OFFICE PR Office Supplies \$516.18, JCL SOLUTIONS Inmate Supplies \$1697.5, JCL SOLUTIONS Kitchen/Cleaning Supplies \$1727.23, JONES, DAWN County Cemetery \$70, KASH LLC Transportation \$59.4, KATTERHAGEN, MARK Bd Exp Fees (Yankton) \$15, KDR INVESTMENTS Welfare Rent \$651.45, KNIFE RIVER Grounds & Parking Repair \$80.55, KOCH HAZARD ARCHITEC Communication Equipment \$1425, KOCH HAZARD ARCHITEC Courts Building \$2272.5, KRUSE LAW OFFICE Attorney Fees \$3118, LARSON, VALERIE Bd Exp Fees (Yankton) \$33, LG EVERIST INC Bridge Repair & Maintenance \$1181.46, LIGHTNING TOWING Professional

Services \$355, LINDAHL, JOSETTE S Psych Evals \$3000, LOPEZ, REBECA Interpreters \$330, LOVING, PHILIP Bd Evaluations (Minnehaha) \$4739.26, LUTHER, JEFF Medical Director \$2750, MAC'S HARDWARE Motor/Machine/Equipment Repair \$4.08, MARSH & MCLENNAN LLC Notary Exp \$100, MCGRATH CONSULTING Professional Services \$8000, MEDSTAR PARAMEDIC IN Transportation \$2400, MENARD INC Building Repairs & Maintenance \$22.47, MENARD INC Electrical Repairs & Maint \$74.97, MENARD INC Small Tools & Shop Supplies \$18.14, MICHEAL'S PURPLE PET Outside Repair \$210, MIDAMERICAN ENERGY C Natural Gas \$18.07, MIDCONTINENT COMMUNI Amounts Held For Others \$272.78, MIDLAND INC Jail Repairs & Maintenance \$199.4, MYRL & ROYS PAVING I Road Maint & Material \$53580.79, NADOLSKI, CARA Business Travel \$80, NAPA AUTO PARTS Automotive/Small Equipment \$276.64, NAPA AUTO PARTS Parts Inventory \$234.69, NORTHERN TRUCK EQUIP Truck Repairs & Maintenance \$337.92, NOVAK Office Supplies \$68.15, NYBERGS ACE HARDWARE Heat, Vent & AC Repairs \$22.78, NYBERGS ACE HARDWARE Motor/Machine/Equipment Repair \$2.65, OLD ORCHARD CAFE MacArthur SJC Grant \$819.2, OLSON LAW FIRM PLLC Attorney Fees \$2292.57, OLSON, ROBERT Taxable Meal Allowances \$42, OREILLY AUTOMOTIVE S Automotive/Small Equipment \$438.08, PANTHER GRAPHICS LLC Program Activities \$1709, PAPER ROLL PRODUCTS Office Supplies \$619.5, PAYTON, ARISTARCHUS Business Travel \$224, PIONEER ENTERPRISES Taxable Meal Allowances \$2864.5, QUALIFIED PRESORT SE Postage \$229.46, R&L SUPPLY LTD Jail Repairs & Maintenance \$17.66, REDWOOD TOXICOLOGY L Testing Supplies \$15.59, RELIANCE TELEPHONE I Telephone \$18.61, RENTOKIL NORTH AMERI Contract Services \$325.84, RESOLUTE LAW FIRM IN Attorney Fees \$2214, RESOLUTE LAW FIRM IN Child Defense Attorney \$1118.45, RILEY RINEHART Sign Deposits \$50, RISK ANALYSIS & MANA Insurance Admin Fee \$2905.5, ROEMEN'S AUTOMOTIVE Gas Oil & Diesel \$101.08, ROY HERUM Uniform Allowance \$169.43, RUNGE ENTERPRISES IN Contracted Construction \$140148.5, RUTH CUILAN CAROLINE MacArthur SJC Grant \$400, SANFORD Lab Costs \$290, SANFORD CLINIC Contract Services \$29367.28, SANFORD CLINIC Lab Costs \$883.5, SCHAEFFER, WILLIAM M Bd Exp Fees (Yankton) \$18, SD ASSOC OF COUNTY C Education & Training \$200, SD URBAN INDIAN HEAL Contract Services \$9000, SHORT ELLIOTT HENDRI Architects & Engineers \$4381.53, SIOUX AREA METRO Bus Passes \$2665.86, SIOUX EMPIRE FAIR AS Miscellaneous Expense \$12500, SIOUX FALLS CITY Contracted Homeless Coordinatr \$22331.78, SIOUX FALLS CITY Electricity \$15383.62, SIOUX FALLS CITY Miscellaneous Expense \$206416.92, SIOUX FALLS CITY Water - Sewer \$22176.33, SIOUX FALLS CITY Welfare Utilities \$66.92, SIOUX FALLS FORD INC Gas Oil & Diesel \$79.42, SIOUX FALLS RUBBER S Office Supplies \$20.4, SISSON PRINTING INC Office Supplies \$573.35, SPENCER MATSON Uniform Allowance \$300, STAN HOUSTON EQUIPME HHS Maintenance \$600, STAN HOUSTON EQUIPME Jail Repairs & Maintenance \$90, STATE OF SOUTH DAKOT Amts Held-Daily Scram \$3487, STATE OF SOUTH DAKOT Amts Held-Remote Breath \$713, STATE OF SOUTH DAKOT Contract Services \$43600, STATE OF SOUTH DAKOT Miscellaneous Expense \$28, STATE OF SOUTH DAKOT Notary Exp \$60, STATE OF SOUTH DAKOT Telephone \$65, STOCKWELL ENGINEERS Repair/Renovations \$900, SUMMIT FOOD SERVICE Child Care Food \$717.54, SUMMIT FOOD SERVICE Inmate Supplies \$211.2, SUMMIT FOOD SERVICE School Lunch Program \$1456.83, TECHNOLOGY HEIGHTS I Welfare Rent \$394.73, TENDAIRES INDUSTRIES Parts Inventory \$134, THOMSON REUTERS - WE Legal Research \$1122.76, THURMAN, CREIGHTON Attorney Fees \$248.31, TOMACELLI'S TOO Jury Fees \$146.52, TRANSOURCE TRUCK & E Truck Repairs & Maintenance \$491.03, TRI-STATE NURSING Professional Services \$3132.5, TRISTATE GARAGE DOOR Outside Repair \$407, TZADIK SIOUX FALLS P Welfare Rent \$4298.41, UNIVERSITY PARK LEGA Professional Services \$1431.25, VB FALLS TERRACE Welfare Rent \$500, VER BEEK, KELSEY Child Defense Attorney \$2760.39, WASTE MANAGEMENT OF Trash Removal \$4221.09, WEST POINTE LIMITED Welfare Rent \$1764, WESTPORT INVESTORS Welfare Rent \$1000, XCEL ENERGY Electricity \$86576.05, XCEL ENERGY INC Welfare Utilities \$1442.29, YANKTON COUNTY Return Of Service \$50, YOUNGBERG Attorney Fees \$966.

August 2024 Commission Salaries

COMMISSION	Salaries	\$37,919.07
AUDITOR	Salaries	\$63,969.18
TREASURER	Salaries	\$108,800.60
INFORMATION TECHNOLOGY	Salaries	\$96,971.34
STATES ATTORNEY	Salaries	\$482,667.63
PUBLIC DEFENDER	Salaries	\$299,481.68
PUBLIC ADVOCATE	Salaries	\$89,424.79
FACILITIES	Salaries	\$68,033.77
EQUALIZATION	Salaries	\$118,889.55
REGISTER OF DEEDS	Salaries	\$49,368.19
HUMAN RESOURCES	Salaries	\$40,131.23

SHERIFF	Salaries	\$1,449,697.76
JUVENILE DETENTION CENTER	Salaries	\$209,062.48
HIGHWAY	Salaries	\$193,902.98
HUMAN SERVICES	Salaries	\$158,378.85
MUSEUM	Salaries	\$97,687.52
PLANNING	Salaries	\$51,504.76
EXTENSION	Salaries	\$3,766.40

The following report was received and placed on file in the Auditor's Office:
Human Services 2nd Quarter Report for 2024

Routine Personnel Action

New Hires

1. Nicole Phillips, Senior Deputy State's Attorney for the State's Attorney's Office, at \$3,759.20/biweekly effective 8/28/2024.
2. Erin Wescott, Victim Witness Assistant for the State's Attorney's Office, at \$30.88/hour (16/3) effective 8/29/2024.
3. Aaron Brown, Mechanic Team Member for the Highway Department, at \$27.98/hour (15/2) effective 8/31/2024.

Promotions

1. Selina Betancourt, Juvenile Correctional Officer I to Juvenile Correctional Office II for the Juvenile Detention Center, at \$27.98/hour (16/1) effective 8/31/2024.

Step Increases

1. Erin Herschberger, Legal Office Assistant for the Public Defender's Office, at \$25.98/hour (10/8) effective 8/12/2024.
2. Kimberly Kline, Senior Deputy Public Defender for the Public Defender's Office, at \$3,852.80/biweekly (22/5) effective 8/21/2024.
3. Joshua Bartscher, Deputy Sheriff for the Sheriff's Office, at \$34.09/hour (17/5) effective 8/10/2024.
4. Andrew Berg, Correctional Officer for the Jail, at \$31.66/hour (14/8) effective 7/21/2024.
5. Brett Dannen, Accountant for the Treasurer's Office, at \$34.09/hour (16/7) effective 7/23/2024.

Special Personnel Actions

1. To approve the conversion of two attorney positions in the State's Attorney's Office to senior trial attorneys.

PURCHASE AGREEMENT

Steve Groen, Highway Superintendent, presented a request to consider bid results and award a recommendation for the purchase of a side dump trailer and authorize the Chair to sign a purchase agreement with DMI, Inc. Bids were opened on March 13, 2024, for the purchase of a side dump trailer. During the March 19th Commission

meeting, the Commission awarded the bid to Diesel Machinery, Inc (DMI) for \$65,625 and authorized the Highway Department to purchase one new trailer. The new unit was purchased and is in service. During the annual DOT inspection of the other side dump trailer, the inspector found that the kingpin pull plate is bent, and a crack was also discovered in a crossover weld. The Highway Department contracted DMI and the bid received earlier this year is still valid. The replacement of this trailer was in the Highway Department FY 2024 budget, but was removed at the January 2, 2024, Commission meeting to purchase a Bobcat skid loader. The Highway Department is under budget in construction expenses for FY 2024 and will be able to pay for this unit from our existing budget. The Side Dump Tri Axle Side Dump trailer will primarily be used to haul materials through Minnehaha County. The new unit will replace Unit #3514, Asset #0463, a 2004 Trail King Side Dump Trailer. MOTION by Kippley, seconded by Bender, to Approve Bid Results and Award Recommendation for the Purchase of a Side Dump Trailer and Authorize Chair to Sign a Purchase Agreement with DMI, Inc. By roll call vote: 4 ayes.

TRANSFER AGREEMENT

Joe Bosman, Captain, presented a request for authorization to have the Commission Chair sign a transfer agreement with the City of Sioux Falls for the Hartford Radio Tower. During the derecho storm in May 2022, the public safety communications tower located northeast of Hartford, SD, and owned by Metro Communications was blown down. This tower site functioned as a prime location for radio communications network utilized by state and county law enforcement, fire departments, EMS, and highway departments. The tower was insured by Metro Communications and the replacement costs for the insurance claim are still available to be used to replace the tower. Since Metro Communications ceased to exist as a separate legal entity effective as of January 1, 2024, and is now an office under the City of Sioux Falls, a transfer agreement is needed for Minnehaha County to receive funds from the insurance company and to utilize the funds towards the construction of the replacement tower. The amount of insurance funds estimated to be received is approximately \$95,000 with the replacement cost to construct a new tower being \$100,414. The agreement with the City allows for the County to use the insurance proceeds and begin getting the tower replaced. A continued partnership will exist with an allowance for the City to place two antennas on the new Hartford tower. This mutually beneficial agreement will ensure our first responders are equipped and capable to respond to emergencies with clear and effective radio communications. MOTION by Bleyenbergh, seconded by Kippley, to Authorize the Chair to Sign the Transfer Agreement with the City of Sioux Falls for the Hartford Radio Tower. By roll call vote: 4 ayes.

Joe Bosman, Captain, presented a request for authorization for the Commission Chair to sign a transfer agreement with the City of Sioux Falls for the West Baltic Radio Tower. As part of our county wide radio infrastructure improvement project, one of the tower sites is west of Baltic, SD. This location fits well into our communications network as a prime location for the radio communications network utilized by state and county law enforcement, fire departments, EMS, and highway departments. This location was previously owned by Metro Communications, and later transferred to the City of Sioux Falls for use by their water division. There is currently a 150 foot guyed wire tower and a small wooden equipment shelter on this property, but both are aged and not adequate to be used for the necessary antennas and highly technical equipment we have committed to use as part of the communications network expansion. Minnehaha County has constructed a new equipment shelter on the site, and is now ready to proceed with the replacement of the 150-foot monopole. The transfer agreement with the City of Sioux Falls officially transfers the property to Minnehaha County. In addition, the transfer agreement reflects a continued partnership between the City and County with an allowance for the City to place two antennas on the West Baltic tower and the city agreeing to equally divide the cost of constructing a new tower (up to \$50,000 for the city's portion). The new West Baltic Tower proposal costs \$97,670. This mutually beneficial agreement will ensure our first responders are equipped and capable to respond to emergencies with clear and effective radio communications. MOTION by Bender, seconded by Bleyenbergh, to Authorize the Chair to Sign the Transfer Agreement with the City of Sioux Falls for the West Baltic Radio Tower. By roll call vote: 4 ayes.

EQUIPMENT PURCHASE

Joe Bosman, Captain, presented a request for authorization for the Chair to sign the proposal from Sabre Industries to construct a radio tower near Hartford. As part of the Minnehaha County Public Safety Radio Tower Expansion Project, one of the needed radio tower sites is located northeast of Hartford, SD. This location has already had prep work started by utilizing previously approved American Rescue Plan Act (ARPA) funds. At this location, a 150-foot monopole tower will be constructed on land that the county currently leases specifically for this purpose. Sabre Industries is the current radio tower vendor approved by the State of South Dakota Bureau of Administration through a competitive price agreement and this designation ensures that current county procurement practices are followed. The cost proposal from Sabre Industries for the Hartford site is \$100,414, which includes tower materials, foundation installation, and tower erection. Site work has already begun at the Hartford location with new utilities installed and an equipment shelter constructed. The new tower is a replacement of one owned and insured by Metro Communications that was destroyed during the derecho storm event on or about May 12, 2022. The City of Sioux Falls has agreed to use all reasonable efforts to obtain the full insurance proceeds and transfer all such insurance funds, once the funds are received, to Minnehaha County, which is estimated to be around \$95,000. With the approval and signature of this proposal from Sabre Industries, the Sheriff's Office will work with Sabre to get a new tower erected on the site so our first responder communication antennas can be installed on it. MOTION by Kippley, seconded by Bender, to Authorize the Chair to Sign the Proposal from Sabre Industries to Construct a Radio Tower near Hartford. 4 ayes.

Joe Bosman, Captain, presented a request for authorization for the Chair to sign the proposal from Sabre industries to construct a radio tower near Baltic. As part of the Minnehaha County Public Safety Tower Expansion Project, one of the needed radio tower site is a location west of Baltic, SD. This location has already had prep work started by utilizing previously approved American Rescue Plan Act (ARPA) funds. At this location, a 150-foot monopole tower will be constructed on land recently acquired by the County. Sabre Industries is the current radio tower vendor approved by the State of South Dakota Bureau of Administration through a competitive prices agreement and this designation ensures that current county procurement practices are followed. The cost proposal from Sabre Industries for the West Baltic site is \$97,670 which includes tower materials, foundation installation, and tower erection. The City of Sioux Falls will also benefit from this newly constructed tower as they plan to have a couple of antennas on the tower related to their water department. In consideration of their nonexclusive space on the West Baltic tower, the City of Sioux Falls has agreed to cover 50% of the new tower construction costs (total construction costs not to exceed \$100,000). Site work has already begun at the Baltic location with new utilities installed and an equipment shelter constructed. With the approval and signature of this proposal from Sabre Industries, the Sheriff's Office will work with Sabre to get a new tower reacted on the site so our first responder communication antennas can be installed on it. MOTION by Kippley, seconded by Bleyenbergh, to Authorize the Chair to Sign the Proposal from Sabre Industries to Construct a Radio Tower near Baltic. 4 ayes.

COMMISSIONER LIAISON REPORTS

Commissioner Bleyenbergh reported on the upcoming joint budget hearings with the City of Sioux Falls.

Commissioner Bender provided an update on the construction at the Juvenile Justice Center and also reported that renewal notices for the Juvenile Justice Center partners have been sent.

Commissioner Kippley reported on the recent meeting of the Minnehaha County Planning & Zoning Commission as well as the quarterly meeting of the Public Defender Office Advisory Board.

Commissioner Karsky reported on the quarterly meeting of the Public Defender Advisory Board.

MOTION by Kippley, seconded by Bleyenbergh, to Adjourn at 9:24 a.m. 4 ayes.

The Commission adjourned until 5:00 p.m. on Tuesday, August 27th, 2024.

08/27/2024

17571

APPROVED BY THE COMMISSION:

Dean Karsky
Chair

ATTEST:

Kym Christiansen
Commission Recorder