

THE MINNEHAHA COUNTY COMMISSION CONVENED AT 9:00 AM on April 23, 2024, pursuant to adjournment on April 16, 2023. COMMISSIONERS PRESENT WERE: Bender, Beninga, Bleyenbergh, Karsky, and Kippely. Also present were Kym Christiansen, Commission Recorder, and Eric Bogue, Chief Civil Deputy State's Attorney.

Chair Karsky called the meeting to order.

MOTION by Beninga, seconded by Bender, to Approve the Agenda. 5 ayes

CONSENT AGENDA

MOTION by Kippely, seconded by Bleyenbergh, to Approve the Consent Agenda. By roll call vote: 5 ayes. The consent agenda includes the following items:

Commission Meeting Minutes for April 16, 2024

Bills to be Paid \$939,233.68

3200 RUSSELL LLC Motels \$60, A&B BUSINESS SOLUT Election & Office Equipment \$2864, A&B BUSINESS SOLUT Lease-Rental Agreement \$86.62, A&B BUSINESS SOLUT Maintenance Contracts \$765.07, ACCREDITATION AUDIT Subscriptions \$150, ACTIVE DATA SYSTEMS Professional Services \$1000, AIRWAY SERVICE INC Automotive/Small Equipment \$1534.08, AIRWAY SERVICE INC Gas Oil & Diesel \$154.77, ALL ABOUT TRAVEL INC MacArthur SJC Grant \$532.2, ALL NATIONS INTERPRE Interpreters \$5481.45, ANDERSON, AUBREY Business Travel \$175.37, ANDERSON, JENNIFER Bd Evaluations (Minnehaha) \$2749.94, ANDERSON, RYAN ENTER Program Activities \$158, ANDERSON, SCOTT A. Business Travel \$224, ANGEL, EDWARD P Attorney Fees \$818.2, APLUS TOWING LLC Automotive/Small Equipment \$75.33, APPEARA Program Activities \$35, ARCHITECTURE INC Architect, Engineers, and PMgt \$49070, ASH LAW OFFICE PLLC Attorney Fees \$4430.18, ASH LAW OFFICE PLLC Child Defense Attorney \$1384.87, AVERA HEART HOSPITAL Hospitals \$23371.5, AVERA MCKENNAN Professional Services \$4200, BALOUN LAW PC Attorney Fees \$409.6, BALOUN LAW PC Child Defense Attorney \$924.45, BEN BAXA Extradition & Evidence \$130, BEST WESTERN Business Travel \$77, BX CIVIL & CONSTRUCT Contracted Construction \$75642.5, CANFIELD BUSINESS IN Furniture & Office Equipment \$321.6, CDW GOVERNMENT Data Processing Equipment \$745.02, CERTIFIED LANGUAGES Interpreters \$94.25, CHAGOLLA, ALBERT Interpreters \$137.35, CHARMTEX INC Child Care Items \$174.6, CHARMTEX INC Child Care Uniforms \$54.5, COMPUTER FORENSIC RE Professional Services \$3550, CRAIG OLSON Business Travel \$168, CREATIVE PRODUCT SOU Other Supplies \$699.69, DACOTAH PAPER CO Janitorial Chemical Supplies \$262.8, DAKOTA LAW FIRM PROF Child Defense Attorney \$1098.8, DAKOTA SUPPLY GROUP Jail Repairs & Maintenance \$711.82, DECASTRO LAW OFFICE Attorney Fees \$2034.5, DELL MARKETING LP Data Processing Equipment \$2285.48, DONALD HEESCH Business Travel \$168, DYNAMIC SERVICES LLC Welfare Rent \$700, EH HOSPITALITY LLC Welfare Rent \$575, ELECTRIC SUPPLY CO I Data Processing Supplies \$702.11, EMBE Education & Training \$50, ERIN M JOHNSON PLLC Bd Exp Fees (Minnehaha) \$5727, ERIN M JOHNSON PLLC Crisis Intervention Program \$195.5, ETHREADS EMBROIDERY Miscellaneous Expense \$102.45, FIRST DAKOTA NATIONA Lease Interest \$489.19, FIRST DAKOTA NATIONA Lease Principal \$3366.56, FOX, DANIEL Bd Exp Fees (Yankton) \$90.75, FREEDOM REALTY INC Welfare Rent \$1800, G & R CONTROLS INC Building Repairs & Maintenance \$75.96, G & R CONTROLS INC Heat, Vent & AC Repairs \$342, G & R CONTROLS INC HHS Maintenance \$-3.89, G & R CONTROLS INC Jail Repairs & Maintenance \$-22.46, GANNETT MEDIA CORP Publishing Fees \$1794.82, GOEBEL PRINTING INC Office Supplies \$550.02, GOEBEL PRINTING INC Printing/Forms \$1009.91, GOLDEN WEST Telephone \$75.95, GRAINGER Heat, Vent & AC Repairs \$316.88, GRAINGER Jail Repairs & Maintenance \$356, GRAYBAR ELECTRIC COM HHS Maintenance \$320.4, GRIESE LAW FIRM Attorney Fees \$84, GUZMAN, SANDRA V Interpreters \$270, HARTFORD TOWNSHIP Miscellaneous Expense \$56200, HARTFORD'S BEST PAIN Automotive/Small Equipment \$4716, HELSETH, RAMONA G. Bd Exp Fees (Minnehaha) \$144, HERITAGE FUNERAL HOM Burials \$7500, HIGH POINT NETWORKS Maintenance Contracts \$3673, HIGH POINT NETWORKS Subscriptions \$971, I STATE TRUCK CENTER Truck Repairs & Maintenance \$516.84, INTERSTATE OFFICE PR Office Supplies \$1621.98, JCL SOLUTIONS Inmate Supplies \$1164, JCL SOLUTIONS Kitchen/Cleaning Supplies \$776.64, JEFFERSON PARTNERS L Transportation \$952.67, KATTERHAGEN, MARK Bd Exp Fees (Yankton) \$121.5, KRUSE LAW OFFICE Attorney Fees \$3118, LACEY RENTALS INC Lease-Rental Agreement \$270, LARSON, VALERIE Bd Exp Fees (Yankton) \$46.5, LEWIS & CLARK BEHAVI Bd Evaluations (Yankton) \$3195, LEWIS DRUGS INC Pharmacies \$1735.22, LEWNO LAW OFFICE Bd Exp Fees (Yankton) \$1390.02,

LOPEZ, REBECA Interpreters \$250, LOVING, PHILIP Bd Evaluations (Minnehaha) \$3593.39, LUTHER, JEFF Medical Director \$2750, MARK SWOYER Uniform Allowance \$180, MASON STEFFEN Business Travel \$224, MEDSTAR PARAMEDIC IN Transportation \$1920, MICROFILM IMAGING SY Maintenance Contracts \$309, MIDAMERICAN ENERGY C Natural Gas \$915.69, MIDCONTINENT COMMUNI Data Communications \$389.5, MILLER, TRACY Business Travel \$21.84, MINNEHAHA CNTY TREAS Miscellaneous Expense \$13, MOTION AND FLOW CONT Parts Inventory \$166.08, NAPA AUTO PARTS Automotive/Small Equipment \$9.38, NICHOLSON LAW Attorney Fees \$1699.5, NICHOLSON LAW Child Defense Attorney \$1380.7, NORTH AMERICAN TRUCK Trucks/Tractors/Trailers \$181450.15, NORTH CAROLINA DEPT Board Of Prisoners-Meals \$25.45, NORTH CAROLINA DEPT Contract Services \$624.35, NORTH CENTRAL INTL S Truck Repairs & Maintenance \$5306.96, NOVAK Lease-Rental Agreement \$152.45, NOVAK Office Supplies \$56.44, NYBERGS ACE HARDWARE Jail Repairs & Maintenance \$4.56, OFFICE DEPOT INC Data Processing Supplies \$1744.69, OLSON LAW FIRM PLLC Attorney Fees \$1089.49, PHOENIX SUPPLY LLC Child Care Uniforms \$688.96, PRAIRIE WYNN PROPERT Welfare Rent \$400, PRICE, THOMAS L Professional Services \$4800, QUALITY EFFICIENCIES Welfare Rent \$75, R&L SUPPLY LTD Jail Repairs & Maintenance \$95.77, RENTOKIL NORTH AMERI Contract Services \$589.84, RESOLUTE LAW FIRM IN Attorney Fees \$9815.02, RINGING SHIELD,NICHO Bd Exp Fees (Minnehaha) \$220, ROCK COUNTY SHERIFF' Professional Services \$60, ROTOROOTER Trash Removal \$260, SANFORD Other Medical Services \$1673.95, SANFORD CLINIC Contract Services \$29367.28, SCHAEFER, WILLIAM M Bd Exp Fees (Yankton) \$75, SCHLEY, ELIZABETH Business Travel \$204.51, SD HUMAN SERVICES CE Clinics - Auxiliary Services \$19.4, SD PUBLIC ASSURANCE Comprehensive Gen Liability \$483.38, SHERWIN WILLIAMS Building Repairs & Maintenance \$139.26, SIOUX EMPIRE FAIR AS Miscellaneous Expense \$12500, SIOUX FALLS CITY Clinics - Auxiliary Services \$3399.1, SIOUX FALLS CITY Miscellaneous Expense \$207033.07, SIOUX FALLS CITY Professional Services \$486.16, SIOUX FALLS CITY Water - Sewer \$1022.46, SIOUX FALLS RUBBER S Notary Exp \$64.35, STATE OF SOUTH DAKOT Amts Held-Daily Scram \$3398, STATE OF SOUTH DAKOT Amts Held-Remote Breath \$878, STATE OF SOUTH DAKOT Blood/Chemical Analysis \$72, STATE OF SOUTH DAKOT Inmate Supplies \$1912.08, STATE OF SOUTH DAKOT Miscellaneous Expense \$28, STATE OF SOUTH DAKOT Professional Services \$389.25, STEWART TITLE COMPAN Professional Services \$2250, STREICHES INC Uniform Allowance \$172.99, SUMMIT FOOD SERVICE Board Of Prisoners-Meals \$60386.26, SUMMIT FOOD SERVICE Inmate Supplies \$216.76, SURAJ CHHETRI Extradition & Evidence \$130, TAFOLLA, MIRANDA RAE Court Reporters \$429.1, TEGRA GROUP INC Architect, Engineers, and PMgt \$29164.39, THOMPSON, PAIGE Bd Evaluations (Minnehaha) \$450, THOMSON REUTERS - WE Legal Research \$3336.72, THOMSON REUTERS - WE Subscriptions \$288.11, THRIVE COUNSELING Recruitment \$500, THURMAN, CREIGHTON Attorney Fees \$232.12, TRI-STATE NURSING Professional Services \$1969, TRISTATE GARAGE DOOR Bldg/Yard Repair & Maintenance \$9485, TRITECH INC Blood Withdrawal \$4488, TWO WAY SOLUTIONS IN Safety & Rescue Equipment \$282.5, US FOODS INC Professional Services \$50.41, VERIZON WIRELESS Administrative Charges \$46.26, VERIZON WIRELESS Data Processing Equipment \$1384.33, VERIZON WIRELESS HIDTA Grant \$83.82, VERIZON WIRELESS Tea-Ellis Range \$40.01, VERIZON WIRELESS Telephone \$6516.64, WALTON, MARCUS Attorney Fees \$1074.2, WALTON, MARCUS Child Defense Attorney \$2552.5, WEERHEIM LAW OFFICE Bd Exp Fees (Minnehaha) \$7831.5, WEERHEIM LAW OFFICE Crisis Intervention Program \$92, WERNKE, LAURIE Bd Exp Fees (Minnehaha) \$53.33, WHITTIER APARTMENTS Welfare Rent \$292, XCEL ENERGY Electricity \$2456.38, XCEL ENERGY INC Welfare Utilities \$213.81, XIGENT SOLUTIONS LLC Maintenance Contracts \$18951.27, YAKALA REVOCABLE Welfare Rent \$718.5, YANKTON COUNTY Attorney Fees \$759.5, YANKTON COUNTY Return Of Service \$100, YOUNGBERG Attorney Fees \$1638.75, ZISHKA, ADAM Business Travel \$80.

April 2024 Commission Salaries

COMMISSION	Salaries	\$30,061.10
AUDITOR	Salaries	\$74,270.73
TREASURER	Salaries	\$101,424.44
INFORMATION TECHNOLOGY	Salaries	\$97,134.09
STATES ATTORNEY	Salaries	\$462,938.74
PUBLIC DEFENDER	Salaries	\$289,586.13
PUBLIC ADVOCATE	Salaries	\$87,968.05
FACILITIES	Salaries	\$62,097.44
EQUALIZATION	Salaries	\$123,651.73
REGISTER OF DEEDS	Salaries	\$52,423.27
HUMAN RESOURCES	Salaries	\$39,828.09
SHERIFF	Salaries	\$1,403,168.34
JUVENILE DETENTION CENTER	Salaries	\$206,895.10

HIGHWAY	Salaries	\$163,247.70
HUMAN SERVICES	Salaries	\$153,422.72
MUSEUM	Salaries	\$94,988.02
PLANNING	Salaries	\$46,590.40
EXTENSION	Salaries	\$3,672.00

The following report was received and placed on file in the Auditor's Office:
Status Report on the Medical Cannabis Dispensary Application

Routine Personnel Actions

New Hires

1. Kristina Nordby, variable hour Election Worker for the Auditor's Office, at \$17.00/hour effective 4/17/2024.
2. Esmeralda Sanchez, variable hour Juvenile Justice Correctional Worker for the Juvenile Detention Center, at \$22.00/hour effective 4/12/2024.
3. Dylan Kouf, seasonal Laborer for the Highway Department, at \$18.50/hour effective 4/29/2024.
4. Donald Christensen and Jeffrey Watins, seasonal Laborers for the Highway Department, at \$18.75/hour effective 4/29/2024.
5. Christopher Owusu, seasonal Park Worker for the Planning Department, at \$18.25/hour effective 5/1/2024.

Step Increases

1. Jacob Chrans, Safe Home Program Assistant for the Safe Home, at \$25.37/hour (9/9) effective 3/30/2024.
2. Kaycee Sina, Correctional Officer for the Jail, at \$27.98/hour (14/3) effective 4/2/2024.
3. Hailee Steele, Correctional Officer for the Jail, at \$27.98/hour (14/3) effective 4/2/2024.
4. Megan Wollmann, Correctional Officer for the Jail, at \$27.98/hour (14/3) effective 4/2/2024.
5. Erin Friedericks, Correctional Officer for the Jail, at \$28.68/hour (14/4) effective 4/2/2024.
6. Thomas Tkach, Correctional Officer for the Jail, at \$28.68/hour (14/4) effective 4/2/2024.
7. Joseph Hernandez, Juvenile Correctional Officer I for the Juvenile Detention Center, at \$26.64/hour (13/3) effective 4/2/2024.
8. Cameron Larson, Juvenile Correctional Officer I for the Juvenile Detention Center, at \$26.64/hour (13/3) effective 4/30/2024.
9. Samara Strom, Juvenile Correctional Officer II for the Juvenile Detention Center, at \$29.38/hour (16/2) effective 4/29/2024.
10. Steven Vanwyhe, Juvenile Correctional Officer II for the Juvenile Detention Center, at \$38.57/hour (16/12) effective 4/2/2024.

11. Richard Hinzman, Juvenile Correctional Officer III for the Juvenile Detention Center, at \$42.57/hour (18/12) effective 4/2/2024.

12. Christopher Miles, Senior Trial Attorney for the Public Defender's Office, at \$4,360.00/biweekly (23/6) effective 4/30/2024.

13. Carrie Carey, Records Technician for the Register of Deeds, at \$23.54/hour (10/4) effective 4/2/2024.

14. Jessica Litchy, Digital Discovery Technician for the State's Attorney's Office, at \$29.38/hour (14/5) effective 4/2/2024.

15. Christian Jensen, Senior Deputy State's Attorney for the State's Attorney's Office, at \$3,852.80/biweekly effective 4/2/2024.

16. Jennifer Hynek, Senior Deputy State's Attorney for the State's Attorney's Office, at \$4,252.80/biweekly effective 4/6/2024.

Special Personnel Actions

1. To approve an exception to the Hiring of Relatives policy in order to hire David Mentele (\$16.50/hour effective 4/16/2024) and Terrance and Cleo Sorensen (\$17.00/hour effective 3/18/2024) as variable hour Election Workers in the Auditor's Office.

BRIEFING

Mike Gramlick, Sioux Falls Fire Rescue, provided an update on the 9-1-1 System Outage that occurred on April 17, 2024.

ALCOHOL LICENSE

Kym Christiansen, Commission Recorder, was present for a public hearing and presented an application for a Retail (On-Off Sale) Wine and Cider License for Uncle Ed's Specialty Meats, Inc. The property is legally described as Lot 1A of Harr's Subdivision of Tract 1 Pleasant View Acres N1/2SE1/4 Section 19-101-48 ID #56983 and is located at 1001 S Stoakes Ave in Sioux Falls. The license would allow for the sale of wine and cider beverages at their establishment located in Minnehaha County. The application was sent to the Sheriff's Department, State's Attorney's Office, and Planning Department for review and there were no concerns or objections reported. Uncle Ed's Specialty Meats currently holds a Retail (On-Off Sale) Malt Beverage and South Dakota Farm Wine License. The fee for a new Retail (On-Off Sale) Wine and Cider License is \$500.00 plus a publishing fee.

Chair Karsky asked for proponents and opponents to speak on the topic. There were no proponents and opponents in attendance to speak on the topic.

MOTION by Beninga, seconded by Kippley, to Approve a 2024 Retail (On-Off Sale) Wine and Cider License for Uncle Ed's Specialty Meats, Inc. By roll call vote: 5 ayes.

PRESENTATION

Erin Johnson and Tom Weerheim, Board of Mental Illness Co-Chairs, provided a briefing on the board's activities including the number of holds for the Minnehaha/Lincoln County Board of Mental Illness as well as the budgets and other items related to the Board of Mental Illness.

AGREEMENT

Maggie Gillespie, Senior Deputy State's Attorney, presented a request for approval and authorization of the Chair to sign a stipulation and agreement for an order granting a permanent injunction between, the Plaintiff Minnehaha County, and the Defendants, Tyler Childress, and Don't Ask Holdings, LLC. If approved, the Stipulation and Agreement will resolve the remaining pending issue in the case which is the County's request for Permanent Injunction. The Court previously issued a Preliminary Injunction after a court trial. Once approved, the Stipulation and Agreement will be presented to the Court for issuance of an Order Granting Permanent Injunction. MOTION by Bender, seconded by Kippley, to Approve and Authorize the Chair to Sign Stipulation and Agreement for Order Granting Permanent Injunction. By roll call vote: 5 ayes.

PER DIEM AGREEMENTS

Jamie Gravett, Juvenile Justice Detention Center Director, presented an agreement between Minnehaha County, Lutheran Social Services, and seventeen (17) partner counties for juvenile housing services. There are two new agreements with Jerauld County, SD, and Pipestone County, MN. Lincoln County also includes a per diem for both Community Supervision services and the Evening Reporting Center. The daily rate for the JDC is set at \$458.48 per bed, per day. The rate for Shelter Care will be \$289.20 per bed, per day. The daily rate for Community Supervision is \$78.25 per day. The rate for the Evening Report Center is \$54.27 per day. MOTION by Bender, seconded by Kippley, to Authorize the Chair to Sign the 2024 Juvenile Detention Center Per Diem Contracts for Juvenile Housing Services Between Minnehaha County, Lutheran Social Services, and the Following Counties Beginning on January 1, 2024, and ending on December 31, 2024: Bon Home, Brookings, Charles Mix, Clay, Davison, Hanson, Hutchinson, Lake, Lincoln, McCook, Miner, Moody, Turner, Union, Yankton, Jerauld, and Pipestone County, MN. By roll call vote: 5 ayes.

VETERAN SERVICE OFFICER APPOINTMENT

Lori Montis, Assistant Human Services Director, presented a request for recognition of the Minnehaha County Veterans Service Officer Appointment. The South Dakota Department of Veterans Affairs has approved the appointment of Tyler Grotewold as the Minnehaha County Veterans Officer, effective April 2024 through the first Monday in January 2026. In his role, Mr. Grotewold will lead the county's Veteran Service Office in assisting Veterans and their dependents and survivors to apply for state and federal benefits, advocate for Veterans and the issues they face, and represent Minnehaha County Veterans in building awareness of Veterans benefits. The Minnehaha County Veterans Service Office is located in the Health and Human Services building and office hours are Monday through Friday between 8:00 a.m. and 5:00 p.m. MOTION by Kippley, seconded by Beninga, to Approve the Recognition of the Minnehaha County Veterans Service Officer Appointment. 5 ayes.

PRESENTATION

Kari Benz, Human Services Director, provided an update on the status of and budgeting plans for the Human Services (HS) Department of FY2025. The budget proposal is a projection based on past data and trends, the community's current status of needs, challenges, and strengths post COVID-19, and what impact the ending of federally funded programs will have on our local economy. Preparedness has been a foundational, has been a foundational element in the development of the Human Services budget for FY2025. The presentations highlighted the following categories of advancement/investment updates, challenges ahead of us, and plans for 2024. Human Services Director Benz also presented the potential impacts considered in our proposed budget 2025 as well as the plans to address for impacts. Public comment was received from Roger Russell, Sioux Falls, SD.

LEASE AGREEMENT

Joe Bosman, Captain, presented a request for the Chair to sign the lease agreement between Minnehaha County and the City of Garretson for communications equipment. As part of the first responder radio communications project currently in progress under the Sheriff's Office, the five additional tower sites previously outlined in the project will require an agreement to be signed between Minnehaha County and the respective site owner. The proposed agreement with the City of Garretson allows Minnehaha County the ability to construct a radio equipment shelter and install necessary communications equipment and infrastructure for digital radio systems to function. This mutually beneficial agreement for both parties is a long-term agreement with no cost to the county. MOTION by Bleyenbergh, seconded by Bender, to Authorize the Chair to Sign the Lease Agreement Between Minnehaha County and the City of Garretson for Communications Equipment. 5 ayes.

Joe Bosman, Captain, presented a request for the Chair to sign the lease agreement between Minnehaha County and the City of Colton for communications equipment. As part of the first responder radio communications project currently in progress under the Sheriff's Office, the five additional tower sites previously outlined in the project will require an agreement to be signed between Minnehaha County and the respective site owner. The proposed agreement with the City of Colton allows Minnehaha County the ability to construct a radio equipment shelter and install necessary communications equipment and infrastructure for digital radio systems to function. This mutually beneficial agreement for both parties is a long-term agreement with no cost to the county. MOTION by Kippley, seconded by Bleyenbergh, to Authorize the Chair to Sign the Lease Agreement Between Minnehaha County and the City of Colton for Communications Equipment. 5 ayes.

PURCHASE AGREEMENT

Joe Bosman, Captain, presented a request for authorization for the Sheriff's Office to sign a purchase agreement with Axon Enterprise, Inc for new tasers using American Rescue Plan Act funds. For the last decade, the Minnehaha County Sheriff's Office has been equipping our Deputy Sheriffs with tasers, which are a vital tool for our front line workers to use in response to resistance encounters. Its primary and preferred use is as an incapacitation device that allows deputies to maintain a safe distance while rendering a threat incapable of fighting back or causing self harm. Due to its effectiveness and applicable uses, the Sheriff's Office has expanded the use of tasers to our contract services (Southeast Tech & SF Airport) as well as our jail divisions. The taser model currently in use for the last 10 years has just been announced that it will reach its end of life by the manufacturer. The Sheriff's Office has tested and evaluated different taser models that are available, with the Axon Taser 10 model being identified as being the best fit for the Office. If authorized, the Sheriff's Office would sign a purchase agreement with Axon for 86 new Taser 10 devices along with subsequent necessary batteries, cartridges, holsters, and charging docks. This one-time purchase agreement also includes all live and training probes that the agency would deploy for the next five years. The cost of the five-year program has a total price of \$529,005.00 and is based on a competitive awarded pricing through Sourcewell contract #092722-AXN. Through further discussion with the vendor and in recognition of our timeliness of this potential order, Axon has offered an updated discounted package cost of \$499,999.20 if a purchase order is signed by the end of April. MOTION by Beninga, seconded by Kippley, to Authorize the Sheriff's Office to Sign a Purchase Agreement with Axon Enterprise Inc. for new Tasers Using American Rescue Plan Act Funds. 5 ayes.

PRESENTATION

Steve Groen, Highway Superintendent, presented the 2024 Highway Department briefing which included the responsibility for the design, construction, and maintenance of approximately 200 bridges and 347 miles of roadway. The Highway Department finished 2023 strong financially and fully staffed. After a couple of years of volatile construction prices, it appears that contract pricing has started to stabilize. This season we have been very pleased with the number of bidders and the pricing received on our construction contract solicitations to date as bids on all of our projects have come in under the engineer's estimates. Pricing on our Annual Materials bid was lower in 2023. Employee retention remains a priority for the Highway Department with 3 long-tenured employees retiring and two employees leaving for other jobs. The Department is pleased and fortunate to have been able to hire 5 quality employees to fill their positions. The presentation went on to highlight the funding that are available

for various projects at the State and Federal level. The success of receiving state and federal funding will be a major influence on our 5-year Capital Improvement Plan and future projects. Superintendent Groen went on to highlight the projects for the 2024 projects and the investment in technology for the department and the potential phase 2 design for the Highway Department campus.

BID RESULTS

Steve Groen, Highway Superintendent, reported on the bid opening for MC22-13 Structure 50-330-026 and MC23-10 Structure 50-197-100 Rehabilitations held on April 10, 2024. The following bids were received: SFC Civil Contractors with a total bid of \$1,107,568.55; and PCiRoads, LLC with a total bid of \$1,177,749.51. MOTION by Beninga, seconded by Kippley, to Approve Bid Results and Award Recommendation for MC22-13 Structure 50-330-026 and MC23-10 Structure 50-197-100 Rehabilitations and Authorize the Chair Sign an Agreement with SFC Civil Constructors. By roll call vote: 5 ayes.

Steve Groen, Highway Superintendent, reported on the bid opening for MC23-12 Gravel Pit Building held on April 10, 2024. The following bids were received: Colton Lumber Co, Inc. with a total bid of \$101,094.00; Allen Construction with a total bid of \$123,022.00; APX Construction Group with a total bid of \$125,900.00; Graves Construction Co. Inc. with a total bid of \$128,050.00; Johanneson Contracting, Inc. with a total bid of \$173,592.00; and Empire Building Construction with a total bid of \$199,986.00. MOTION by Kippley, seconded by Bleyenbergh, to Approve Bid Results and Award Recommendation for MC23-12 Gravel Pit Building and Authorize the Chair Sign an Agreement with Colton Lumber Co., Inc. By roll call vote: 5 ayes.

SURPLUS DECLARATION

Upon the request of Steve Groen, Highway Superintendent, MOTION by Bender, seconded by Kippley, to Declare Highway Department Unit#2402 Kimco Salt Conveyor as Surplus and Authorize Sale of the Unit to the City of Sioux Falls. By roll call vote: 5 ayes.

REQUEST FOR PROPOSAL

Carey Deaver, Human Resource Director, requested approval of the issuance of a Request for Proposal for a job evaluation and compensation study. The County last conducted a comprehensive compensation study in 2008 which included a full job evaluation, i.e. the process of determining the relative value of positions, along with a salary structure review. In addition, a study focused predominantly on the salary ranges for our pay grades and positions was conducted in 2014. The three main components of the study will include: review of current position information and the County's job evaluation process; a comprehensive salary and benefit survey and a review and recommendation of the County's pay structures. An RFP will allow the County to review proposals and determine final study components based both on the proposed approach and cost. Approximately \$100,000 was included in the 2024 budget for this study. The proposed deadline for submissions is June 7, 2024, with the intent of having a contract for Commission approval by August 6, 2024. The goal is to complete the study by the end of January 2025, which is prior to the beginning of contract negotiations and budget preparations for 2026. One other item for Commission consideration is appointing a committee to review the received RFPs. MOTION by Bleyenbergh, seconded by Bender, to Approve Issuance of a Request for Proposal for a Job Evaluation and Compensation Study. By roll call vote: 5 ayes.

BRIEFING

Susan Beaman, Finance and Budget Officer, presented a briefing regarding 2024 1st Quarter American Rescue Plan Expenditures. The Auditor's Office plans to report to the US Treasury last quarter's expenditures of \$2,854,013.76. The expenditure breakdown as follows: COVID sick leave had an expenditure of \$62,754.54; Jail Staff for COVID Isolation Unit had an expenditure of \$233,439.69; Commission Chamber Audio Visual Equipment Replacement/Upgrade had an expenditure of \$6,598.06; Retention Bonus had an expenditure of

\$16,147.50; Burials had an expenditure of \$40,392.35; Motels had an expenditure of \$12,140.00; Jail Booking Registered Nurse had an expenditure of \$153,916.84; Jail Mental Health Counselor had an expenditure of \$20,359.00; New Positions had an expenditure of \$411,992.99; Welfare Rent had an expenditure of \$69,243.91; Welfare Utilities had an expenditure of \$4,540.24; Emergency Response Infrastructure Improvements had an expenditure of \$1,817,182.64; Juvenile Detention Center-Psychiatric Services had an expenditure of \$4,575.00; Consulting had an expenditure of \$740.00. The total APRA expenditures through March 31, 2024, were \$28,225,681.08.

OPPORTUNITY FOR PUBLIC COMMENT

Cathy Brechtelsbauer, Sioux Falls, SD, spoke about concerns with Amendment F on Medicare work requirements.

COMMISSIONER LIAISON REPORTS

Commissioner Bleyenbergh spoke about work being done on the Juvenile Justice Collaborative.

Commissioner Kippley spoke about the recent meetings of the Fire Chiefs Association and Planning and Zoning.

MOTION by Bleyenbergh, seconded by Kippley, to Adjourn at 10:37 a.m. 5 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday, May 7th, 2024.

APPROVED BY THE COMMISSION:

Dean Karsky
Chair

ATTEST:

Kym Christiansen
Commission Recorder